KCATT MEETING MINUTES
for
November 27, 2012
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Robert Palus called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Robert Palus requested all those present to introduce themselves:

Robert Palus (Chair).....City of Post Falls
Kelly Brownsberger.....Post Falls Highway District
Kevin Howard.....Worley Highway District
Sean Hoisington.....City of Hayden
John Pankratz.....East Side Highway District
Eric Shanley.....Lakes Highway District
Kevin Jump.....City of Rathdrum
Marvin Fenn. .....ITD

Staff

Bonnie Gow.....Senior Transportation Planner
Kelly Lund.....Executive Secretary

Alternates and Guests

Ron Helmick.....Frontier Communications
Marshall Law.....Avista
Ed Canon.....KEC
Monty Montgomery.....Lakes Highway District
Donna Montgomery.....Citizen, KMPO Public Trans Roundtable
Matt Gillis.....Welch Comer
Ryan Luttmann.....J-U-B
Christopher DeLorto.....HDR
Ralph Paul.....IDEQ
Dan Coonce.....LHTAC
Lisa Key.....DEA

3. Approval of October Meeting Minutes:

Mr. John Pankratz made a motion to approve the October 23, 2012 KCATT meeting minutes. Mr. Kelly Brownsberger seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates

Mr. Kevin Jump, City of Rathdrum, reported the City was in winter maintenance mode.

Eric Shanley, Lakes Highway District, reported that construction for the year had been wrapped up. Work remaining on Lancaster and Old Highway 95 projects will be completed spring of 2013. The District is working with the City of Hayden Lake and Hayden Lake Recreational Water and Sewer District on a potential trunk project on Miles Avenue. Status of the Federal funding for the Miles Avenue project should be known in the next couple of weeks; the project may move forward with local dollars in 2013. They have begun work on 2013 projects for construction. The District may enter into a joint agreement with Kootenai County to construct turn lanes on Ramsey at Chilco for the county's new consolidated dumpster site. They are also working on the Garwood Rehabilitation project looking at rehabilitating Garwood from Ramsey to Rimrock, and then Strahorn, Kensington to Miles, some overlay work on Clagstone north of 54 and the Miles Avenue project. Lakes Highway District is in winter maintenance mode and doing some grading, ditching and brushing.

Mr. John Pankratz, East Side Highway District, reported Burma Road had gone out to bids and said they were waiting for the award. The District is in winter maintenance mode.

Mr. Sean Hoisington, City of Hayden, reported that the Wyoming signal was complete. He noted that the work done at Lacey Avenue was part of the US 95 Access Mobility Study for the corridor from I-90 up to State Highway 53 and said they had received a number of calls regarding the change. The City is currently updating their StreetSaver pavement management system and planning some projects for next year. They are also in the process of doing a transportation plan update. A public open house was held a couple of weeks ago; they have identified a number of capital improvements that need to be made along with new thinking on some roadway typical sections. The City has been working with Gordon Dobler and Matt Gillis of Welch Comer on the Hayden portion of the Government Way Hanley to Prairie project. Mr. Hoisington commented on the ADA transition plan presentation he saw while attending the Northwest Pavement Management Association conference and said they are currently working on putting together their ADA transition plan.

Mr. Kevin Howard, Worley Highway District, reported they have buttoned up the Loffs Bay Road project and are working on in-house projects. The District is in winter maintenance mode.

Mr. Kelly Brownsberger, Post Falls Highway District, reported they were finishing up a few projects and said they had some drainage work to complete. The right-of-way acquisition on the Prairie Avenue project is proceeding and is on schedule; about half the parcels have been acquired. The Post Falls Highway District is in winter maintenance mode.

