KCATT MEETING MINUTES

for

September 22, 2009
Coeur d'Alene Library
702 E. Front Avenue, Coeur d'Alene, Idaho 83814

Call to Order:

Chairman Kevin Howard called the KCATT meeting to order at 8:03 a.m.

Welcome / Introductions:

Kevin Howard requested all those present to introduce themselves:

Kevin Howard (Chair)	Worley Highway District
Kevin Jump (Vice Chair)	City of Rathdrum
Gordon Dobler	City of Coeur d'Alene
John Pankratz	East Side Highway District
Robert Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Jeff Zaugg	City of Hayden
Andrea Storjohann	ITD – District One
Kelly Brownsberger	Post Falls Highway District
Scott Clark	Kootenai County

Staff.

Glenn Miles	Executive Director
Bonnie Gow	Transportation Planner II
Donna Lively	Administrative Secretary

Alternates and Guests.

Don Davis	ITD – District One
Jimmie Dorsey	East Side Highway District
Dick Edinger	East Side Highway District
Marv Lekstrum	Lakes Highway District
Ralph Paul	IDEQ
Matt Gillis	Welch Comer Engineers
Donna Montgomery	Citizen
John Austin	Pan Handle Area Council
Rod Twete	Lakes Highway District
Rusty Leahy	David Evans & Associates
Melissa Cleveland	J-U-B

Approval of August Meeting Minutes:

A correction was noted under "Call to Order." The minutes reflected that Vice Chairman Kevin Howard called the meeting to order; however, Vice Chair, Kevin Jump had called the meeting to order.

John Pankratz made a motion to approve the July 28, 2009 meeting minutes as corrected. Gordon Dobler seconded the motion, which was unanimously approved.

KMPO Planning Updates:

Glenn Miles reported that in addition to what is already listed on the agenda, the federal transportation planning legislation intends to extend SAFETEA-LU for 12 months and is expected to be held at the same funding levels utilizing the 2010 Appropriations Bill backed by the Highway Trust Fund to mitigate a major rescission. This will be confirmed by the end of this week or the beginning of next week; the deadline is September 30, 2009.

Project Updates:

Kelly Brownsberger reported that the Post Falls Highway District has acquired all the right-of-way for their roundabout project at McGuire and Prairie. Also, some of the drainage work at Hauser Lake has been completed.

Robert Palus reported that the City of Post Falls' Spokane/Poleline roundabout project is a little behind schedule due to utility delays and is estimated to be completed by the second week in October. The 15th Avenue project is close to being completed and the consultant is finishing the economic/environmental analysis on the Seltice/Mullan Avenue CMAQ Study. Glenn Miles asked that the study be presented to KCATT when completed.

John Pankratz reported that the East Side Highway District's Yellowstone Trail Road project at Blue Creek will be closed beginning next Monday through the 9th of October for culvert replacing. Summer maintenance patching and seal coating projects are completed and they are currently replacing culverts and ditching. The Latour Creek overlay completion deadline is September 30th. The Mullan Trail Road reconstruction project is complete except for some minor finishes, i.e., hydroseeding, etc. The Fernan Lake Road project manager is pushing for first lift of asphalt by the end of September.

The East Side Highway District is requesting KCATT and KMPO support for an STP rural application fund for the completion of Burma Road. They are also having internal discussions regarding applying for Local Rural Highway Investment Program (LRHIP) funds.

Gordon Dobler reported that the City of Coeur d'Alene is still in the construction phases of their 4th Street and Neider Road projects, which are expected to be completed in October.

Scott Clark reported that Kootenai County is still working on their Comprehensive Plan. Commissioners will continue deliberations on September 28th and 30th. They will also be looking at land use and KCATT members were asked to notify Scott if they want to be added to the contact list to be kept up to date on this issue.

The County has put out a Request for Qualifications (RFQ) for assistance in the regulatory process and interviews are expected to commence next month. The impact fee advisory committee is scheduled to meet sometime mid-October.

Kevin Jump reported that the City of Rathdrum's pavement/overlay project will commence soon; they hope to have it completed as soon as possible. Sterling Concrete Co. has been replacing sidewalk panels throughout the City. ITD is administering their pedestrian pathway project, which will begin tomorrow or sometime next week. Also, the City is installing a 4,000 to 5,500 gallon tank at their public works facility.

Eric Shanley reported that work has begun on the Lakes Highway District's two road widening projects, Diagonal Road west of Ramsey and Dodd Road west of Rimrock. A culvert replacement project is underway and a public hearing is scheduled for October 6th on the Prairie Avenue median project.

