



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department Kootenai
County, Idaho
Lakes Highway District Post
Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

October 8, 2026, 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall,
1st Floor 408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Bruce Mattare, Chair Bruce Mattare**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest**
- 3. Approval of Meeting Minutes – Action Item**
 - a. September 10, 2026, Meeting Minutes
- 4. Public Comments** (*limited to 3 minutes per person*)
- 5. KCATT Recap & Recommendations – Chris Bosley, KCATT Chair**
 - a. Recap of Activities - September 2026
- 6. Administrative Matters**
 - a. September 2026 KMPO Expenditures & Financial Report – **Action Item**
 - b. Unified Planning Work Program Amendment Process – **Action Item**
- 7. Other Business**
 - a. FY 2027 Unified Planning Work Program Revisions - Update
 - b. Financial Auditing Services – Update
- 8. Public Transportation (Informational Items Provided to KMPO) – Informational**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Report – Chad Ingle
 - b. Coeur d'Alene Tribe Rural Transit Report - TBD
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – November 19, 2026**
- 12. Adjournment**
- 13.** For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights

KOOTENAI METROPOLITAN PLANNING ORGANIZATION

250 Northwest Blvd, Suite 209 • Coeur d' Alene, ID 83814

208-930-4164 • www.kmpo.net

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
September 10, 2026
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Randy Westlund, Vice Chairman	City of Post Falls
Steve Adams	Lakes Highway District
John Hodgkins	City of Rathdrum
Ryan Hawkins	Idaho Transportation Department
Phil Cooper	Worley Highway District
Graham Christensen	East Side Highway District

Board Members Absent:

Bruce Mattare	Kootenai County
Dan Gookin	City of Coeur d'Alene
Tom Shafer	City of Hayden
Jim Kackman	Coeur d'Alene Tribe
Jeff Tyler	Post Falls Highway District

Staff Present:

Ali Marienau	Executive Director
Jess Eliason	Office Administrator

Attendees:

Jerry Wilson	ITD
Donna Montgomery	LHD
Monty Montgomery	Citizen
Robert Beachler	ITD
Chad Ingle	KCPT
Caleb Davis	Representative Fulcher's Office
Chris Bosley	City of Coeur d' Alene

1. Call to Order:

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice Chairman Randy Westlund at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest:

Vice Chairman Westlund asked whether there were any proposed changes to the agenda or declarations of conflicts of interest. None were raised. He then announced that the Executive Director's Report would be taken up before Administrative Matters.

3. Approval of Meeting Minutes:**a. Approval of August 13, 2026, Meeting Minutes**

There being no discussion, Mr. Phil Cooper moved to approve the August 13, 2026, KMPO Policy Board meeting minutes as presented. Mr. Steve Adams seconded the motion. The motion carried unanimously.

4. Public Comments: (limited to 3 minutes per person) – None.

5. KCATT Recap & Recommendations:

a. Mr. Chris Bosley reported that the westbound I-90 on-ramp at Northwest Boulevard was scheduled to close for up to two weeks, resulting in increased congestion at US-95. He stated that traffic on I-90 was scheduled to shift to the south side in mid-October to allow work on the north side, with two lanes maintained in each direction. Huetter Road was also scheduled to close beneath I-90 for bridge work.

Mr. Bosley discussed public concerns regarding overlapping construction projects and detours throughout Kootenai County. He noted that agencies coordinated projects but could not eliminate every conflict. Construction updates were shared through North Idaho News to improve public awareness.

Mr. Bosley stated that KCATT had forwarded a recommendation to approve the draft Transportation Improvement Program. He also requested feedback from Board members regarding the type and level of information they would prefer to receive from future KCATT meetings.

6. Administrative Matters:

a. August 2026 KMPO Expenditures

Ms. Ali Marienau, Executive Director, reported that August expenditures consisted primarily of routine operating expenses, including minor equipment updates and replacements. She stated that KMPO remained financially stable as the fiscal year ended. Planning funds for the new fiscal year were not affected by the TIP freeze and remained available for approved activities.

