KCATT MEETING MINUTES
for
October 25, 2011
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Eric Shanley called the KCATT meeting to order at 7:57 a.m.

Welcome / Introductions:

Eric Shanley requested all those present to introduce themselves:

Eric Shanley (Chair).....Lakes Highway District
Robert Palus (Vice Chair).....City of Post Falls
Kevin Jump.....City of Rathdrum
Sean Hoisington.....City of Hayden
John Pankratz.....Eastside Highway District
Kelly Brownsberger.....Post Falls Highway District
Kevin Howard.....Worley Highway District
Andrea Storjohann .....ITD
Don Davis.....ITD

Staff

Bonnie Gow.....Senior Transportation Planner
Kelly Lund.....Administrative Secretary

Alternates and Guests

Ralph Paul.....DEQ
Heather Carroll.....HDR
Marv Lekstrum.....Lakes Highway District
Donna Montgomery.....Citizen/KMPO
Mark Brown.....CH2MHill

Approval of August Meeting Minutes:

Kevin Howard noted spelling correction in his report for last month "Conklin" there is a "g" and also "mis-grinds" it is actually "must-grinds".

Sean Hoisington made a motion to approve the September 27, 2011 KCATT meeting minutes as corrected. Kevin Howard seconded the motion, which was unanimously approved.

Public Comments:

There were no public comments.

Project and Utility Updates

Don Davis, Idaho Transportation Department reported District 1 would be applying for a Tiger 3 Grant for the Worley North Project in Worley. He stated they were similar to Tiger 1 and 2, the US Department of Transportation wanted to know the long term economic benefits of doing a particular project. He has been gathering that information from the City of Worley and others. Applications must be in turned in next Monday, October 31. Although it was short notice, he would like to get support letters from KMPO and/or KCATT. The letters should contain some reference to supporting the economy. In general, the improvement is the tail end of a region improvement that has helped the region greatly. He stated the Worley to Mica project has made the highway more attractive to tourists, travelers and freight and would certainly have a long term economic impact; adding, it is hard to quantify it.

Mr. John Pankratz asked Mr. Davis if he was asking for additional support from the KCATT committee.

Mr. Davis said he would like to attach a support letter to the file.

Mr. John Pankratz made a motion that KCATT support the grant application for the project. Kelly Brownsberger seconded the motion, which was unanimously approved.

Ms. Andrea Storjohann stated the other reason Mr. Davis believes there is hope for the project is because it is on the reservation.

Mr. Davis stated Mr. Jim Kackman was going to round up a letter even though the project is not in Benewah County. Benewah transportation planning team was going to write a support letter, collectively. City of Worley was going to do the same. He had not gone to Kootenai County to seek a letter, but stated if a letter came from KCATT it should be sufficient.

Mr. John Pankratz questioned what involvement the Inland Pacific Northwest HUB could have on this project.

Mr. Davis said it was possible; the gist of the HUB is to push that kind of agenda. The application did not land on his desk until last Friday; but he could talk with Ryan (Stewart) about it. He commented that it was a good suggestion.

Mr. Davis addressed the Highway 53 Management Study. He said currently, DEA is looking at the crashes and coordinating them with the access points to come up with "what does it mean". They are aiming for a mid-November stakeholder meeting. He believed it was scheduled for the 17th. No announcement had been made, but stated there would be a meeting that afternoon at Hauser City Hall and one following that in Rathdrum.

Ms. Andrea Storjohann, Idaho Department of Transportation, reported they were wrapping up construction projects out to the north. The frontage road from Interstate Rock Products and Garwood, which also serves the wrecking yards, has traffic on it, needs stripping, but is nearly complete. She stated next year the road will be seal coated. Traffic from Interstate

Rock Products and the Garwood wrecking yards are not accessing Highway 95 any longer, they are using the frontage road. They are working to get everything ready so they can work on the structure through the winter.

Ms. Storjohann stated Scarcella had all four projects, including one more frontage road. Although they were moving a lot of dirt, it would need to come to a halt November 15th. Any work Scarcella will be doing through the winter will need to presented in a plan and approved.

