KCATT MEETING MINUTES
for
October 27, 2015
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chair John Pankratz called the meeting to order and welcomed everyone at 8:00 a.m.

Welcome / Introductions

John Pankratz (Chair)	East Side Highway District
Sean Hoisington (Vice Chair)	City of Hayden
Marvin Fenn	Idaho Transportation Department
Kevin Jump	City of Rathdrum
Eric Shanley	Lakes Highway District
Robert Palus	City of Post Falls
David Callahan	Kootenai County
Kelly Brownsberger	Post Falls Highway District
Kevin Howard	Worley Highway District

Staff

Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	KMPO Volunteer
Diane Fountain	Lakes Highway District
Monty Montgomery	Lakes Highway District
Dan Coonce	LHTAC
Jeremey Clark	DEA
Heather Carroll	HDR
Corey Clarke	Kootenai County Citylink
Don Davis	Citizen
Kirk Hobson	Time Warner Cable
Marshall Law	Avista

Chair Pankratz noted there was a change in the agenda. Ms. Bonnie Gow informed him Agenda item 9, Upcoming KMPO Board Items, KCATT Membership Recommendations, had been removed from the agenda. Vice Chair Sean Hoisington did not believe a motion was necessary. There were no objections.

3. Approval of September Meeting Minutes

Mr. Kevin Howard made a motion to approve the September 22, 2015 KCATT meeting minutes as submitted. Mr. Robert Palus seconded the motion, which was unanimously approved.

4. Public Comments

There were no public comments.

5. Utility & Project Updates

Kirk Hobson, Time Warner Cable, reported their Cape Horn project was on hold until spring. Crews are attempting to keep up with current projects.

Marshall Law, AVISTA, reported they were continuing work on overhead relocations on Government Way – Hanley to Prairie Avenue; work is expected to continue 3-4 more weeks. This week, crews will begin a re-conductor project on Atlas Road, Prairie Avenue to just south of Hayden Avenue. They are also designing another similar job along Atlas Road.

David Callahan arrived at 8:05 a.m.

Marvin Fenn, ITD, reported their traffic engineer was working on a request to increase the speed limit in an area north of town. The turn-bays at Highway 53 and Pleasant View are nearly complete; the railroad granted right-of-way. The Worley TIGER project has been striped and is being wrapped up for the year; seal coat will be done next year. ITD will be negotiating the I-90 corridor study today. The last of work on the GARVEE program was completed last week on the frontage road north of Athol on the west side; this wraps up the program for North Idaho. The Palmer Bridge over the railroad in Plummer will be worked on through the winter; there have been substantial delays on that project. ITD is moving into winter mode and projects are winding down. Mr. Fenn commented on what he would like to see for the design build requirements on the Highway 3 bridges in St. Maries.

Kevin Jump, City of Rathdrum, reported Interstate had completed their street rehabilitation work 2-3 weeks ago and are wrapping up punch list items. The City is preparing for winter.

Eric Shanley, Lakes Highway District, reported the District was in fall maintenance, doing culvert work, replacing culverts, miscellaneous paving, etc. Crews are preparing winter maintenance equipment and expect to be ready for icy conditions. They are preparing for their 2016 road projects. The District may be considering an application for LHRIP funding; if they decide to apply, they will be seeking a support letter from KMPO.

Rob Palus, City of Post Falls, reported the Greensferry Overpass ribbon cutting would be held on Thursday, November 12th. The Spencer Street project is still under construction; asphalt is expected to be done prior to winter setting in. The timeframe for installation of the traffic signal at Spencer Street and Seltice Way is unknown; it will be installed and made operational once the equipment is received. The City is getting some projects ready for bidding.

Kelly Brownsberger, Post Falls Highway District, reported they had started the design for a round-about at the intersection of Prairie and Chase Roads; the District hopes to construct the project next year. Design of the Riverview Drive – Skalen Creek widening project has begun; a public meeting is tentatively scheduled for November 19th at the old Pleasant View School. The 2012 Local Highway Safety Improvement Program projects were completed two weeks ago; the application of fog lines on Upriver Drive/Riverview Drive corridor were completed. The Highway District is in fall maintenance and getting ready for winter.

David Callahan, Kootenai County, had no updates to report.

Kevin Howard, Worley Highway District, reported the District had moved in to their new office. The second phase of the Clemetson Road project was completed; BST will be put on next year. The District is in fall maintenance and preparing for winter.

Sean Hoisington, City of Hayden, reported the Ramsey Road alignment had been "substantially" selected; a public open house is scheduled for November 19th. He provided an update on the

project and noted the environmental assessment process is beginning and will continue over the winter. A new sewer line is going in near the planned Ramsey Road alignment; work will begin this week. The design contract for the two lane roundabout at Honeysuckle and Ramsey Road has been signed; right-of-way acquisition should begin in the next couple of months. Next year, the City will focus on ¼" chips in neighborhoods; the City will be looking at partnering with a couple jurisdictions on chip bids. They have been working with KMPO on the Ramsey Road extension.

Chair John Pankratz, East Side Highway District, reported the District was in fall maintenance, replacing culverts, hauling gravel, and getting ready for winter. They still need to stockpile sand in Sub-District 2. Crews are grading some roads before conditions change and roads freeze.

6. KMPO Planning Updates

a. Size of Sub TA Zones Based On Land Use - Discussion

Bonnie Gow noted Mr. Miles suggested the idea of resizing of TAZs for the KMPO model be presented to KCATT for discussion. The cities of Post Falls, Rathdrum, and Hayden are each working on sub-area models. Ms. Gow said it would be beneficial to restructure the KMPO model by creating TAZ areas similar to those in a sub-area models using criteria based TAZs. The current KMPO model is a regional model that provides an overall view of Kootenai County. It does not include local roads only FFC classification roads. Smaller TAZs would have more connectors which would load traffic into smaller areas. This would refine the model, put it at the project level, and make the model more accurate. The change would not occur until the next model update. Ms. Gow also noted a household travel demand survey will need to be done.

