KCATT MEETING MINUTES

for

October 26, 2010

Idaho Transportation Department District One Headquarters

600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chairman Kevin Jump called the KCATT meeting to order at 8:01 a.m.

Welcome / Introductions:

Kevin Jump requested all those present to introduce themselves:

Kevin Jump (Chair)	City of Rathdrum
Eric Shanley (Vice Chair)	Lakes Highway District
Robert Palus	City of Post Falls
John Pankratz	East Side Highway District
Kevin Howard	Worley Highway District
Kelly Brownsberger	Post Falls Highway District
Gordon Dobler	City of Coeur d'Alene
Sean Hoisington	City of Hayden
Andrea Storjohann	ITD
Don Davis	ITD

Staff.

Glenn Miles	Transportation Manager
Ryan Stewart	Senior Transportation Planner
Bonnie Gow	Transportation Planner II
Donna Lively	Administrative Secretary

Alternates and Guests.

Jimmie Dorsey	East Side Highway District
Donna Montgomery	Citizen/KMPO
Monty Montgomery	Lakes Highway District
Marv Lekstrum	Lakes Highway District
Ralph Paul	IDEQ
Clif Warren	CTAI
Melissa Cleveland	J-U-B
Elaine Davis	HDR
Sonna Lynn Fernandez	ITD Headquarters
Bob Miller	Post Falls Highway District
Carole Richardson	DEA

Approval of September Meeting Minutes:

Andrea Storjohann made a motion to approve the September 28, 2010 meeting minutes. Kevin Howard seconded the motion, which was unanimously approved.

Public Comments:

There were no public comments.

Project Updates:

Don Davis stated that he has started the US 95 Corridor Study and will meet with stakeholders in November and December. Public involvement sessions will commence after the first of the year. When asked what the point of the study was, he responded that District's 2 and 3 are doing the same study, and when completed in 2012, there will be a long range plan for the US 95 Corridor from Oregon to Canada.

Andrea Storjohann reported that with the exception of the Wyoming to Ohio Match project, ITD District 1 has completed this year's construction projects. Though the signal will not be installed this year on the Wyoming to Ohio Match project, they are encouraging the contractor to complete the project this year. ITD is also forging ahead on the development of the Garwood to Sagle Corridor. Staff will review one segment plan per week until completed. Meanwhile, ITD is purchasing right of way for the project.

Andrea was asked about the status of the signal modernization project on US 95. She responded that the groundwork is complete; however, it is not hooked up yet.

Eric Shanley reported that Lakes Highway District has completed their construction projects with the exception of some minor punch items. They are currently working on a tree clearing project and are commencing design on their Diagonal Road Phase II project, as well as their East Hayden Lake and Dodd Road projects. Crews are also in winter preparation mode.

Gordon Dobler reported that the City of Coeur d'Alene has wrapped up their construction projects and are working on the design phase of their Government Way project. The City is also in the right of way acquisition phase of their Dalton and Hanley Avenues project. Gordon asked Andrea whether District 1 was still providing construction inspections. She replied that it depends on the manpower they have available and that some projects are using consultants to provide the inspection. She added that ITD and LHTAC can provide assistance. Gordon asked if the STIP has been adopted. It was noted that Federal Highways is expected to adopt the STIP in December. Glenn confirmed that the City of Coeur d'Alene's project is in the TIP that KCATT will be asked to adopt today, and once approved by Federal Highway Administration the funds can be obligated.

Robert Palus reported that all major construction projects for the City of Post Falls are completed and they are now preparing for next years projects. Kootenai Electric is involved in utility pole relocations on Pole Line Avenue east of SH 41

John Pankratz reported that East Side Highway District will host a public meeting for their Burma Road reconstruction project sometime early winter. There will be a

ribbon cutting ceremony for the Fernan Lake Road project at 11 a.m. today at the East Boat launch.

Sean Hoisington reported that the City of Hayden is working on an Asset Management Program and developing design standards and specifications. He noted the need for there to be consistency in testing, construction and materials requirements and a common set of standards used amongst all jurisdictions.

Kelly Brownsberger reported that the Post Falls Highway District is finishing several drainage projects and preparing for winter. Also the design work on the next phase of their Prairie Avenue project from Huetter to Meyer is on schedule.

Kevin Howard reported that Worley Highway District has completed the first phase of their Hull Loop/Kidd Island intersection project. Their Conklin Road Phase I project is almost complete. The District is currently preparing for winter.

Kevin Jump reported that pending inclement weather, the City of Rathdrum's Highway 41 and Wright Street intersection improvement project should be completed by the end of October. The City is waiting for pavement markings on their Quiet Zone Improvement project and is preparing for winter.

Utility Updates:

No utility updates were provided.

KMPO Planning Updates:

a. STP Application Subcommittee

It was noted that an STP Call for Projects has been made through the Local Rural Highway Investment Program (LRHIP). Although reconvening an STP application subcommittee to score and rank projects was considered, Glenn Miles stated that traditionally, KMPO endorses all projects submitted since LHTAC has their own scoring process.

It was indicated that all Highway Districts will be submitting applications for the 2012 LRHIP award allocation and that all applications are to be submitted to LHTAC by December 3rd. Eric Shanley reported that he had requested an agenda item, which is 8.d., Lakes Highway District Project Recommendation, in order to present the STP project applications for a KCATT recommendation for KMPO Board approval prior to the application deadline.

East Side Highway District, Lakes Highway District, and Post Falls Highway District: briefed the committee on the projects they intend to submit for funding. KCATT agreed that individual summaries of the LRHIP applications be submitted to KMPO staff for inclusion in the KMPO Board meeting packet.