Andrea Storjohann reported that ITD is working on the paving project on Worley North. The Lincoln Way project is underway causing more traffic on Northwest Boulevard. Grinding on I-90 to Wyoming occurred last night and striping will commence this week. Permanent signals on SH 53 to Ohio Match will be turned on today; Girders were set on SH 97 on Beauty Creek Bridge. A two week culvert project on SH 5 towards Saint Maries will limit traffic to one lane.

Don Davis reported that the Local Highway Technical Assistance Council (LHTAC) is offering workshops to assist applicants in completing funding applications for the Local Rural Highway Investment Program and the Local Federal-aid Incentive Program. The workshop for District 1 will be held in Sandpoint, Idaho on October 6th. A flyer is included in the KCATT meeting packet.

He added that the I-90 project from mile markers 0 to 4.6 for the bridges is not in the TIP, i.e., key #11976 (in line for stimulus funds).

Eric Shanley added to his earlier comments, thanking KCATT members from ITD, the City of Coeur d'Alene, and the City of Hayden for their assistance on one of Lakes Highway District's projects.

Kevin Howard reported that the Worley Highway District will close Cave Bay Road tomorrow and the next day for bridge deck replacement. Pre-construction maintenance (culvert replacement) is nearly complete on the Elder Road project that

is scheduled for work next year. They are raising the elevation of Loffs Bay Road at Mica Bay by as much as 42" bringing it to a 15-year flood level. They are concerned about the silt fence requirement, which requires that it be installed 3 feet below summer levels causing more soil disturbance than the clean rock required to be put in.

Glenn Miles asked Matt Gillis with Welch Comer Engineers to provide an update on the Hanley project. Matt reported that Dalton Gardens had two remaining stages on Hanley on either side of 4th and the roundabout. They had worked it out with LHTAC and ITD to fit them as a companion project, accelerating stage 3's design to get it completed so as not to have to purchase right-of-way. Boise had internal funding issues which made them decide not to bid it as a companion project. Matt stated he is trying to find out why. The City feels strong in leaving it as a companion project, having one contractor and one construction season. Glenn noted that it has an October 28th ad date.

Matt stated that the City has signed and submitted the right-of-way certification. He opined that one of the biggest issues had to do with the utilities. Glenn stated that the challenge is that they are small enough projects so that if they are bid separately, the cost will increase.

Utility Updates:

No representation present.

ITD Board Update:

Glenn Miles reported that the ITD Board ensured that all the federal obligation authority took place. The state received $6 million in redistributed funds that were programmed. In addition, the Board approved the TIP.

Current Business:

a) Transit Center Location Study (Final Recommendation)

Glenn reported that the final recommended plan for the Transit Center Location Study has been distributed. He asked whether KCATT members had any questions, comments, or concerns. It was asked whether the site has been specified. Glenn responded that the site location study recommends that it be located in Riverstone in the vicinity of Seltice without an exact location identified. The next agenda item is more site specific. A detailed site specific location was purposely not identified in the plan.

John Pankratz made a motion to recommend KMPO Board adoption of the Transit Center Location Study Final Report. Kelly Brownsberger seconded the motion, which was unanimously carried.

b) Riverstone Transit Center Real Estate Proposal – John Austin

John Austin stated that after the actions taken by KCATT, KMPO, the Steering Committee, and the various entities involved in the study, the Panhandle Area Council (PAC) began working with the Riverstone development property owner to identify a specific site. Cost estimates were included in the Board packet, along with a conceptual site plan, which included the transit center building and 160 parking spaces.

Eric Shanley asked whether the City of Coeur d'Alene has been involved in preparing the conceptual site plan. Gordon responded that the City has not been involved to date. Glenn responded that at this point in the process, what is needed is a recommendation from KCATT to the Board allowing KMPO to enter into a site acquisition process to identify a specific location for the purposes of appraisal and site development and acquisition negotiations. It is premature for price, location, access, and design to be discussed until the KMPO Board and the County Commissioners have agreed to enter into a negotiation process, at which point the City of Coeur d'Alene can address adequate designs that meet ingress and egress requirements.

Glenn added that it will be recommended to the Board that ITD's real estate acquisition services participate in the formal identification, selection and federal aid process pertaining to the actual site. Andrea noted that ITD has already agreed to provide these services. Gordon Dobler expressed concerns regarding the proposed site plan and cost layout stating that the area has not been parceled and improvements might be problematic. Glenn emphasized the need to obtain actual appraisals and that the cost estimates provided were premature. He added that once a site has been identified, the City of Coeur d'Alene staff should have the opportunity to review and provide feedback with regard to the property layout and site design in order to mitigate costs and delays.

