KCATT MEETING
Minutes of
September 23, 2003
ITD Dist 1 Conference Room
Coeur d' Alene, ID

Call to Order:
Vice Chair Herb Heisel called the KCATT meeting to order at 8:05 a.m.

Approval of the Minutes:
There were no changes to the minutes of August 26, 2003
Dave Atwood made a motion to accept the August 26, 2003 minutes. Tom St. John seconded the motion, which passed unanimously.

Welcome and Introductions:
Herb announced this meeting will be used to have presentations by three firms that have been short-listed for the Huetter Road Corridor Study. Those firms are:

Transpo Group Inc
Meyer, Mohaddes & Associates
JUB Engineers Inc.

Herb indicated that if the utilities representatives were interested, they were welcome to listen to the presentations. The utilities representatives then left the meeting

Consultant Presentations:

The Transpo Group Inc.
Glenn Miles introduced Christine Fueston the proposed Project Manager, who then introduced their team members. The presentation by the firm was completed at 8:50 a.m., which was followed by committee member questions and answers.

Meyer, Mohaddes & Associates
Glenn Miles introduced Fred Kitchener with the firm, who in turn introduced Will Thompson the proposed Project Manager as well as the other members of their team. The KCATT interview committee completed a presentation by the firm at 9:50 a.m. followed by questions and answers.

JUB Engineers, Inc.
Glenn Miles introduced Chuck Larson a Principal with JUB Engineers, who then introduced the various members of the proposed team. The KCATT interview committee completed a presentation by the firm at 11:05 a.m. followed by questions and answers.

At the conclusion of the presentations, the committee members discussed the quality, detail and responsiveness of the proposals as well as the oral presentations. Based on the material submitted in the proposals, oral presentations, and the responsiveness to the questions of the committee members, the following motion was made.

Dave Atwood made a motion to recommend to the KMPO Board the consultants for the Huetter Road Corridor Study is prioritized in the following order for the consideration of contracting.

The Transpo Group Inc.
JUB Engineering Inc.
Meyer, Mohaddes & Associates

Gordon Dobler seconded the motion. The motion passed on a voice vote with without a dissenting vote.

There being no other business, the meeting was adjourned at 11:40 a.m.

The next meeting – October 28, 2003

Respectfully Submitted,

Glenn F. Miles
KMPO Director