Sean Hoisington was supportive. He noted it would create more work for Ms. Gow, but said it would be beneficial to the jurisdictions. He suggested calibrating the model using "turning movement level traffic" as opposed to the big screenline level at some point if it would be helpful.

Ms. Gow was not aware of using turning movement counts for that purpose, but will look into it.

Mr. Palus explained the distribution becomes more realistic in a smaller TAZ. While going through their Transportation Master Plan update, they discovered, when using a larger TAZ, the model tried to place all the traffic in 2-3 locations. However, as an area develops, there will be more access points which can have a great impact at the local level. He explained the boundaries of the smaller TAZs would follow Census tract boundaries which not only helps keep the coordination at the local and regional levels, but also at the Federal Government level.

Mr. Howard said he could see the benefit of the smaller TAZ, but was concerned about conflicting information while creating the smaller TAZ and how it affects the region.

Ms. Gow noted the smaller TAZs would replace one large TAZ, but would have the same outside boundary which would follow the Census tract.

The general consensus of the committee was that using smaller TAZs was a good option.

Mr. Sean Hoisington moved they use smaller TAZs at the next model update. Mr. David Callahan seconded the motion, which passed unanimously.

7. Idaho Transportation Board Update

Mr. Fenn reported the Board was seeking an update and more information on the cost of the Burma Road project; it appears over-runs were associated with erosion control and slope failures.

The agenda also included the Federal Lands Access program. It appears a project in Boundary County was the only one in North Idaho.

8. Current Business

a. KCATT Membership Application Review/Recommendation

Ms. Gow reported only two KCATT membership applications were received. The cites of Coeur d'Alene, Post Falls, and Rathdrum had all announced the opening for additional KCATT members during their recent City Council meetings. Although Mr. Miles had received two phone calls following those announcements, no additional applications have been received. The matter had been put off one month in hopes of receiving more applications.

Ms. Donna Montgomery suggested announcing the opening to Chambers of Commerce.

9. Upcoming KMPO Board Items

a. KCATT Membership Recommendations

Agenda item 9 was removed from the agenda at the opening of the meeting.

10. Other Business

a. KCATT Member Items

Chair Pankratz noted East Side Highway District would be applying for LHRIP funding for some material purchase and a transportation plan. There may be LHSIP funding available to them; he hopes to have more information on that. Their Board stated they would be applying for any safety funds available.

Mr. Hoisington questioned if there would be an opportunity for them to apply for federal aid dollars at some point. He noted it had been years since they had been able to apply for federal aid funding and suspected it had something to do with the federal transportation bill.

Ms. Gow said she would check with Mr. Miles and provide an update.

Mr. Palus noted there have been some larger cost projects in the urban area and that ties up when you have more money available for the metropolitan planning area. He noted Mr. Miles has always tried to make sure they have some projects in the background waiting so when the money comes available they can slide the project in.

Ms. Gow will look into the matter and provide an update either by email or at the next meeting.

b. City of Post Falls Transportation Plan Presentation – Rob Palus

Mr. Palus gave a PowerPoint presentation on the City of Post Falls Transportation Master Plan. The current Transportation Master Plan was adopted in 2004. In November/December of 2014, the City began taking steps toward updating the 2004 plan. Under the current transportation master plan, they have seen investments of over $51M in capital improvements to the roadway system. By 2035, population in the City of Post Falls is expected to reach 91,000. From 1970 – 2015, the City has averaged an annual growth rate of 6.6%. Seltice Way and Highway 41 will continue to be important corridors for the City. In 2014, most of their busy intersections were along the Highway 41 corridor, other busy locations were near the Interstate on and off ramps. Multi-modal facility updates done in 2011 will be included in the Transportation Master Plan update and include methodologies for improvements and strategies for identifying deficiencies. The City would

like to include an impact fee so they can begin applying funds toward bike/ped facilities. Mr. Palus noted the community wanted more facilities and said part of the need would be driven by growth.

Since they began the update in November of 2014, they have held 2 open houses. The City plans to meet with adjoining jurisdictions to discuss the updates. In December, they will meet with their Planning and Zoning Commission and City Council. A presentation to the general public will be done in January. In February, after the public hearing is held, the updated Transportation Master Plan is expected to be adopted. The City does expect to do an impact fee update once the Transportation Master Plan has been updated.

In response to a question from Mr. Fenn, Mr. Palus noted he had only received one complaint regarding the roundabouts as they relate to pedestrians. He noted literature he has read did state roundabouts were easier for pedestrians. Currently, the City does not have any high pedestrian volume areas that could create traffic problems in area roundabouts.

Chair Pankratz noted the Highway Districts' Convention was in Boise and during the same week as the KMPO meeting. LHTAC will hold a funding workshop in Post Falls today.

It was noted that the KMPO Board meeting was scheduled for November 19th.

Dan Coonce of LHTAC noted the LHRIP applications were due by November 30, the urban applications are due January 11, 2016, bridge applications are due also due January 11, and LHSIP 2018 applications are due January 21.

11. Next Meeting – November 24, 2015

12. Adjournment

Mr. Kelly Brownsberger made a motion to adjourn the October 27, 2015 meeting. Mr. Rob Palus second the motion which passed unanimously.

The meeting adjourned at 9:13 a.m.

Recording Secretary