Andrea Storjohann made a motion requesting KMPO staff endorsement of all STP applications submitted for 2012 LRHIP award allocation for KMPO Board

approval. Sean Hoisington seconded the motion, which was unanimously approved.

b. Draft 2010 KMPO Metropolitan Transportation Plan (MTP) Update

Bonnie Gow distributed a copy of Appendix K, Public Comments, received to date on the Draft 2010 KMPO MTP. She noted that 20 people attended the public comment period open house held at ITD on October 12th. All changes from Addendum 1 and public comments will be incorporated into the final draft KMPO MTP, which will be presented to KCATT at their November 23, 2010 meeting for a KMPO Board approval recommendation in December.

ITD Board Update:

It was noted that there was nothing to report on from the ITD Board.

Current Business:

a. ITD's Statewide Transportation Plan - Sonna Lynn Fernandez

Sonna Lynn Fernandez provided several handouts regarding Idaho's long-range transportation plan called "Idaho on the Move." She explained that it is a long-range policy plan which provides guidance and strategies to improve safety, enhance mobility, and support Idaho's economic vitality. It includes investment strategies that will guide the selection of projects and initiatives, management principals that define ITD's business practices and approach to serving Idaho citizens, and implementation activities that are tied to performance measures.

The draft plan is currently in the public comment period; comments will be accepted from October 25th to November 23rd. Six public meetings are scheduled throughout Idaho during the public comment period, including one following the November 4, 2010 KMPO Board meeting at Post Falls City Hall from 4 to 8 p.m.

b. FY 2011-2015 Transportation Improvement Program (TIP) Recommendation

Ryan Stewart provided draft copies of the FY 2011-2015 Transportation Improvement Program (TIP). A public meeting was held last Wednesday, October 20th, at the Post Falls City Hall; 9 people attended. Several non-substantive comments were received and have been included in Appendix C. Changes made to the Draft FY 2011-2015 TIP include new key numbers and sponsor information from ITD and updated data for some of the projects based on the latest information from the STIP. The public comment period ends November 1, 2010. Contingent on any substantive comments received, KMPO staff requested KCATT recommend KMPO Board adoption of the FY 2011-2015 TIP.

Ryan noted that after this draft copy of the TIP was printed he received comments that the Lancaster Road Railroad Crossing project, Key#12312, was not a City of Hayden project as identified in the STIP, nor a Lakes Highway District project. Eric

Shanley stated that after further investigation, it was determined that the project is a Lakes Highway District project. Sean Hoisington noted that the project phase for City of Hayden's project listed on page A-3, Key #H1230, should indicate PE & PC (Professional Engineering provided by ITD and Professional Engineering provided by a Consultant) rather than CN (Construction). Ryan responded that these STIP amendments need to be submitted to ITD.

Glenn advised that it is important for each jurisdiction to know their projects and the status of each project so that when he contacts them for the purposes of the quarterly Urban Balancing Committee meeting, he can obtain the needed information to move their project forward.

Kevin Howard made a motion recommending KMPO Board adoption of the FY 2011-2015 TIP. Eric Shanley seconded the motion, which was unanimously carried.

c. Bridging the Valley Update – Kevin Jump

Glenn Miles provided an update on the Bridging the Valley (BTV) discussion raised at the September 28th KCATT meeting. He reminded the committee that the two Idaho BTV projects that were identified for funding from an earlier earmark were the Rathdrum Main Street Extension and the Pleasant View Grade Separation/Interchange project. The Post Falls Highway District agreed to provide a local match subject to an ITD Board match on the Pleasant View BTV project, which the KMPO Board approved at last month's meeting. However, since matching funds have not been secured on the Rathdrum Main Street Extension, it has been recommended to move forward with the Rathdrum 41-53 BTV Bridge project, which is currently in the STIP for 2014. The KMPO Board has recommended using part of the $5 million earmark for the Pleasant View Grade Separation/Interchange project with the remaining funds to go towards ITD's and the City of Rathdrum's SH 41/53 Bridge project.

Kevin Jump inquired as to whether funds must be returned if there exists a lag between project design or right of way acquisition and construction. Glenn responded that typically, once a project enters the first phase, i.e., engineering, the jurisdiction has approximately 10 years to move the project into the next phase, etc. Only if a project is not progressing is there a risk of having to pay back the funds.

John Pankratz made a motion to concur with the KMPO Board's recommendation to split the earmark funds between the Pleasant View Grade Separation/Interchange project and the ITD/City of Rathdrum's SH 41/53 Bridge project. Kelly Brownsberger seconded the motion, which was unanimously carried.

d. Lakes Highway District Project Recommendation

It was noted that this agenda item was addressed earlier under agenda item 6.a.

Upcoming KMPO Board Items:

It was noted that upcoming KMPO Board items include the draft 2010 KMPO MTP update, the KCATT recommendation for KMPO Board approval of the FY 2011-2015 Transportation Improvement Program (TIP), KMPO staff endorsement of all 2012 LRHIP STP project applications, and KCATT concurrence with the funding for the BTV Pleasant View Grade Separation/Interchange project and the BTV ITD/City of Rathdrum's SH 41/53 Bridge project.

Glenn noted that the U.S. Department of Transportation has given staff authority to release a Request for Proposals (RFP) for Phase 2 of the Inland Pacific Hub (IPH) Study. Phase 2 entails the identification of potential transportation and economic investments that will enhance the development of the Inland Pacific Hub. The overall objective is to identify and recommend actions, strategies and programs that can be implemented to strengthen the competitive position of the IPH region (both domestically and globally). The overarching goal is to integrate freight mobility, global and domestic commerce, economic development, and transportation investments.

The RFP was advertised last Sunday, October 24th and proposals are due by November 19th.

Adjournment:

The meeting adjourned at 9:05 a.m.

Donna Lively
Recording Secretary