KCATT MEETING MINUTES
for
September 22, 2015
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chair John Pankratz called the meeting to order and welcomed everyone at 8:00 a.m.

Welcome / Introductions

John Pankratz (Chair)	East Side Highway District
Sean Hoisington (Vice Chair)	City of Hayden
Marvin Fenn	Idaho Transportation Department
Kevin Jump	City of Rathdrum
Eric Shanley	Lakes Highway District
Robert Palus	City of Post Falls
David Callahan	Kootenai County
Kelly Brownsberger	Post Falls Highway District
Kevin Howard	Worley Highway District

Staff

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	KMPO Volunteer
Greg Holder	DEA
Rusty Leahy	DEA
Heather Carroll	HDR
Diane Fountain	Lakes Highway District
Dan Coonce	LHTAC
Corey Clarke	Kootenai County Citylink
Kirk Hobson	Time Warner Cable
Marshall Law	Avista
Matt Gillis	Welch Comer
Matt Hall	HMH

3. Approval of August Meeting Minutes

Mr. David Callahan made a motion to approve the August 22, 2015 KCATT meeting minutes as submitted. Mr. Robert Palus seconded the motion, which was unanimously approved.

4. Public Comments

There were no public comments.

5. Utility & Project Updates

Kirk Hobson, Time Warner Cable, reported they were working with Frontier to find permanent service solutions in the Bayview area after the fires.

Marshall Law, Avista, reported they had completed the overhead electric line relocations on the Spencer Street project in Post Falls. Crews are continuing work on the overhead electric relocations on Government Way; they are approximately half way through the project and expect to complete it early November. Avista expects to upgrade the existing overhead wire on Atlas Road between Prairie and Hayden Avenue this fall.

Marvin Fenn, ITD, reported the Worley North TIGER project was going well and will be constructed this year; the procedural review done by the project review team last week went well. The Pinehurst/Pine Point project on Interstate 90 is almost complete; traffic will be on all 4 lanes. Lookout Pass was converted to four lanes this week; the east bound lanes will be completed next year. Mr. Fenn clarified the sealcoat problems on the US 95 project north of Athol saying they will not repair the sealcoat on the first project, it will remain as it is. A sealcoat will not be applied to the second project from Silverwood to Granite Hill; the product/materials were out of spec and not able to be brought back into spec before the sealcoat season shutdown period. Mr. Fenn noted the GARVEE funds must be expended this fall since they cannot be transferred over to another year. The funds are expected to cover the cost to finish the west frontage road from Athol north to the county line and should be completed next month.

Mr. Howard said he had received some phone calls regarding the Worley North project. The greatest concern is the steep grade at the Cave Bay Road intersection; the intersection is high and the grade is steep. He noted Worley Highway District maintains the road and is not aware of any plans to reconstruct Cave Bay Road from US 95 to the railroad underpass. The new design will be difficult during the winter months.

Mr. Fenn will look into the matter.

Kevin Jump, City of Rathdrum, reported the City would soon be wrapping up their projects. The contactor is finishing up the curb and sidewalk work on Main Street in front of Mountain View High School. The Meyer Road pathway north of Boekel Road is expected to be paved today. Lancaster Road was striped last week. An emergency sewer force main repair on Hayden Avenue was successfully completed; Mr. Jump thanked the City of Post Falls and the Post Falls Highway District for working with them while they made the repair.

Eric Shanley, Lakes Highway District, reported the District was in fall maintenance, doing asphalt patching, ditching, and brushing. Crews are preparing winter maintenance equipment.

Rob Palus, City of Post Falls, reported the Highway 41 bicycle and pedestrian facility will be out for bid on December 8. The Spencer Street project is under construction with crews currently working on the waterline; Avista has done their work, the project is progressing smoothly and is on schedule. The City is doing a final review of 7th Avenue project plans and specs and hope to have the project out for bid with the bid opening early December. They held the 2nd open house on their Transportation Master Plan last week; the public was shown the no-build scenario, the areas of concern, and historical collision locations around the city. The next step will be to work on the multi-modal portion of the plan and to start looking at other mitigation measures to address issues between now and 2035; the final open house is expected to be held in January. The Greensferry Overpass is progressing smoothly and is on schedule. They are still working with LHTAC and their consultant to get the Mullan/Idaho Street traffic signal finalized and back out to bid.