Mr. Graham Christensen moved to approve the August 2026 expenditures as presented. Mr. Steve Adams seconded the motion. The motion carried unanimously.

b. KMPO 2026-2032 Transportation Improvement Program (TIP) Amendment Requests:

1. Amendment #16 LHTAC request to increase funds for KN 22892

Ms. Ali Marienau, Executive Director, explained the need for and purpose of this amendment to the Old Highway 95/Union Pacific Railroad Bridge project. The original design would have connected the project to Parks Road and a proposed interchange near US-95 and the county line. Because ITD had deferred the interchange project and the original design would have resulted in significant costs to the highway district, the district requested consideration of a different alternative. A supplemental agreement was needed to address the redesign and change to the preferred alternative. The change qualified as an administrative amendment because the project remained in the environmental review and alternative-selection process.

2. Amendment #13 ITD request to modify the design, concept, and scope of KN 23618

Executive Director Ali Marienau explained to the Board that approval was requested because of considerable changes to the project's scope, concept, and budget. The project, identified in the current TIP as the I-90 Passage Multi-Plate Culvert, involved a large culvert east of Blue Creek Bay that provided boat access beneath I-90. The original plan was to rehabilitate the culvert; however, further investigation identified significant corrosion and vertical alignment concerns. As a result, the culvert needed to be replaced with a bridge founded on a bedrock.

The amendment modified the project's key number to reflect the revised scope, concept, and cost. Ms. Marienau noted that clarification from the Federal Highway Administration was still needed regarding the TIP amendment to freeze and stated that she would update the Board. The amendment was advertised for a 30-day public comment period, and no comments were received.

Mr. Steve Adams moved to approve TIP Amendment #13, an ITD request to modify the design, concept, and scope of KN 23618. Mr. Graham Christensen seconded the motion. The motion carried unanimously.

c. FY27 Budget Amendment

Executive Director Ali Marienau explained the need for budget amendments. The agency's CPA firm estimated that the annual audit cost would increase from \$9,500 to \$19,000 due to additional audit requirements. Funds were transferred from the general contracting line item to legal and financial services. The internet and telephone budget was also increased by \$1,500 to cover higher service costs and the replacement of the outdated phone system. Ms. Marienau requested approval of the amendments and authorization to seek audit estimates from other firms.

Mr. Graham Christensen moved to approve the FY 2027 Budget Amendment. Mr. John Hodgkins seconded the motion. The motion carried unanimously.

d. 2027 Unified Planning Work Program Revisions

Executive Director Ali Marienau explained the proposed amendments to the Unified Planning Work Program (UPWP), which the Board had adopted the previous month. The revisions addressed comments from ITD and FHWA regarding projected revenues, funding sources, task descriptions, and the Metropolitan Transportation Plan budget. The amendments also restored funding for safe and accessible transportation options, reassigned paid time off and holiday expenses to the administration task, and added the required federal planning factors as Appendix B.

Ms. Marienau also stated that ITD and FHWA had requested a formal UPWP amendment process. She planned to draft guidelines distinguishing administrative amendments, such as minor grammatical corrections, from substantive changes requiring Board approval. The proposed process would be presented to KCATT in September and to the Board in October.

Ms. Marienau requested approval of the amended UPWP, contingent upon KCATT's review and approval at its next meeting.

Mr. Steve Adams moved to approve the 2027 Unified Planning Work Program Revisions contingent upon KCATT's approval at its next meeting. Mr. John Hodgkins seconded. The motion carried unanimously.

7. Other Business:

a. Draft KMPO 2027-2033 Transportation Improvement Program (TIP)

Executive Director Ali Marienau explained that the Transportation Improvement Program (TIP) had completed a 30-day public comment period, including an open house on August 18. No one attended the open house; no public comments were received, and no changes were made to the document. Ms. Marienau requested approval so the TIP could be incorporated into the Statewide Transportation Improvement Program and submitted to FHWA once compliance requirements were met.

Mr. Graham Christensen moved to approve the draft KMPO 2027-2033 Transportation Improvement Program (TIP). Mr. Steve Adams seconded the motion. The motion carried unanimously.

