KCATT MEETING MINUTES
for
October 22, 2013
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chair Kelly Brownsberger called the KCATT meeting to order at 8:02 a.m.

Welcome / Introductions:

Chair Kelly Brownsberger requested all those present to introduce themselves:

Kelly Brownsberger (Chair)	Post Falls Highway District
Gordon Dobler (Vice Chair)	City of Coeur d'Alene
Kevin Howard	Worley Highway District
Sean Hoisington	City of Hayden
John Pankratz	East Side Highway District
Rob Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Marvin Fenn	ITD
Don Davis	ITD

Staff

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Monty Montgomery	Lakes Highway District
Heather Carroll	HDR
Matt Gillis	Welch Comer
Ryan Luttman	J-U-B
Ed Cannon	Kootenai Electric Cooperative (KEC)
Dan Malcolm	Lakes Highway District
Keith Kusler	T-O Engineers
Bruce Hathaway	Time Warner Cable
Ralph Paul	DEQ
Dan Coonce	LHTAC
Rusty Leahy	David Evans & Associates

3. **Approval of September Meeting Minutes:**

Mr. John Pankratz made a motion to approve the September 24, 2013 KCATT meeting minutes. Mr. Rob Palus seconded the motion, which was unanimously approved.

4. Public Comments:

Dan Malcolm wanted the Committee to be aware of some issues at the intersections of Diagonal Road and Highway 41 and Prairie and Highway 53.

Mr. Marvin Fenn, ITD, was not aware of the problem, but said he would look into it.

5. Project and Utility Updates

Don Davis, ITD, reported that he continues work on the US Highway 95 Corridor Study. For the most part, the studies are complete; he has started writing the text of the plan.

Marvin Fenn, ITD, reported the master guide sign upgrade project along the I-90 corridor would continue until November 1. The remainder of the project at Elizabeth Park, the Pinehurst Bridge replacement, and Lookout Pass concrete replacement project will all be done next year. ITD is preparing to pave the 41/53 Bridge. With the exception of seal coat, the GARVEE project north to Silverwood is nearly complete; they are putting in a turn bay at Homestead Road. The project is expected to complete August 2014. Mr. Fenn provided an update on a signalization project and the Highway 3 culvert and structure replacement.

Mr. Kevin Jump, City of Rathdrum, reported crews were doing miscellaneous road repairs throughout the City and preparing for the upcoming winter season.

Mr. Eric Shanley, Lakes Highway District, reported they had completed their 2013 paving projects; a few minor punch list items remain on the Clagstone Road overlay project. Crews are beginning their design survey work for 2014 projects, working on end-of-year projects, and getting ready for winter.

Mr. Rob Palus, City of Post Falls, reported construction had begun on the 4th Avenue/Spokane Street traffic signal; the majority of the work is expected to be complete the end of November and the signal online early 2014. The Spencer Street project, 7th Avenue Capacity/Safety Improvement project, and the Seltice Congestion Mitigation projects are under design. Completion of the Beck Road project is expected spring of 2014.

John Pankratz, East Side Highway District, reported the Burma Road project was officially in winter shutdown. Paving on Driftwood Heights Drive was completed last week. Gravel has been placed on Poplar Street, Hayden Loop, and Hayden Creek Road through the gravel roads program; magnesium chloride treatment will not be done until next spring. District crews are hauling gravel, patching, ditching, brushing and doing fall grading.

Mr. Sean Hoisington, City of Hayden, reported that they had done a series of thin hot mix asphalt overlays during the summer; process and methodology of the overlays were discussed. Mr. Hoisington thanked ITD for their assistance in helping the City get way finding signs along the highway directing people to the downtown Hayden area.

Mr. Kevin Howard, Worley Highway District, reported they are continuing work on the Kidd Island Road project; it is in design and moving forward. The in-house project on Loffs Bay

Road north of Shriner Road is complete. Crews are currently replacing some culverts, cleaning ditches, grading, and getting ready for winter.

Mr. Dobler, City of Coeur d'Alene, provided an update on the McEuen Field/Front Street project. The 3rd Street intersection will be under construction as they are replacing the signal and revising the alignment. The City is in the process of updating impact fees.

Mr. Kelly Brownsberger, Post Falls Highway District, reported the Pleasant View and Prairie Avenue intersection overlay project had been completed. The Highway District is doing some drainage work and transitioning into winter maintenance.

Bruce Hathaway, Time Warner Cable, reported they will be doing three road bores next week on Boekel Road just west of Meyer.

Ed Cannon, Kootenai Electric Cooperative, reported work on Beck Road and a reconductor project north of Plummer on US Highway 95 are ongoing.

Mr. Marshall Law, Avista, reported they had finished a portion of the gas relocation work at Beck and Seltice; additional work will be done once the contractor is ready for them. Avista started a reconductor job on Bonnell Road this week; the project is expected to take a month.

Ralph Paul, DEQ, had no updates to report.

Dan Coonce, Local Highway Technical Assistance Council (LHTAC), reported they have ongoing design work. The FY 2014 LHTAC Workshop for District 1 is scheduled tomorrow at the ITD District 1 office.

6. KMPO Planning Updates

Ms. Gow has been working on the Federal Functional Classification (FFC) application requests with the jurisdictions. She gave the performance based planning measure presentation to the KMPO Board during their October meeting and a presentation at the Associated Society of Civil Engineers (ASCE) seminar last Thursday.

