KCATT MEETING
MINUTES
November 25, 2003
ITD District 1 Conference Room
Coeur d'Alene, Idaho

Call to Order:

Gordon Dobler called the KCATT meeting to order at 8:00 a.m.

Welcome and Introductions:

Dobler introduced Mark Soderling and Dean Primer, the two newly elected Commissioners for Lakes Highway District. Also introduced was Kelly Brownsberger from Post Falls Highway District. Brownsberger will replace Herb Heisel as Road Supervisor; Heisel will retire at the end of the year.

Approval of the March Minutes:

Dick Edinger made a motion to accept the October 28, 2003 minutes as written. The motion was seconded by Tom Nigh, which passed unanimously.

Update With Utilities:

Avista:

Steve Meredith reported gas installation was completed at the Government Way location. The easement at Neider was obtained and work was beginning at that location. Meredith also reported Spokane Rock Products had requested a re-location of approximately 1000 feet of gas line in conjunction with the Pleasant View Road extension and expected that work to be done in January.

Project Updates:

City of Coeur d' Alene:

Gordon Dobler reported Thorco was working on the signal at 4th Street and Neider. There was a pre-construction meeting for the signal at Government Way and Neider and work at that location was expected to begin next week.

ITD:

Scott Stokes reported a public meeting for the US 95 – Garwood to Sagle Project had been held. There were 200 citizens in attendance and there will be another open house meeting next week. The meetings discuss the progress of the project and describe the different route alternatives. Stokes asked the KCATT for suggestions regarding workshops for elected officials. He stressed the importance of the elected officials being part of the process. Andrea Storjohann reported US 95 Belgrove to Mica was officially open. Storjohann said the Government Way overpass project was still on hold because of scheduling difficulties with Verizon and work on the project was likely to not resume until April 2004.

Lakes Highway District:
Joe Wuest reported the final design for re-construction and paving of Chilco Road between US 95 and Ramsey was completed.

ITD Board Update:
John McHugh reported the Technology Transfer Center (T2) from the University of Idaho in cooperation with Local Technical Highway Assistance Council (LHTAC) had given a presentation to the board regarding a road inventory project they are beginning. The project will use GPS and GIS technology to map and inventory roads and other transportation assets. McHugh stated the board had a presentation from the Safety Commission as well. The Safety Commission reported Idaho's District 1 seat belt usage is up, almost to the national average. McHugh reminded the members that ITD funds three (3) federal positions. It includes one employee from the Corp of Engineers, Fish and Wildlife and National Marines. Salary increases have been requested by the Federal Agencies to fund these positions.

Old Business:

Federal Functional Classification Maps:
Glenn Miles distributed the updated finalized Functional Classification Maps to the members. Miles explained the submission from KCATT was the first digital submission ITD had ever received. Miles reminded the members that changes could be requested at any time and to consider the map as a dynamic document. Bill Melvin asked Miles what the process was for changes. Miles explained there is a guideline manual that outlines criteria for changes. The request would first be reviewed by KCATT. Then recommendations would be sent on for review by KMPO, ITD and FHWA. Miles explained that typically the process takes between 60-90 days and most changes are motivated by urban boundary changes.

Huetter Road Corridor Study Contract Update:
Miles explained there were questions regarding how to structure the environmental document for the Huetter Road Corridor Study. There are three (3) distinct geographic areas to examine within the study boundaries. The logical break points within the corridor are 1.) Huetter Road, north of Lancaster; using the old Union Pacific right-of-way to connect with US 95, 2.) Huetter Road, south of Lancaster to I-90, 3.) Across the Spokane River to US 95 south. Miles said it would be best to do the environmental scoping in phases. If one area experienced obstacles it would not hold up another area from moving forward. Discussions with The Transpo Group have produced an approach for the environmental portion of the study that involves several public meeting to discuss the project in entirety and then several meetings to discuss the scoping of the various segments. Miles said the scope of work would be ready for review at the December meeting.

By-Law Revisions:
Glenn Miles reported the final draft of the KCATT By-Laws would go to the KMPO board on December 4. The only change regards the membership and voting authority. Miles referred the membership to Article II, SEC. 1 and item C discussing ex officio members. **Dick Edinger made a motion to accept the KCATT By-Laws as revised. The motion was seconded by Tom Nigh, which passed unanimously.**

Other Business:
Glenn Miles reported to KCATT that KMPO had signed the contract with Nelson/nygaard for the Public Transportation Study. The notice to proceed will be given and the study should be completed by August 2004.

Gordon Dobler asked about deadlines for projects. Glenn Miles suggested a review of projects at the December meeting. Miles stated it was important to know which projects are in the program right now and which will be ready to go. Knowing which projects are slipping will allow substitutes to be prepared. Joe Wuest asked if STP Rural Program would be run through the KMPO for prioritization and Miles answered yes.

Joe Wuest said Senator Bailey had contacted him in regards to the possibility of City of Hayden hosting an air show at the airport in June. Senator Bailey asked for a traffic control plan to be put together for the event. Attendance could be 30,000+. Wuest asked members for input and comments. Wuest stated the traffic control plan needed to be ready the first part of December. Andrea Storjohann suggested involving the Idaho State Police and Kootenai County Sheriff Office in development of the traffic control plan. Gordon Dobler suggested Wuest contact John Ingalls from the City of Coeur'd Alene's street department since Ingalls had implemented the traffic control for the Iron Man Competition in Coeur d' Alene.

Glenn Miles reported the Union Pacific (UP) and Burlington Northern Sante Fe (BNSF) have reached an agreement regarding joint track rights on the branch to the DeArmand Mill. He expected an announcement mid-December and possibly effective as soon as January. Miles said he would discuss with Jerry Willmouth from UP how this could affect the bridge replacement project on Seltice Way initiated by Post Falls Highway District.

Next meeting – December 23, 2003

The meeting was adjourned at 9:05 a.m.

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TANNA DOLE
Recording Secretary