8. Public Transportation (Informational Items Provided to KMPO):

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a. Kootenai County Transit Report

Mr. Chad Ingle reported that fixed-route ridership had decreased by 2%, while paratransit ridership had increased by 25% compared with the previous year. He noted that demand for paratransit services continued to grow as the community aged. The Board of County Commissioners approved a 5310-grant agreement with ITD to support continued operations of the Ring-a-Ride program for seniors and individuals with disabilities. Mr. Ingle also reported that the new paratransit buses were ahead of schedule and could be delivered as early as December.

b. Coeur d'Alene Tribe Rural Transit Report - None.

9. Director's Report:

Ms. Ali Marienau, Executive Director, reported that a transportation planner had accepted KMPO's offer of employment and was expected to begin within the next few weeks.

The Rathdrum Prairie Area Transportation Study was nearing completion. Representatives from ITD District 1, KMPO, ITD headquarters, and FHWA reviewed the alternative routes and discussed the requirements and timeline for moving the study into the environmental process. Ms. Marienau had also begun seeking feedback from local jurisdictions and anticipated holding an agency workshop.

Ms. Marienau reported that FHWA had determined KMPO was out of compliance with the five-year Metropolitan Transportation Plan (MTP) update requirement. As a result, the Transportation Improvement Program (TIP) was frozen until compliance was restored. Existing TIP projects could proceed, but amendments and new projects could not be added.

The MTP update was expected to be completed by the end of the year following the required public comment period and reviews by KCATT and the KMPO Board.

Ms. Marienau requested Board approval to contract for technical mapping, analysis, and visualization services to help expedite the MTP update. Funding had been identified in the Unified Planning Work Program and budget.

10. Board Member Comments:

Vice Chairman Randy Westlund thanked Executive Director Ali Marienau for her work during the staffing transition and for developing documented procedures to guide KMPO's processes.

11. Next Meeting: October 27, 2026

12. Adjournment

There being no further business, Vice Chair Westlund adjourned the regular meeting of the Kootenai Metropolitan Planning Organization (KMPO) Policy Board at 2:11 p.m.

Jess Eliason
Recording Secretary



KOOTENAI METROPOLITAN PLANNING ORGANIZATION

EXPENSES

September 2026

As of this date **October 8, 2026** the Kootenai Metropolitan Planning Organization Board approves reimbursements and payments made for expenses in September **2026** included in the following list, in the amount of **\$19,412.56**.

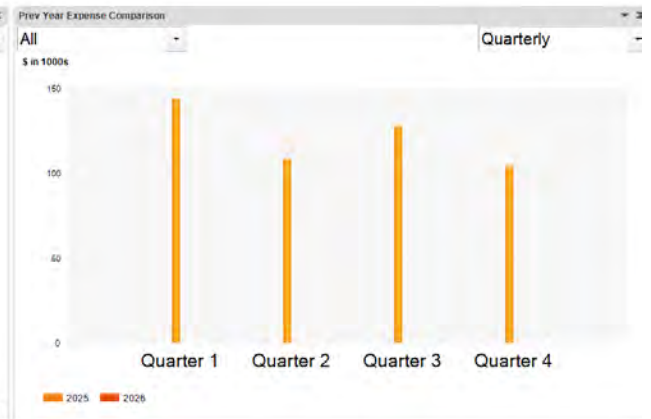
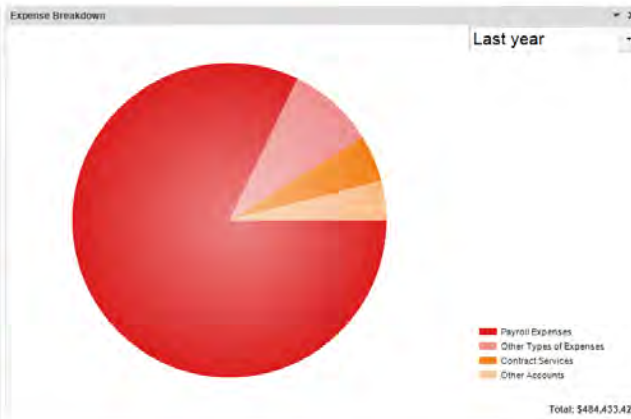
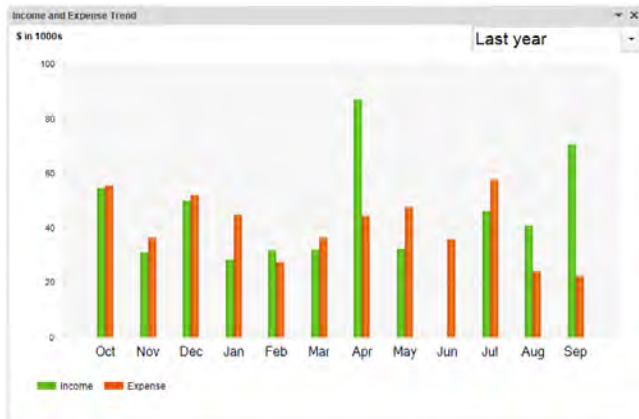
Chair: _____