Winter maintenance was being done district wide. Ms. Storjohann reported they were able to move people from the construction sections to plowing and hired 10 hourly employees. Unless they get hit with a lot of overtime and storms, it appears they will be able to provide almost 24 hour coverage in, at least, the Coeur d'Alene area. She stated they were getting ready for winter.

Chair Eric Shanley commented that the frontage roads that were complete turned out very nice.

Mr. Kevin Jump, City of Rathdrum, in the last (inaudible) and also getting ready for winter.

Mr. Gordon Dobbler, City of Coeur d'Alene, reported 15th Street was paved yesterday, October 24, and the signal would go up later this month. He stated this was their last construction project. The bids for the Government Way to Dalton to Hanley project were supposed to open today. However, the Addendum put the bid opening off and they have not been advised of a new date. Construction will not start until later this spring because the City of Coeur d'Alene's water line and Dalton's sewer line will need to go in. Regarding the Government Way to Hanley to Prairie project, they are waiting for LHTAC to review the proposal with Welch Comer so he does not know if they will see much of anything until spring.

Sean Hoisington, City of Hayden, reported the Wyoming signal will open today. They will be starting the process of designing the rest of that job. Due to the original ARRA potential and opportunity, the original construction plans were not set up to buy right-of-way. They are going to hire a consultant to design the compliment so they can get the right-of-way purchased this winter. He is focused on a pavement management system and working on building a sign management system. Since they will have to develop the reflectivity measurements on all of their signs, he asked the other jurisdictions if they would be interested in contributing money out of their assigned budgets to purchase a retrograde reflectometer and suggested that it be kept at KMPO and borrowed throughout the year for updates. Glenn Miles, KMPO, did not oppose him presenting the idea or proposal. He added that swatches were about half the cost of the reflectometer He stated that he was not sure if other jurisdictions had a sign management system, but stated that at some point, based on MUTCD (*Manual on Uniform Traffic Control Devices*), they will all have to look at the degradation or the deterioration of the sign reflectivity. The costs of reflectometers range from $8,000 - $15,000. The $15,000 units include bar code readers and GPS while the less expensive meters provide only reflectivity. Mr. Hoisington stated the reflectometer would be affordable if the jurisdictions pulled together to purchase the unit.

Mr. Kevin Howard asked if the $15,000 retro-reflectometer could be downloaded to iWork or other programs that are currently being used by the jurisdictions.

Mr. Hoisington stated that it could be downloaded to a computer, but did not know if it was a seamless integration with iWork. Mr. Hoisington finished by saying he had no other projects outside of this.

Mr. John Pankratz, East Side Highway District, reported that the O'Gara Road paving was in progress. He stated there were some test strip issues they had to work through, first one failed, second one passed, except for the rise. He added LTAC, Welch Comer, and HMH worked with the contractor through the weekend to resolve the issues. He received a call at 6:00 p.m. Sunday evening telling him they were moving forward. He hoped the temperature holds, adding the worst case scenario was they get the bottom lift, sit on it through the winter and put the top lift on in the spring.

Mr. Pankratz stated the last remaining FEMA project was complete. They were waiting for some test documents from the state to forward paper work to get the contractors compensated.

Robert Palus, City of Post Falls, reported the poles for the Poleline – Greensferry traffic signal project should be put up late this week or early next week. They anticipating energizing that signal November 8th. Classic Electric is the sub doing the work. Seltice Way Congestion Mitigation Project received three responses from consultants. City and ITD will be having a committee meeting Thursday, of this week, to go through the submittals and make a recommendation of who the consultant for the design should be. Mr. Palus reported, an older project, Poleline Idaho Roundabout has been sitting on the shelf for a couple of years. They pulled the performance bond and will be cleaning it up to go out for bid and construction next summer.

Kelly Brownsberger, Post Falls Highway District, reported that it was quiet in their district. They were getting ready for winter, doing winter maintenance and making sure all the drainages were working. Spokane County bridge engineer assured him the Spokane River Bridge at Stateline would be open November 1.

