KCATT MEETING MINUTES
for
November 26, 2013
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chair Kelly Brownsberger called the KCATT meeting to order at 8:02 a.m.

Welcome / Introductions:

Chair Kelly Brownsberger requested all those present to introduce themselves:

Kelly Brownsberger (Chair)	Post Falls Highway District
Kevin Howard	Worley Highway District
Sean Hoisington	City of Hayden
John Pankratz	East Side Highway District
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Marvin Fenn	ITD
Don Davis	ITD

Staff

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Monty Montgomery	Lakes Highway District
Rikki Sonnen	J-U-B
Eric Olson	HMH
Rusty Leahy	DEA
Dan Coonce	LHTAC
Greg Delavan	Coeur d'Alene Airport
Marshall Law	Avista
Elaine Davis	HDR
Melissa Cleveland	Welch Comer
Greg Cook	Panhandle Area Council

3. Approval of October Meeting Minutes:

Mr. John Pankratz made a motion to approve the October 22, 2013 KCATT meeting minutes as corrected. Mr. Howard seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates

Don Davis, ITD, reported no updates.

Marvin Fenn, ITD, reported traffic had been moved over to the new portion of the Highway 41/53 structure; the contractor intends on having the old structure removed by spring and will then beginning construction on the other half. On State Highway 3, crews are replacing the culverts at Robinson and Canary Creeks; Mr. Fenn will coordinate the snow removal in that area with the contractor.

Mr. Kevin Jump, City of Rathdrum, reported they were installing a couple sets of school crosswalk flashing beacon signs within the school zone at Highway 41 and Pine Street and Highway 53 and Sylte Street; signals are expected to be up next week. The City is in winter maintenance mode.

Mr. Eric Shanley, Lakes Highway District, reported the District was in winter maintenance mode. Crews have been clearing roads as heavy snowfall in the northern portion of the District brought down a lot of trees. The District is preparing for their 2014 bid projects which are in design.

John Pankratz, East Side Highway District, reported they also received heavy snowfall and are clearing fallen trees. The District is in winter maintenance mode.

Mr. Sean Hoisington, City of Hayden, reported the City was also in winter maintenance mode and cleaning up from the snowfall.

Mr. Kevin Howard, Worley Highway District, reported there were no new updates on the Kidd Island Road project. Crews are busy with drainage and sign maintenance; District vehicles are ready for snow.

Mr. Greg Delavan, Coeur d'Alene Airport, noted their primary objective this time of year was to keep the runways clear. During the last KCATT meeting, Mr. Delavan was in Helena discussing upcoming grants with the FAA. They have been granted funding for a Wildlife Hazard Assessment and have been offered a Sustainability Study grant. He also discussed with the FAA land acquisition opportunities on the west side of the airport which are in development stages and slated for acquisition. Mr. Delavan commented there were other properties they should acquire and believed the FAA was on board with most it.

Mr. Kelly Brownsberger, Post Falls Highway District, reported the District was in winter maintenance mode.

Mr. Marshall Law, Avista, reported the upgrade project on Bonnell Road continued. They anticipate doing relocation work out at Beck Road interchange near Seltice this winter.

Dan Coonce, Local Highway Technical Assistance Council (LHTAC), reported the presentation given at last month's workshop was available on their website. LHTAC's 129,000 Pound Local Truck Routes brochure has been finalized and is also available on their website.

6. KMPO Planning Updates

Mr. Miles reported they were doing research on advanced right-of-way acquisition opportunities with the Office of Transportation Performance.

There is a growing interest in developing trade between this community and Edmonton, Alberta. A couple of weeks ago, Mr. Miles and others visited Edmonton to talk with Port Alberta and area businesses about opportunities that may exist between the two communities; a group from Edmonton is expected to visit our area in the near future.

KMPO is working with the Coeur d'Alene Airport and the City of Hayden on a scope of work looking at the extension of the main runway; it is currently in draft form.