Kootenai Metropolitan Planning Organization						1:50 PM
Check Detail						10/02/2026
September 2026						
Type	Num	Date	Name	Memo	Paid Amount	
Check	E-pay	09/01/2026	Unum	September Premium	84.14	
Check	E-Pay	09/02/2026	Unum	Overchange - Applied to October 2026 Premium	84.14	
Check	E-pay	09/03/2026	Rackspace Inc	Email Hosting & Office 365 Subscription September 2026	100.34	
Check	DEBIT	09/04/2026	Home Depot	Replacement Cabinet and Top	294.68	
Check	E-pay	09/08/2026	Adobe Store North America	Adobe Subscription September 2026	71.97	
Check	E-pay	09/08/2026	Vision Service Plan	September Premium	50.48	
Check	E-pay	09/08/2026	Regence Blue Shield of Idaho	September Premium	1,371.01	
Check	DEBIT	09/10/2026	Sawmill Grille	Pre Board Meeting Lunch September 2026	49.41	
Liability Check	E-pay	09/10/2026	United States Treasury	27-0061680 QB Tracking # -459097474	1,318.84	
Liability Check	ACH	09/11/2026	PERSI	M043 PERSI Contributions 8/22-9/4	1,161.94	
Check	DEBIT	09/11/2026	Staples Inc.	Office Supplies	98.63	
Check	E-pay	09/11/2026	Delta Dental	September Premium	175.33	
Liability Check	ACH	09/14/2026	Idaho State Tax Commission	003877456	352.00	
Check	DEBIT	09/15/2026	Amazon	Office equipment	312.68	
Check	E-Pay	09/16/2026	TDS Telecom	208-930-4164	175.46	
Check	Debit	09/18/2026	Seright's Ace Hardware	Replacement Door Lock	85.21	
Check	DEBIT	09/21/2026	Staples Inc.	Office Supplies	26.49	
Check	E-pay	09/21/2026	Zoom Video Communications	Online Meeting Subscription September 2026	15.99	
Check	E-pay	09/21/2026	Intuit	Quickbooks Monthly Payroll Usage fee	14.00	
Check	DEBIT	09/22/2026	Amazon	Office Equipment	75.24	
Check	DEBIT	09/22/2026	Elementor	Website	60.00	
Liability Check	E-pay	09/23/2026	United States Treasury	27-0061680 QB Tracking # 79911526	1,318.82	
Liability Check	ACH	09/24/2026	PERSI	M043 PERSI contributions 9/7-9/18	1,161.94	
Check	E-Pay	09/24/2026	AVISTA	6500250000	71.30	
Check	DEBIT	09/25/2026	Staples Inc.	Printer Replacement	661.43	
Check	E-Pay	09/28/2026	Idaho State Insurance Fund	Annual Policy Renewal 2027	782.00	
Check	3918	09/28/2026	CdA North Homeowners Assoc	Unit #209 October 2026 HOA fees	325.43	
					7,271.02	
					12,141.54	
					19,412.56	

Kootenai Metropolitan Planning Organization

October 2, 2026

Monthly Financial Snapshot



Account Balances

ACCOUNT	BALANCE
Accounts Receivable	67,346.37
Washington Trust Bank Checking	51,807.69
Accounts Payable	-2.69

Select Accounts Go to Chart of Accounts





City of Coeur d' Alene
City of Post Falls
City of Hayden
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Kootenai County, Idaho
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Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

DATE: September 28, 2026
TO: KMPO Board Members
FROM: Ali Marienau, Executive
SUBJECT: Director UPWP Amendment
Policy

Overview:

KMPO is required to develop a Unified Planning Work Program (UPWP) annually to outline the tasks and related budgets for the upcoming fiscal year. KMPO works closely with KCATT, ITD and Kootenai County Public Transportation/Citylink to develop the document; however, during the year, there may be issues or needs that arise, which warrant changes to KMPO's UPWP. Up to this point, those changes have been addressed on a case-by-case basis, with no formal process adopted.

