KCATT MEETING MINUTES

for
November 25, 2008
ITD District 1 Conference Room
Coeur d'Alene, Idaho

Call to Order:

Chairman Jeff Zaugg called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Jeff Zaugg requested all those present to introduce themselves. Jenny Wash, Carole Richardson, Bonnie Gow, Jeff Zuagg, Kelly Brownsberger, Kevin Howard, Robert Palus, John Pankratz, Eric Shanley, Gordon Dobler, Don Davis, Ron Helmick, Rod Twete, Monty Montgomery, Marv Lekstrum, Donna Montgomery, Paul Good, Melissa Cleveland, Jimmie Dorsey, and Dick Edinger.

Approval of September Meeting Minutes:

John Pankratz made a motion to approve the September 23, 2008 meeting minutes. Robert Palus seconded the motion, which was unanimously approved.

Utility Updates:

Avista: Paul Good reported that most of their projects are wrapping up for the year.

Verizon: Ron Helmick stated that work is finished on Lancaster Road and there will be relocating fiber where the widening is to be done on US95 between 53 and Ohio Match. This should be completed in the spring of 2009.

Project Updates:

Don Davis with the Idaho Transportation Department (ITD) reported that all projects are shut down for projects until April.

Gordon Dobler of the City of Coeur d'Alene stated they are getting ready for projects for next year by working on design. He reported that the City has received the preliminary approval to get Welch Comer outgoing on Government Way.

Eric Shanley with Lakes Highway District (LHD) reported Parks Road, Steele's Curve, Lancaster and Strahorn are all finished. A developer working on Corbin Hill Road which was scheduled to be paved this year was postponed until the spring of next year.

John Pankratz with East Side Highway District (ESHD) informed the group of 1.8 miles of the Gotham Bay Road has been paved and was told last week that the asphalt did not meet the District's minimum standards for compaction test. The Fernan Lake Road project, as far as the earth moving portion, is shut down.

Robert Palus of the City of Post Falls reported all construction projects are wrapped up. The City has Mullan Avenue passed to substantial completion and will be designing a roundabout at Spokane Street and Poleline Avenue as well as completed a warrant analysis designing and installing a traffic signal at the intersection of Seltice Way and Cedar Street. He also stated that there was a roundabout originally scheduled to be constructed this year at Poleline and Idaho but has been pushed into 2009 and now will be increasing the size of the project to reconstruct Idaho Street two blocks to the South down to 19th Avenue. The City had an open house for their CMAQ program and will have the consultant give a presentation to the City Council in January as to the status.

Vice-Chair Kevin Howard with Worley Highway District (WHD) stated the Larson Road project and the Tall Pines Bridge replacement are complete, and the Elder Road project is still in design. The District has a new project in process which is the Loffs Bay Road at Mica Bay and stated, the District which will be working on Hazard Mitigation Funding for this project to raise the elevation of the road as much as three and one half (3.5) feet. Currently that section of roadway has a flood event every two (2) years. The project will change that to a 15 year event.

Kelly Brownsberger with Post Falls Highway District (PFHD) reported they are cleaning drainage, patching the occasional pothole and getting ready for the winter.

Chairman Jeff Zaugg of the City of Hayden stated the City is also prepping for winter work and all the road projects are shut down for the winter.

There was a concern by Rod Twete addressed to Don Davis of ITD concerning the transition coming from the North for the South Bound traffic on US95 during slick conditions.

ITD Board Update:

No representation present.