Mr. Kevin Howard, Worley Highway District, reported the Conkling Road, Phase 2 – 5, there was a beginning joint issue with the Conkling Phase I. There was not any detail on the plans to tie the two together. There was 4:1 taper off one so they started at the bottom of that and 4:1 taper off of that so the road had a nice tip in it. There was a change order in that vertical curve was corrected. He said that it was bit of a rough ride, but that it was not corrected. Mr. Howard reported that the Elder Road job was closing out with only paperwork remaining. The must-grinds he had mentioned last KCATT meeting have set long enough traffic has ironed those out so they are not must-grinds. He report Cave Bay Road profilograph shows the paving did not turn out very well creating $17,000 in deducts for the poor ride. Worley Highway District is putting up a new building at the Sun Up Yard, the old Alexander McDowell Rest Area. This will help them to provide services in that area. Kidd Island Road project ditch work has been negotiated and JUB will begin surveying soon. They are cleaning ditches and grading roads.

Eric Shanley, Lakes Highway District, reported things were quiet. All major construction projects are completed for the year. Approximately four miles of road were paved this year and all projects were completed under the bid amount. He stated they were doing fall maintenance – brushing, clearing of right-of-way and intersections, making sure drainages were working. He extended thanks to City of Coeur d'Alene and Mr. Gordon Dobbler for the work done on the Prairie and Ramsey signals and stated that it turned out well. They received some real positive feedback from law enforcement. Adding, he understands flashing yellow lights are a lot less confusing.

Utility Updates

Ralph Paul, DEQ, stated he had nothing to report.

Dan Hanenburg, Kootenai Electric, reported they had crews working on the Highway 95 project, a crew on the Old Highway at the bridge location for the Chilco interchange, getting ready to send a group up on the north end near Highway 54 to relocate overhead and underground which will be the next step in the project, they have a crew down on Conkling Road working, a crew at Worley working on their underground, and a small crew out on Setters Road rebuilding the section of line that was blown over in the micro blast. He stated they are just trying to keep up on projects. Mr. Hanenburg stated there were no subdivisions to report, except for one small one that has not materialized yet, it is Mineral Ranch near Fred Meyer which is small addition that the developer has not yet acted on.

Mr. John Pankratz stated at the last Kootenai County Utility Counsel meeting, Jim Pope reported that Avista is embarking 20 year $400M gas line replacement project. Stating some of their older materials are not faring well. He said this will probably include their whole infrastructure.

Chair Eric Shanley said as he understood it, some of the material they have installed over the years have weathered in the sun so they have integrity issues with those lines which is the reason they are replacing them.

Mr. John Pankratz said that he had asked Mr. Pope if the estimate included road repairs and he said it did not.

Mr. Sean Hoisington, City of Hayden, added that they had received six proposals for the Ramsey Road extension and are reviewing those right now. Process should be wrapped up this week or next week. They will then have a discussion with ITD and LHTAC probably late next week or the week after to talk about finalizing the selection or moving forward with an interview with a representative. Construction is not scheduled. They have no right-a-ways, all they have is the design dollars and right-of-way plan generation dollars, no construction dollars yet and no year. Depending on the design cost, money could be transferred to right-a-way acquisition, part of their process is to get project going, understand costs, and then create a plan for pursuing dollars for construction.

Gordon Dobbler, City of Coeur d'Alene, the reason he questioned Mr. Hoisington about construction schedule/acquisition cost is because of their experience on Government Way. They could have ended up with the Hayden scenario, but were fortunate enough to buy

right-of-way ahead of time. Utilities started in March/April and finished in September. Although they had construction dollars, they could get right-of-way dollars ahead of time.

Mr. Sean Hoisington responded that he felt some of the right of ways will be really easy, some that won't. Not a huge number of property owners. Need to understand how much they will need first so they are trying to minimize that

KMPO Planning Updates:

Ms. Bonnie Gow, KMPO, commented on Mr. Glenn Miles absence saying he was having problems with the roof on his house and was probably working on it.