KMPO staff has drafted an amendment process policy (Attachment A) to guide staff, KCATT and the KMPO Board, in those events when changes are needed throughout the fiscal year. ITD's Planning Section and FHWA are supportive of having an adopted policy for such events and have requested that a process be documented. Other Idaho MPO policies were consulted for consistency within the state.

Recommendation:

KCATT reviewed the proposed UPWP Amendment Policy and voted to recommend its adoption by the KMPO Board.



POLICY STATEMENT

Adopted: [DATE]
By: KMPO Board of Directors

KMPO Annual Unified Planning Work Program (UPWP) Amendments

Background:

KMPO updates the UPWP on an annual basis. KMPO works closely with ITD, KCATT, and Kootenai County Public Transportation/Citylink to develop a work program that accurately identifies the annual work tasks and budgets for the fiscal year. However, during the year, there may be issues or needs that arise which warrant changes to KMPO's UPWP.

Process:

A formal amendment and Policy Board approval will be required in the following circumstances:

1. The addition of new tasks, or significant change in scope;
2. A change to identified federal funding of more than 10%, or the addition of a new source of federal funding;
3. Reallocating funds between task budgets by more than 20 percent (assuming overall UPWP budget remains the same).

The amendment will be presented to KCATT for recommendation to the KMPO Policy Board; the Policy Board will make a final decision. If the change to the UPWP requires State and Federal approval, the Director will forward the amended UPWP to ITD, who may forward the request to FHWA/FTA for final approval if necessary.

An amendment is not required for staff to make changes outside of the circumstances list above. Staff may complete corrections to minor typographical or grammatical errors in the document and to update projected revenue and carry-forward amounts throughout the fiscal year if the difference is less than 10 percent. KCATT and the KMPO Board will be notified of any administrative changes made to the UPWP.



October 2, 2026

TO: KMPO Board Members
FROM: Ali Marienau, Executive Director
SUBJECT: Financial Auditing Services - Update

Background:

At the September 10 meeting, the KMPO Board approved the FY 2027 Budget Amendment #1 to address increased costs for KMPO's FY 2026 Financial Audit. It was decided that the executive director would reach out to additional audit firms to determine if any cost savings could be made and proceed with contracting with Magnuson, McHugh & Doherty (MM&D), if an alternative could not be identified.

Update:

KMPO reached out to six additional CPA/audit firms, including those used by other KMPO member agencies, to request information on their audit services, if they had capacity to perform additional audits in 2026, and the estimated cost for their services to compare to MM&D's estimate. Two firms did not respond; one firm was not currently taking new clients; the two largest firms estimated their fees would exceed what was quoted by MM&D and declined providing further information; and one was interested in bringing KMPO on as a client – and does other MPO audits – but estimated that their fee would be similar to MM&D's estimate. The general consensus from the other firms is that it is likely MM&D have been undercharging KMPO for their services.

Based on that information, a feasible alternative was identified. Due to the end of the fiscal year on September 30 and the typical initiation in the audit mid-October, I have notified MM&D that we will proceed with their audit services for 2026. After the audit is complete, KMPO can discuss with MM&D if any additional cost savings can be made in the future; additionally, if the board desires, a more thorough investigation can be completed to see if further contracting with an alternative firm would be more beneficial to KMPO.



DATE: October 2, 2026
TO: KMPO Board Members
FROM: Ali Marienau, Executive Director
SUBJECT: Director's Report

Here is a recap of KMPO's activities through October 2, 2026.

Planning Activities:

The Rathdrum Prairie Transportation Study is in the final stages. ITD and KMPO staff are currently reviewing the Draft Final Report. The Board will be presented with the final report and requested to provide concurrence on the study to move into the NEPA process. I am continuing to meet with local jurisdictions to better understand their views on the project and help provide coordination between the local agencies and ITD. ITD is requesting support letters from the local agencies who have been involved in the process to include with their final submittal to FHWA.

