KCATT MEETING MINUTES
for
October 23, 2012
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Robert Palus called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Robert Palus requested all those present to introduce themselves:

Robert Palus (Chair).....City of Post Falls
Kevin Howard.....Worley Highway District
John Pankratz.....Eastside Highway District
Scott Clark.....Kootenai County
Gordon Dobler.....City of Coeur d'Alene
Verlin Van Zee.....Lakes Highway District
Kevin Jump.....City of Rathdrum
Don Davis.....ITD

Staff

Glenn Miles.....Executive Director
Kelly Lund.....Executive Secretary

Alternates and Guests

Marshall Law.....Avista
Ed Canon.....KEC
Monty Montgomery.....Lakes Highway District
Donna Montgomery.....Citizen, KMPO Public Trans Roundtable
Dan Malcolm.....Lakes Highway District
Matt Gillis.....Welch Comer
Eric Olson.....Ruen-Yeager & Associates, Inc.
Heather Carroll.....HDR
Jay Hassell.....J-U-B
Ralph Paul.....IDEQ

3. **Approval of September Meeting Minutes:**

Mr. Gordon Dobler made a motion to approve the September 25, 2012 KCATT meeting minutes. Mr. Kevin Howard seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates

Don Davis, ITD, reported the SH-53 Access Management Study open house would be held at Lakeland High School in Rathdrum on Thursday, October 25 from 5:00 – 7:00 p.m. Last week, ITD began the US 95 Corridor Study; during the next 9 months, they will be reviewing past projects, existing conditions, and hot spots. Weather permitting, Highway 95 north will be open through Silverwood within the next 2 weeks; it will be back on the old alignment with a four lane divided highway and an interchange on Brunner Road. The contractor put in a shoofly at the bottom of Granite in order to accommodate the installation of a new culvert; although the culvert is now in, it is not known if the shoofly will remain through the winter or if the roadway will be switched back to the original alignment. Grading north of Silverwood will continue until the contractor gets weathered out. Mr. Davis reported the Wyoming signal should be on this week and said the Lacy intersection is also ready. A public information campaign will be released either today or tomorrow to make the community aware of what is happening in that area. Mr. Davis noted the next set of mega loads would be traveling up Highway 12 into Montana. An off-tracking study will be done on Highways 3 and 5 to determine a solution set for various issues. The ITD District 1 office will hold interviews this week for the Engineering Manager 2 position. The person hired for that position will be responsible for hiring a traffic engineer; in the interim, John Perfect will be filling in.

Mr. Kevin Jump, City of Rathdrum, reported they would be doing some sidewalk extension/replacement projects and curb fixes. The City is preparing for winter and ensuring their snow plow trucks are ready.

Mr. Verlin Van Zee, Lakes Highway District reported work on Parks Road was complete; Lancaster Road has been striped with only the approaches and bike lane remaining. He anticipates Old Highway 95 will be paved soon and said a test strip is expected to be done October 29. The District is preparing for winter.

Mr. Gordon Dobler, City of Coeur d'Alene, reported the Government Way project was coming to a close; the road is open, striped, signals are operating, only miscellaneous paving for driveways, etc. remain. Mr. Dobler expected street lights to be on within two weeks.

Mr. Scott Clark, Kootenai County, reported they had delivered the first preliminary draft zoning map last week and said they are still on track to take the project to public hearings in front of the Planning Commission early December.

Mr. John Pankratz, East Side Highway District, reported the Burma Road RFPs are out. The O'Gara Road shouldering project has not been completed. Mr. Pankratz said the District is stock piling sand and preparing for winter.

Mr. Kevin Howard, Worley Highway District, reported they would not be able to complete the in-house project on Loffs Bay Road this year. Crews will be working on a maintenance

project, a culvert extension on Cottonwood Road. The District is finishing up the second round of fall grading and preparing for winter.

Chair Rob Palus, City of Post Falls, reported the Poleline Avenue and Idaho Street roundabout was paved last Friday, striped Saturday and expected to be open for traffic this Friday. Paving on Mullan Avenue in front of the Frederick Post Kinder Center was completed earlier this month and is open for traffic. According to the contractor, the Beck Road Interchange is still on schedule to open the day after Thanksgiving. The contractor is working on pouring the bridge deck and, weather permitting, anticipates paving Pointe Parkway next week. The Seltice Congestion Mitigation project Concept Report is currently in review by the City and State; they are hoping to be able to hold an open house to discuss the report late November/early December. The City is in right-of-way acquisition on the Spencer Street project and the 15th and 16th Avenue realignment and reconstruction project. Both projects are expected to be under construction next year.