Ms. Gow reported that the project application mock scoring session turned out well. There were four jurisdictions that attended and re-scored their applications which generated a lot of discussion and a few changes. They discussed a problem with the safety section. Mr. Robert Palus was going to take a look at that and send it in. Ms. Gow will be sending the final out to everyone once she has made the changes. The scoring did change a bit. She included the ranking results in the packet and stated the process is improving and that is was a big improvement over the original application.

Ms. Gow reported the jurisdictions have been submitting their project lists; however, there were a few she had not heard from. There will be another workshop at which time they will look at the project list and see how reasonable all the projects are in the model. Ms. Gow stated she would run a couple of scenarios before the workshop. [to give you an idea if they took out some projects. They had to be financially constrained, they should be.] She had looked at it previously, with the previous project list, and they were within that limit, but they will look at this again during the workshop. This is all being done for the project update on the model.

Mr. Gordon Dobbler asked Mr. Gow if the project lists had not changed, did she just want confirmation.

Ms. Gow stated she would need confirmation because she is updating the 2010, 2020, and then the 2040 models. She stated the update should be complete next November, but said changes could be made up to the very end. Ms. Gow added she wanted to make sure all the projects seemed reasonable to all the jurisdictions because it does have an effect on the model. They will be looking at that during the workshop. An Outlook invitation had been sent to everyone for the workshop which will be held on Tuesday, November 1, adding she was hoping for a lot of participation.

Mr. Sean Hoisington stated he was not involved when the City of Hayden sent their last project list and questioned if there was a way for him to find out what had been submitted at the last time.

Ms. Gow explained that she had attached the last project list from the last model update in her previous e-mail, but stated she could send it to him again. She continued to say that there were other workshops coming up that will go along with every step they go through with the model update. The schedule is tentative and was included in the packet.

Mr. Hoisington stated as they go through an update to the transportation plan, they will be submitting new or different projects and asked how Ms. Gow would handle those changes.

Ms. Gow explained the project list is ongoing and, for that reason, projects can be added to the model until the very end; however, she would like to most of the projects in the model to find out if they are reasonable and everyone is in agreement. Ms. Gow stated she would like more participation in the model results and would like to get this model closer than it was last time, comparing it to average daily traffic, at the end result.

Ms. Gow restated the workshop will be held 9:00 a.m. - noon in the Executive Boardroom down the hall from the KMPO office.

Ms. Gow thanked the jurisdictions that had submitted traffic counts and stated she would be able to use those in the model update.

Mr. Hoisington stated a couple of weeks ago they had a number of tube counters out on the Hayden city street system; however, they did not know who they belonged to adding, no one requested a permit or asked for permission. There was an ITD District 2 vehicle making an adjustment to one of the tube counters; however, ITD District 1 did not realize District 2 was involved.

Ms.Storjohann questioned Mr. Hoisington if it was District 2 or ITD headquarters.

Mr. Hoisington stated they identified themselves as being from District 2 and asked Ms. Storjohann if there was any way to get copies of those traffic counts for Ms. Gow, adding there were a lot of counts.

Ms. Gow said she would appreciate having that information.

Mr. Hoisington stated he would also like the data.

Mr. Storjohann said she was certain they were doing the counts for headquarters.

Mr.Gordon Dobbler, City of Coeur d'Alene, stated it had been a long time since they called, stating they use to get the counts automatically. He asked Ms. Storjohann who to contact.

Ms. Storjohann stated they would need to contact headquarters; however, she was unsure of the name of the department.

Ms. Gow stated she had nothing further.

7. Idaho Transportation Board Update

Ms. Gow and Ms. Storjohann stated they had nothing.

Ms. Donna Montgomery stated Monty (Montgomery) saw a sign reflecting the closure of Lancaster Road from Government Way to the hill. She asked Chair Shanley if anyone knew anything about that.

Chair Shanley stated that it was not going to be closed. He added that it was for a waterline project that North Kootenai Water District and said they did not give them a permit to close Lancaster. He stated he would talk with her more about it after the meeting.