The Metropolitan Transportation Plan (MTP) update is ongoing. Upon reviewing the work needed to finish the plan and the timeline for the document review process and public outreach, it is anticipated that the final document will be before the Board in early 2027. I am currently looking for consultant assistance to finalize our model update, as it is the most time-consuming task; ITD has also offered their assistance, where applicable.

I am currently completing the update to Section 5 – Financial Analysis. An MTP is required to be fiscally constrained – demonstrating the likelihood listed improvements can be funded within the planning horizon. Options to fund the projects listed in the MTP continue to be limited. In the 2020 plan, it identified the local option vehicle registration fee as one of the only viable options to fund significant transportation investment. The plan looked at the potential benefit from an additional \$25, \$50, or \$75 fee for vehicle registrations in Kootenai County. In 2020, the KMPO Board and Board of County Commissioners approved the request to place a \$50 local option vehicle registration fee on general election ballot; unfortunately, the measure failed 67-33%. A few recommendations were provided by the members of the campaign to make the measure successful:

1. Develop a outreach program to inform jurisdictions and the public on transportation funding challenges facing the region as well as the overall education on the nuts and bolts of what makes a transportation system operate
2. Develop an outreach program that specifically covers local options for transportation and how impact fees work as part of the overall transportation investment process.
3. Develop outreach efforts to discuss projects with the community
4. Engage with the North Idaho State legislators to determine their interest in making transportation investment a priority at the legislative level.

[from December 2020 director's report]

In order to complete this plan, I am interested to hear if the Board is interested in retaining the local vehicle option registration fee as a viable funding mechanism KMPO will pursue to fund future transportation investments.

Our new planner, Will Palmer, started on September 21. Will is a recent graduate of the University of Utah's City and Metropolitan Planning master's program. He is getting acquainted with KMPO and our past and current planning. He is assisting with some of the MTP update work and will participate in a training on our model software in November.

Programming Activities:

As mentioned at the September Board meeting, FHWA has determined that KMPO is out of compliance on our five-year-update of our MTP; Idaho division staff have identified the expiry date as July 7, 2026. The letter from FHWA is attached.

As KMPO is out of compliance, our Transportation Improvement Program (TIP) is frozen until an updated MTP is approved by FHWA. Existing projects in the TIP can continue, but KMPO will not be allowed to amend projects or add projects to the TIP until the freeze is lifted.



U.S. Department
of Transportation
**Federal Highway
Administration**

Idaho Division

September 29, 2026

3050 Lakeharbor Lane, Suite 126
Boise, ID 83703-6354
(208) 334-9180
(208) 334-1691
Idaho.FHWA@dot.gov

In Reply Refer To:
HPR-ID

Bruce Mattare, Kootenai County
Policy Board, Chair Kootenai Metropolitan Planning Organization
250 Northwest Blvd, Suite 209
Coeur d'Alene, ID 83814

Dear Mr. Mattare:

The purpose of this letter is to provide notification regarding the expiration of the 2021 Kootenai Metropolitan Planning Organization (KMPO) Metropolitan Transportation Plan (MTP).

Federal regulations, 23 CFR 450.324(c), require an MPO to update the transportation plan every five years in air quality attainment areas. The most recent MTP was adopted by the Policy Board on July 8, 2021, with expiration occurring on July 7, 2026. Consistent with 23 CFR 450.330(c), the following conditions apply:

- Exempt and non-exempt projects can proceed within their authorized phase(s) provided the phase(s) are included in the MTP and an approved Transportation Improvement Program (TIP) prior to the expiration of the MTP;
- KMPO may not amend or update its TIP until an updated MTP is approved by the KMPO Policy Board.

If you have any questions or require additional information, please contact me at 208-617-2133

Sincerely,

Lucia Olivera
Acting Division Administrator

cc: Ali Marienau, KMPO Executive Director
Amy Schroeder, ITD Planning Administrator
Scott Luekenga, ITD Planning Manager
Shirley Wentland, ITD Transportation Planner