7. Idaho Transportation Board Update

Mr. Fenn provided a copy of the minutes from the last ITD Board meeting and noted the State Transportation Plan (STP) had been approved. He also provided a copy of a newspaper article covering a talk ITD Director Brian Ness gave while in Bonner County during the September ITD Board tour of District 1.

Mr. Miles commented on some initiatives that would support transportation with tax dollars.

8. Current Business

a. Federal Functional Classification Requests

Ms. Gow provided the jurisdictions with a list of current FFC change requests along with a draft map. The committee will review final drafts and look at the FFC system as a whole during the November KCATT meeting. She expects to have FFC roadway percentages, the updated final request list and corresponding maps available the beginning of November. Final applications will be forwarded to ITD after the December KMPO Board meeting.

b. MAP-21 Transportation Funding

Following the shut-down, the government was able to release 104 days of funding through the continued resolution; ITD will be managing the obligation of funds based on the availability of the funds released by Federal Highway Administration. Mr. Miles noted there was an effort on the part of the House Transportation Infrastructure Committee in Washington DC to re-write MAP-21; freight and goods commerce will be a major part of the next re-authorization bill. A draft is expected February/March 2014.

The National Freight Network is expected to be out mid-November. The State has been working on designations they would like to see added to the Network. The Freight Advisory Committee met last week.

Mr. Miles addressed the allocation of Surface Transportation Program (STP) funds. He explained that the funds came to the State of Idaho based on population and were broken down into three apportionments; however, the ITD Board Policy B-11-04 distributed the funds based on road miles. As a consequence, the urban program lost approximately $8M a year. Scot Frey with Federal Highway Administration (FHWA) sent an e-mail to ITD explaining that under the federal statute, the funds must be spent in those areas they were apportioned to and said the 5,000 – 200,000 population funds may be used in rural areas that are inside MPO boundaries. Mr. Miles noted that there was a proposed legislative fix which would clarify the next transportation bill.

c. Ramsey Road Extension Update

Mr. Miles and Ms. Connie Krueger had met with Coeur d'Alene Airport manager, Greg Delavan, Chair of the Airport Advisory Board, and consultants and asked them to clarifying the extent to which the runway extension plan proposed in the airport layout plan was necessary. It was his understanding that airport staff had made a commitment to put together a scope of work that would explain the runway length requirements in the Coeur d'Alene Airport 20 year plan. Mr. Miles had also requested the report outlining the actual alternatives that were considered at the northeast main runway for the separation of the taxiways as well as the extension of the main runway. Since that meeting, Mr. Miles has made three requests; however, airport staff has been nonresponsive. Mr. Miles presented the matter to the KMPO Board during the October meeting; Board member Commissioner Todd Tondee was asked to look into the matter.

Mr. Hoisington noted, for the record, that the City of Hayden has sought out cooperation with the Coeur d'Alene Airport, invited airport staff to be on steering committees for the design of the Ramsey Road Extension and, when adopting their transportation plan in 2007, visited them to discuss different options for the Ramsey Road extension. Mr. Hoisington acknowledged that the runway decoupling was an issue, but noted Mr. Miles had asked several times how the de-coupling decision was made and what options were available. To his knowledge, the City had never been invited to a discussion to see what options were available or how the analysis was done.

Mr. Miles noted the Federal Highways Administration and Federal Transit approved the KMPO FY14 Unified Planning Work Program (UPWP) in September. Although the UPWP included revisiting the Huetter Corridor, Mr. Miles said he did not want to start the work until he was certain there would be a meaningful conversation with airport staff and noted this was the reason the KMPO Board had asked Commissioner Tondee to look into the matter.

Ms. Krueger said she had discussed the matter with the KMPO Board. The City has done a lot of annexation activity to accommodate the Huetter Corridor; determining the layout is vital. Ms. Krueger noted the Ramsey Road Extension project was done in 2007, but was, essentially, truncated by a plan in 2012. The City still has development activity and needs to know what Ramsey Road will look like and what function it will serve as the City asks developers to dedicate right-of-way.

Mr. Miles commented that the project was important to all the jurisdictions as it reflects the interconnectedness of the transportation system. The establishment of advanced right-of-way fund study was included in the KMPO FY14 UPWP; research on advanced acquisition and what is required by FHWA has begun. Mr. Miles has discussed the matter with ITD, who is very supportive of an advanced right-of-way fund for the Huetter Corridor.

9. Upcoming KMPO Board Items

There are no upcoming KMPO Board items.

10. Other Business

a. KCATT Member Items

Mr. Howard noted page 15 of the Unified Land Use Code (ULUC) referenced road access; he felt it should be addressed as Kootenai County did not have road jurisdiction.

Mr. Miles addressed a question that had been brought up during last month's meeting saying he believed ITD still had obligation authority assigned to CMAQ funds, but noted it is still being wrapped into the overall program that is being spent at the statewide level. The Transportation Alternative Program (TAP) has been renamed Community Choices in the State of Idaho. Mr. Miles did not believe ITD was currently doing CMAQ projects; he noted CMAQ funds would only go to a designated non-attainment area.

Mr. Pankratz said East Side Highway District intends on applying for 2015 Local Highway Rural Improvement Program (LHRIP) funds. The District had some revisions to their LHSIP application for a project on Fernan Lake Road.

11. Next Meeting – November 26, 2013

12. Adjournment

Mr. Howard moved to adjourn the October 22, 2013 KCATT meeting. Mr. John Pankratz seconded the motion which unanimously passed.

The meeting adjourned at 9:08 a.m.

Recording Secretary