8. Current Business

a. Local Rural Highway Investment Program (LRHIP) Grants

Ms. Gow stated there was a Memorandum in packet and that applications were due no later than December 1. She stated if they jurisdictions did need support letters for a project that they were going to submit, she would need the request no later than November 23. Ms. Gow stated the application was available online and added that the jurisdictions can submit one application per year.

Mr. Hoisington questioned if any of the cities present qualified due to population.

Ms. Gow stated she believed it required a population of 5,000.

Mr. Kevin Jump stated their population was up to 6,800. He said he had spoken with Jim Zier at a workshop and that he told him that they were free to submit. Mr. Jump continued to say Mr. Zier said their numbers will not be confirmed until April.

Chair Shanley questioned Ms. Gow if she needs something from the KCATT group to be able to write a letter on behalf of KMPO in support of those projects.

Ms. Gow responded that she believe she would.

Chair Shanley stated that Lakes Highway District would be submitting for their Garwood Rehabilitation Project, basically between Ramsey Road and US 95. They are looking at a $100,000 grant to help them with some improvements on Garwood Road.

Mr. Kelly Brownsberger stated Post Falls Highway District would also be submitting for an LRHIP grant for the full $100,000 to reconstruct Lancaster Road, between Meyer and Huetter. He stated they are working with the City of Rathdrum, as a joint project, to get that done hopefully this next year.

Mr. Kevin Howard stated that Worley Highway District intends to apply for signage. They are behind on their retro-reflectivity.

Mr. Pankratz asked Mr. Howard if he had a discussion with LHTAC about the ability to purchase a retro reflectometer with those funds.

Mr. Kevin Howard replied that the though had not crossed his mind.

Mr. Pankratz reported East Side Highway District would be applying for a $100,000 grant for district wide pavement preservation. This money would be used on select roadways that are in their CIP to purchase materials, oils, chips or seal.

Mr. Jump reported the City of Rathdrum is looking into doing upgrades for their pedestrian cross walks improvements non-signalized, non-stopping, stop-controlled intersections and would probably be asking for $50,000.

Ms. Storjohann moved that KCATT support the applications of the highway districts and the City of Rathdrum to the LRHIP grant program and recommend that to KMPO board. The motion was unanimously approved.

9. Upcoming KMPO Board Items

Chairman Shanley stated there were no upcoming KMPO matters, with the exception of the support letter.

Mr. Gordon Dobbler noted "Other Business" was not listed on the Agenda, but stated he was curious if anyone had looked at the PROWAG guidelines that came out of the Access Board. He stated that he was going through and making notes and added that it appeared non-signalized stop controlled intersections were hit hard with compliance. He stated that there was a 180 day comment period which started the end of July and would give them until December. He suggested that it might be something to put on Agenda.

Mr. Robert Palus stated that the City of Post Falls had a partial list put together with some comments and added that he had spoken with Scott at Access Board regarding PROWAG and what was moving forward. Mr. Palus stated since the initial draft in 2002 and update in 2005 they were hoping it would be an easy transition into adoption. He stated the City of Post Falls does have some areas of concern.

Mr. Gordon Dobbler stated they have dodged a few bullets and pointed out handicap on street parking. The reason he brought it up was to see if anyone would be interested in having this as a future agenda item so it could be tracked. Mr. Dobbler added that he did have a summary and a quick overview typed up.

Mr. Palus stated he would bring his concerns for discussion.

Mr. Gordon Dobbler suggested adding this to the next Agenda and stated he would put together a brief outline of the different sections, the requirements, and a quick discussion addressing the highlight of their concerns. He stated Mr. Palus can add to his concerns. Mr. Dobbler stated he had been working on this for a couple of months. Mr. Dobbler stated he would forward his summary to KMPO a week before the next KCATT meeting so it can be added to the meeting packet.

Mr. Don Davis asked Ms. Gow to send the Worley project support letter to Mr. Damon Allen.

10. Next Meeting – November 22, 2011

11. Adjournment

John Pankratz made a motion to adjourn the October 25, 2011 KCATT meeting; which was unanimously carried.

The meeting adjourned at 8:42 a.m.



Kelly Lund
Recording Secretary