Andrea Storjohann made a motion recommending that the KMPO Board enter into a site acquisition process consistent with the Transit Center Location Study and in coordination with the City of Coeur d'Alene, ITD's Real Estate Acquisition Services, and Kootenai County to identify a specific location for the purposes of site development and appraisal negotiations. Eric Shanley seconded the motion, which was unanimously approved.

c) FY 2010 - 2013 STIP Update Schedule

Glenn stated that staff is in the process of putting together the FY 2010 – 2013 STIP, the federal aid projects proposed for the area over the next three years. Some will be rolled forward and will need to stay on track. Additional projects will need to be submitted by the first of October for TIP formatting and October action.

Glenn noted that from an urban balancing standpoint, there is $600,000 under programmed for this coming year. He anticipates a call for projects will go out in the next 30 days. Any anticipated cost over-runs on existing projects in the program

must be reported. Staff hopes to get the updated STIP to the Board in November for approval with a January 1 effective date.

Glenn added that any rural funded projects also need to get into the TIP as well. The TIP makes a good public disclosure document and all major transportation projects should be included.

Glenn reported that Rathdrum is unique in that it falls within Kootenai County, but was under 5,000 in population in the 2000 Census. Consequently, they operate through the LHTAC rural program. With the 2010 Census, however, Rathdrum's designation will likely change to an urban place community causing them to compete with Post Falls, Hayden, Dalton Gardens, and the Highway Districts for funding.

d) ARRA Public Transportation Projects Update

John Austin reported that the Tribe has received 2 large buses in addition to 2 vans and a maintenance vehicle. Kootenai Medical Center also received 2 vans. He added that the $577,000 has been appropriated and $720,000 has been set aside for the transit center. Dick Edinger asked whether the $720,000 for the transit center was for the property or the building. John responded that it was for the acquisition of the land; a tenant to occupy and lease the building is already in place.

ITD's I-90 bridges and the US 53 to Ohio Match projects will go out to bid next year. Funds are waiting to be obligated for the construction portion of stage III of the Hanley project between Government Way and 4th, which will complete the original project when done.

East Side Highway District has a $500,000 discretionary fund project comprising of a 1.3 mile segment of O'Gara Road. John Pankratz noted the need to coordinate with ITD and the school to obtain safety funding to address the need of intersection improvements identified in the corridor study. They are also seeking additional funding to complete the entire project.

Worley Highway District also received $500,000 in discretionary funds for 1.25 miles of the west end of Conkling Road. They are seeking additional funding to complete the project in addition to funds for the Cave Bay Road project from Cottonwood Road to north of Bitter Road.

e) Air Quality Update

Ralph Paul reported that the ozone season has passed and that the region's ozone levels were low.

f) Non-Motorized Plan Update

Glenn reported that staff held an advisory group meeting on September 17th at Hayden City Hall. Staff hopes to have a draft of the plan available to KCATT at its October meeting. Glenn asked for input from KCATT to identify priority projects for

future funding opportunities. He asked KCATT feedback regarding the advisory group meeting. It was noted that the plan still seems like information gathering in that no firm decisions can be made or course of action until a prioritized list of projects is ready for action.

g) 2010 FY Unified Planning Work Program (Final Recommendation)

Glenn noted that the 2010 FY Unified Planning Work Program (UPWP) was included in last month's KCATT meeting packet. No comments have been received. The committee is requested to provide a recommendation to the Board. Glenn stated that in the past six months, staff has implemented a two-touch process for document review and action.

Gordon Dobler made a motion recommending Board adoption of the 2010 FY Unified Planning Work Program as presented. Robert Palus seconded the motion, which was unanimously carried.

h) KMPO Model Update – Bonnie Gow

Bonnie Gow stated that while working on the existing project list she discovered that there were Federal Functional Classification (FFC) projects that had not been included. These FFC projects have since been added to the project list that will be incorporated into the 2030 – 2015 Model; a copy of which has been provided in the KCATT meeting packet. Bonnie requested jurisdictions to confirm that these projects should be included in the Model and identify the funding sources for these FFC projects. She provided a deadline of Friday September 25, 2009, for jurisdictions to respond.

Bonnie stated that she hopes to have the 2030 – 2015 model completed by October 9th. Glenn described the importance of determining the financial reasonableness of the projects which will be included in the Model and suggested that a workshop be held to assist jurisdictions in making this assessment.

Upcoming Board Items

It was noted that upcoming Board items included KCATT recommendations on the Transit Center Location Study Final Report, the Riverstone Transit Center Real Estate Proposal, and the 2010 FY Unified Planning Work Program.

Dick Edinger encouraged those jurisdictions who intend to apply for funds through the Local Rural Highway Investment Program and/or the Local Federal-aid Incentive Program to attend the upcoming workshop hosted by LHTAC in Sandpoint, Idaho on October 6th. He noted that there is additional information being requested in the new applications.

Adjournment:

The meeting adjourned at 9:12 a.m.

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Donna Lively
Recording Secretary