Current Business:

a) Urban Balancing Update

Carole Richardson passed out a summary of the Urban Balancing meeting to the KCATT members. She reviewed the summary and stated that the Urban Committee did not deal with 2011 money so the Lancaster money still remains where it is in the program. There was new money available to the committee for 2009 and 2010, and KMPO was able to secure some of it for Dalton Gardens Hanley Project, Coeur d'Alene's Government Way project, and Post Falls' Mullan project. Another item that was addressed at the meeting pertained to the set of rules that the committee has established for themselves is under review which includes when new projects can be added to the program. Ms. Richardson stated proposed changes to the urban committee rules would be distributed to KCATT for review.

b) PT Roundtable Update

Ms. Richardson updated the KCATT on what transpired at the last Roundtable meeting. She stated that they took two recommendations to the Board in which the Board approved. One was to restrict advertising on the outside of buses and Citylink having to provide complimentary para-transit service all of the hours that Citylink is in operation which switches them to a deviated fixed route service during after hours. Another item from the meeting that was created was a sub-committee that would like to provide benches and shelters for Citylink stops and probably will be contacting the Cities for permits and design requirements. She also reported there was a Request for Proposals advertised for a transit center location study which had an enormous amount of response.

c) Transportation Access Plan (TAP) Legislation

Don Davis reported on the TAP Legislation. He stated that it is a tool that ITD came up with to better handle existing situations. This legislation is intended to give flexibility to the local jurisdictions and ITD together to deal with access control/management on the state highways and land use. He asked that each jurisdiction write a support letter along with KMPO to support what is addressed as stated in the legislation.

There was some discussion on what the legislation is stating.

John Pankratz made a motion to recommend support for the Transportation Access Plan (TAP) Legislation to go forth to the Board to send the support letter for this legislation. Gordon Dobler seconded the motion. There were eight members in attendance with seven ayes and one nay from the City of Post Falls.

The City of Post Falls legal council has had questions concerning this legislation.

d) Future Land Use Discussion

Carole Richardson provided draft spreadsheets that she and Bonnie Gow are using to document growth assumptions for the KMPO model update. She explained that KMPO staff has reviewed all available local comprehensive plans, and will be using overall regional growth assumptions that are consistent with the county's pending comp plan update. Targets include an overall 2% average annual growth rate for the county with 70% of future growth within cities or ACI's and 30% of future growth in rural areas. Carole asked members to review the draft spreadsheets and provide feedback by the middle of December.

e) KCATT Project Prioritization Process

Carole Richardson reported Glenn Miles is compiling a list of projects that can be done in 3 months in preparation for a federal Economic Stimulus package. If there are any projects that can go through ITD's Federal Aid process quickly, send them to Mr. Miles as soon as possible. She stated that if Congress passes a stimulus package during the "lame duck" session, there may be a second wave of stimulus money that comes after the next administration takes over in Washington DC. KMPO should do a formal call for projects to be submitted for the second wave of money. KMPO will need anyone with a proposed stimulus project to complete ITD's local Federal Aid project request form ITD 2435. Ms. Richardson stated that next month, KCATT and staff will discuss establishing criteria for evaluating the applications.

There was some discussion on the ability to have projects ready in such a short time frame.

f) KCATT Officers for 2009

Robert Palus made a motion to have Kevin Howard move to the Chair position for 2009. Kelly Brownsberger seconded the motion which was unanimously approved.

Gordon Dobler nominated Kevin Jump to be the Vice-Chair for the 2009 year.

The newly nominated Chair and Vice-Chair will take office at the first meeting in January.

g) Public Involvement Policy – Recommendation

This item has been tabled until next month.

Upcoming Board Items

KCATT's recommendation on the TAP Legislation will go to the Board in December, and the Board will also receive a US95 Access Study presentation with the Steering Committee's recommendations.

John Pankratz reported that at the next KCATT meeting East Side Highway District has a STP funding application to go before this group for a possible request of recommendation to the Board.

Donna Montgomery stated there will be a Kootenai County Comprehensive Plan review this coming week which will entail three meetings to look at different parts of the plan. Tuesday at 6:00 pm will be the time the County will go over the transportation piece of the Comp Plan.

Time and Place of Next Meeting:

The next KCATT meeting will be December 16, 2008 at 8:00 a.m. ITD District 1 Conference Room.

Adjournment:

The meeting adjourned at 9:05 a.m.

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Jennifer Wash,
Recording Secretary