Marshall Law, Avista Utilities, reported gas relocation work on Lancaster Road has been completed. Some relocation work on Beck Road south of the freeway has been done; work will continue as the contractor is ready for them. Crews have been assigned to work on street lights at Idaho Road and Poleline Avenue and on Government Way.

Ed Canon, Kootenai Electric Cooperative, reported on the Hayden Avenue rebuild. They are working with Thorco Inc. on the Highway 95 project and said he believed all of the Silverwood interchange pedestals had been energized. They are working on various other new connections.

Ralph Paul, DEQ, had no update to report.

6. KMPO Planning Updates

a. 2010 Model Update Status

Mr. Glenn Miles reported, as a peer review/training, Bonnie Gow has been working with Bob Shull, the original creator of T-Model. He said, historically, the model has had problems with traffic on Pleasant View, but said he believed Ms. Gow and Mr. Shull had found some things that would address those issues. Ms. Gow will be scheduling a meeting with the KCATT members to give them an opportunity to go through the model. She expects to present the final draft to KCATT during their next meeting scheduled for November 27 and then to the KMPO Board in December. Once the Board has accepted the model, forecasting for future models will begin.

7. Idaho Transportation Board Update

Mr. Don Davis said ITD covered a number of topics during their Board meeting last week including the freight and rail plan. With the help of the Utah Department of Transportation (UDOT), ITD is moving forward to develop what UDOT called their uPlan, an environmental planning tool which provides a solid GIS base background for project planning. In regards to the Wyoming project, Mr. Davis said he believed additional funding had been included in the end of the year plan.

Mr. Miles discussed the process and restrictions associated with making amendments to the Transportation Improvement Plan (TIP). Based on recent amendment requests, he said future requests would require a signed letter from a person of authority, a mayor, or city administrator. Although Mr. Miles indicated some amendment requests are made with good intentions, he pointed out that it takes a number of steps to get a project into a program and meeting the financial constraint requirement that applies in the Federal rules.

Mr. Miles addressed another item of concern regarding funding. Recently, additional funding for a project had been requested; however, one of the project partners was not aware of the request. He noted the five MPOs meet quarterly to discuss how these projects are programmed and get additional funding. In the future, he will inform the jurisdictions when KMPO is notified of an increase in funds request.

8. Current Business

a. LRHIP Application Update and Recommendation

Mr. Glenn Miles reported KMPO received three LRHIP applications, one transportation plan and two construction projects. The applications were reviewed and ranked by the sub-committee which consisted of John Pankratz, Don Davis, and Bonnie Gow. The Transportation Plan application from Lakes Highway District was ranked #1 as it was the only application received in that category. In the Construction category, the application from Post Falls Highway District was ranked #1 and the application from the City of Harrison which requested money for right-of-way acquisition was ranked #2.

Mr. Davis commented that scoring the projects proved to be difficult. The sub-committee felt the process would have been much easier had the application been based on the Suggested Scoring Criteria. Mr. Davis felt KMPO should foster a discussion with LHTAC regarding the process. Mr. Pankratz concurred with Mr. Davis and commented on the disconnect between the two documents.

Mr. Davis made a motion to accept and recommend to the KMPO Board the ranking of the LRHIP applications as recommended by the sub-committee, Lakes Highway District Transportation Plan #1 and under Construction Projects, the Post Falls Highway District project #1 and the City of Harrison project #2. Kevin Howard and John Pankratz seconded the motion, which unanimously passed.

9. Upcoming KMPO Board Items

Mr. Glenn Miles said in addition to the LRHIP recommendations, the Final Draft of the Inland Pacific Hub Report will be presented to the Board for their acceptance. Ms. Gow will give a presentation on travel demand modeling in an effort to prepare the Board for the results which are expected to be delivered in December.

10. Other Business

a. KCATT Member Items

Mr. John Pankratz commented that of the three LRHIP applications submitted, none of them were for sign projects. He asked the group if they would consider an allowance on the deadline for Sign Project applications as the LRHIP applications were not due to LHTAC until December 3.

Mr. Miles noted the November KMPO Board meeting had been rescheduled to November 15 and said if any Sign Projects applications were received prior to that date, the sub-committee could meet, review and rank the projects. The recommendation would be presented to the Board on November 15 along with the other recommendations.

The group agreed applications in this category should be received no later than November 13. If only one Sign Project application is submitted, it will not be necessary for the sub-committee to meet as the project would automatically be ranked #1.

11. Next Meeting – November 27, 2012

12. Adjournment

Mr. John Pankratz moved to adjourn the October 23, 2012 KCATT meeting. All seconded the motion to adjourn, which unanimously passed.

The meeting adjourned at 8:44 a.m.

_____

Recording Secretary