Mr. Marvin Fenn, Idaho Transportation Department, said after this week, their projects will be shut down. Mr. Hoisington had provided the update on the Wyoming Avenue project. Regarding the GARVEE US 95 project north of Coeur d'Alene, Mr. Fenn noted traffic was

off the frontage road (Pope Road) and back on the mainline for the winter. There is still work that will need to be done. Earthwork in the Silverwood area will stop this week. ITD was doing some work for Lakes Highway District on Old US 95 from State Highway 53 to Chilco Road; half of the asphalt was laid this past summer, the other lift is expected to be put down next spring. Mr. Fenn reported the Beck Road Interchange was open for Thanksgiving, but said there was a lot more work to be done. ITD District 1 is in winter maintenance mode.

Chair Rob Palus, City of Post Falls, reported the City opened the Poleline Avenue and Idaho Street roundabout 2 ½ weeks ago and said it was working well. The Seltice Congestion Mitigation project Concept Report is expected to be turned in to ITD this week for review and approval. The City is going through some final revisions to the alignment on the right-of-way of the 15th/16th realignment project and hoping to start construction early 2013. Their Urban Renewal Agency (URA) is looking at doing some modernization on 4th Avenue from Idaho Street to where the current improvements end at about William Street; Mr. Matt Gillis commented that the URA does not currently have plans to construct it, but want the project "on the shelf." The Spencer Street project is still in right-of-way acquisition.

Mr. Ron Helmick, Frontier Communications, reported that he believed all relocates had been done for this year. They are working with various engineering firms on different projects, Front Street in Coeur d'Alene, Government Way Hanley to Prairie, Huetter and Meyer. Mr. Helmick asked the group to let Frontier know about their upcoming projects and noted that they had received a letter from Lakes Highway District regarding their projects.

Mr. Marshall Law, Avista Utilities, said their relocates for the year were also complete, but said they would continue work on the Beck Road project as the contractor was ready. Avista is preparing for next year's projects.

Mr. Ed Canon, Kootenai Electric Cooperative, reported they were proceeding with a three-phase overhead line reconductor project on Ramsey Road, doing maintenance work on Setters Road at US 95, and when the time comes, will be working on the Beck Road project at Seltice.

Ralph Paul, DEQ, had no update to report.

6. <u>KMPO Planning Updates</u>

a. 2010 Model Update Status

Ms. Gow reported 6 participants from the KCATT group attended the workshop held yesterday, November 26. She provided a packet outlining the documentation and noted that there would be some text revisions. Ms. Gow worked with Robert Shull of Eco Resource Management Systems Inc. in calibrating the model. The 2010 base model has been calibrated and is now complete. The tolerance limits and how the 2010 model is performing compared to the previous 2007 base model improved and was explained. Ms. Gow pointed out that every screenline for both the a.m. and p.m. peak hours passed the FHWA guideline for the allowable percentage of deviation. Once the 2010 base model is accepted by KCATT and KMPO, Ms. Gow will begin work on the 2014, 2020, and 2035 travel demand forecast models and expects them to be complete in March 2013. There

may be small changes to the base model, but they will not be significant and will not change the travel patterns or calibration.

Mr. Kevin Howard made a motion to accept the base model methodology and assumptions. Mr. John Pankratz seconded the motion, which was unanimously approved.

7. Idaho Transportation Board Update

There was no report update provided.

8. Current Business

There was no current business.

9. Upcoming KMPO Board Items

Ms. Gow stated the only recommendation to the Board was acceptance of the base model.

10. Other Business

a. KCATT Member Items

Mr. Palus asked if any of the jurisdictions would be interested in having LHTAC or another outside entity come and speak to their individual city councils or districts regarding the importance of the Manual on Uniform Traffic Control Devices (MUTCD). Mr. Shanley felt it might be worth having ICRMP (Idaho Counties Risk Management Program) address the matter.

b. STP Applications

Ms. Gow advised they would be sending out an announcement for the STP applications and said she will update them on the funding status.

11. Next Meeting – December 18, 2012

Chair Palus noted elections for the new Chair and Vice Chair would be held during the December KCATT meeting.

12. Adjournment

Mr. Kelly Brownsberger moved to adjourn the November 27, 2012 KCATT meeting. All seconded the motion to adjourn, which unanimously passed.

The meeting adjourned at 8:31 a.m.

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Recording Secretary