David Callahan, Kootenai County, had nothing new to report, but said he was open to comments regarding the interim code which would require private drives be built to meet the highway districts' standards; a draft revision handout was provided at last month's meeting.

Kelly Brownsberger, Post Falls Highway District, report they were finishing up their summer overlay program and slowly transitioning to fall maintenance. They are holding the design kick off meeting for the Riverview Drive realignment; they will start design this winter.

Kevin Howard, Worley Highway District, reported the District was in fall maintenance. They are working on the parking lot and driveway area for their new office building and expect to move in mid-October. Mr. Howard noted they were having difficulty getting decent internet and phone service to the area. In order to resolve the issue, the District has reached an agreement with the Coeur d'Alene Tribe and will be installing approximately 2,000 feet of the Tribe's fiber optic cable.

Sean Hoisington, City of Hayden, reported they had finished the chips and Ramsey overlay near Hayden Avenue. They are on schedule to have the Honeysuckle and Ramsey Road two lane roundabout on the Council agenda for final design October 13. A presentation on Ramsey Road extension will be given during KCATT today. Mr. Hoisington provided an update on the Honeysuckle/Reed sewer project; Honeysuckle Avenue in front of the gas station and Reed Road are scheduled to be paved Friday. Work from the Walmart entrance to US 95 is expected to continue for the next 2-3 weeks. Maverick will be putting in a new gas station on US 95 and Hayden Avenue; they held off striping so they could add an additional eastbound lane.

Mr. Law asked Mr. Hoisington when they would start seeing drawings for Ramsey/Honeysuckle noting it would involve significant utilities and coordination; KEC is also in that area.

Mr. Hoisington expected there would be some plan by November/December and said the roundabout would be constructed late spring Once the Council approves the final design agreement, they will get the information to the utilities.

Chair John Pankratz, East Side Highway District, reported the District was in fall maintenance, replacing culverts, ditching, brushing, and general fall maintenance. Asphalt patching should be completed today. Mr. Pankratz has a meeting scheduled with the design consultant for the safety improvement project on Canyon Road; there is a gap between the design estimate and funding.

Mr. Miles introduced Corey Clarke, the new Kootenai County Transit Specialist.

Corey Clark, Kootenai County, reported the County was working with David Evans and Associations in doing a Service and Fare Equity Analysis, reviewing bus routes, stops throughout the system and options for instituting a fare on Citylink B and C routes which are overseen by the County. They are also looking at a design for the transit center at Riverstone and considering a Transportation Master Plan specifically focused on transit, biking, walking, etc.

6. KMPO Planning Updates

Bonnie Gow reported she continued to work on the Synchro analysis for the Highway 41 Corridor Study. She will be adding traffic counts for 12 minor intersections; ITD has loaned her manual traffic counters. Once the traffic counts are done, she will enter them into Synchro and continue the analysis.

7. Idaho Transportation Board Update

Mr. Fenn reported the ITD Board had approved the STIP; it has been sent to FHWA for approval. The Board came out with a policy on how to amend projects into the STIP. Over thirty comments were received during the comment period. Eleven comments came from District 1, eight were regarding the intersection near the hospital.

Mr. Miles noted he was involved in the STIP/TIP update process and said one of the things they have been dealing with is amendments to the TIP. Although he has not seen the final policy, he understands the project sponsor will now have to initiate the request for a change in the amendment. There have been incidents where amendments have been put in on projects, but the project sponsor was unaware the consultant put in for the amendment. They now want the project sponsor (county, highway district, or city) to send the letter requesting the amendment. Mr. Miles said although a project may be on the state highway system, if it is within an MPO area it is required to be amended in their TIP. He noted District 1 had done a very good job of working with KMPO.

Mr. Fenn noted ITD had been reminding internal staff to work with jurisdictions and the MPOs.