Mr. Greg Cook, Panhandle Area Council, noted he had attended a meeting with the Spokane Airport and the Coeur d'Alene Chamber and said the airports have pledged to work toward establishing direct air traffic between Edmonton and Spokane.

7. Idaho Transportation Board Update

Mr. Fenn did not have an update.

8. Current Business

a. Federal Functional Classification Requests

Ms. Gow noted 45 Federal Function Classification (FFC) change requests were received; copies of the final request list and maps were provided. Prior to the December KMPO Board meeting, the map will be revised to show an annexation in the City of Hayden. Once the requests have been accepted by the KMPO Board, support letters will be provided and the applications submitted to ITD. Ms. Gow noted FFC update requests can be made at any time. Ms. Gow asked for KCATT's acceptance of the FFC update requests.

Mr. Miles encouraged the jurisdictions to submit FFC update requests as they have them.

Mr. John Pankratz made a motion to approve the Federal Functional Classification requests as presented. Mr. Eric Shanley seconded the motion, which was unanimously approved.

b. LHRIP Application Review and Recommendations

Ms. Gow noted there were 2, possibly 3 LHRIP applications being submitted and said it was unnecessary to rank them as they would automatically rank in the top three. Engineers for the City of Harrison and the City of Spirit Lake both commented that they may still submit applications. It was noted that these applications could not be ranked as they were not completed or presented to the committee at this time; in light of that, it was decided that KMPO would not take a position on these applications as they were not received in time to be ranked. Chair Brownsberger concurred and said he felt this was appropriate.

Mr. Kevin Howard made a motion to provide support letters for the two applications that had been submitted. Mr. Kevin Jump seconded the motion, which was unanimously approved.

c. Ramsey Road Extension Update

Mr. Miles explained this was included in the scope of work that included the runway extension evaluation; an update was provided under KMPO Planning Updates.

9. Upcoming KMPO Board Items

Mr. Miles noted the FFC update requests will be presented to the Board and said he would make them aware of the LHRIP letters of recommendation. Two Board members will be leaving, Mayor Larkin and Deanna Goodlander; Mayor Larkin has been on the Board since the first KMPO Board meeting in 2003.

10. Other Business

a. KCATT Member Items

Mr. Fenn said he believed the ITD Board may have brought back part of the enhancement program during their last Board meeting; he commented that it was in addition to Transportation Choices. Mr. Davis noted it was part of a discussion; they will look into it.

Mr. Fenn reported the Department received a request for 3 "loads" to come through the District in the next 3 months; the first would be sometime in December.

Mr. Hoisington said the City of Hayden was seeking funding to enhance a Citylink bus stop near Walmart and inquired about accessing 5307/5339 funding through KMPO.

Mr. Miles explained the program was set jointly between Kootenai County and KMPO; he suggested Mr. Hoisington contact Christine Fueston.

Mr. Miles said the Federal Highway Administration had a webinar last week on the National Freight Network; there are two designations, the Primary Freight Network and the National Freight Network. He explained the initial map for the Primary Freight Network is not really a network, but rather segments of roadways throughout the nation which meet a criterion; for that reason, they have superimposed the National Freight Network which is approximately a 47,000 mile designation of roadways. The proposal is out for comment in the Federal Register until mid-December. Mr. Miles noted area highways and interstates that were not included; the primary criterion for roads being added to any network is 75K trucks annually.

While attending a meeting last week, Mr. Pankratz learned the University of Idaho had been awarded a $20M grant to do a pilot program for the Fernan Lake Watershed; he said the transportation system would be heavily involved in all aspects now and into the future.

11. Next Meeting – December 17, 2013

12. Adjournment

Mr. John Pankratz moved to adjourn the November 26, 2013 KCATT meeting. Mr. Kevin Howard seconded the motion which unanimously passed.

The meeting adjourned at 8:43 a.m.

Recording Secretary