8. Current Business

Mr. Miles noted there were position opens on KCATT for non-voting members. It has been advertised twice, put on the website, and emailed to various groups in the community; however, they have received only two applications. Mr. Miles asked the committee for their input on how to get the word out to the community. He believed the intent was to get community participation and their views on the various modes of transportation.

Mr. Callahan suggested asking the city councils to announce the positions during the open session of their meetings and said those in attendance typically have an interest in participating.

Mr. Palus noted council meetings for the City of Coeur d'Alene and the City of Post Falls are televised. He felt it was important that they had good quality individuals who could help the team.

Mr. Miles said he would like to give the Board more options for the decision making process.

Chair Pankratz agreed.

9. Upcoming KMPO Board Items

Mr. Miles said he expected to have a draft Memorandum of Understanding (MOU) between Kootenai County and the KMPO Board related to the airport activities. He believed it would address the Huetter Corridor as the Ramsey Road issue had been resolved. The FAA has weighed in with some comments. There is a meeting with the County scheduled this week.

10. Other Business

a. KCATT Member Items

Mr. Fenn noted they had awarded the contract to put turn-bays in at Highway 53 and Pleasant View; however, they are having a difficult time getting the right-of-way certificate. The project went out with a conditional right-of-way certificate for the easement from the railroad. The Department paid the railroad incorrectly causing the right-of-way certificate to be delayed. Mr. Fenn said he was not certain they would be able to do the project his year. He noted the delay was due to the Department's error and said the railroad had been great to work with.

b. Ramsey Road Extension Update/Input/Feedback – Sean Hoisington

Mr. Hoisington noted David Evans and Associates was the City of Hayden's consultant on the design of the Ramsey Road Extension. The project had been on hold for a couple of years, but is now moving forward. He wanted to use time during the meeting as an opportunity to have a combined stakeholder/input meeting from agencies. Greg Holder and Rusty Leahy of David Evans and Associates (DEA) would be giving the presentation. Mr. Hoisington said he would like

feedback today or in the future on the alignment and other issues noting it would be used as part of their NEPA process.

Mr. Greg Holder gave the PowerPoint presentation, City of Hayden Ramsey Road extension project, Wyoming to Lancaster. The goal of giving the presentation was to gain input from the committee. The presentation covered the project, where they were in the process, the background, and the project schedule. He briefly covered the 2007 Hayden Transportation Master Plan how it related to Ramsey Road, the Phase I design effort that began in 2012, how they coordinated with Coeur d'Alene Airport and Kootenai County up until Phase I was reinitiated in early 2015. Mr. Holder said they are seeking feedback and input on alignment alternatives, intersection types, project limits, access control, and design standards.

Mr. Hoisington noted FHWA was open to a 5 lane option if the modeling showed they were reaching capacity at the "end" and said it would be best to buy the right-of-way for 5 lanes, build 3 and expand it at some point in the future.

Mr. Shanley offered Lakes Highway District's involvement in the conversation as they would be impacted by the project.

Mr. Leahy noted the design speed was 40 mph in the 2007 Transportation Master Plan. Currently, it is shown at 35 mph due, but may increase in the rural area.

Mr. Hoisington said their travel demand model was designed as a subset of the regional model.

Mr. Miles encouraged them to speak to Ms. Gow as Federal Highways relied on the regional travel demand model for the forecast and noted the model took into consideration projects being done by other jurisdictions.

Mr. Hoisington said he had not included the NIC facility in the analysis, but noted the subset model they used did have exterior growth factored into it. They would like to coordinate with KMPO.

Mr. Miles felt this was a great example of how they can use KCATT more effectively. He appreciated Mr. Hoisington presenting the project and felt it was a good way to have the intergovernmental cooperation and discussion.

11. <u>Next Meeting</u> – October 27, 2015

12. <u>Adjournment</u>

Mr. Kelly Brownsberger made a motion to adjourn the September 22, 2015 meeting. Mr. Kevin Howard second the motion which passed unanimously.

The meeting adjourned at 8:56 a.m.

Recording Secretary