# KCATT MEETING MINUTES
**for**
**November 25, 2014**
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

## Call to Order:

Chair Gordon Dobler called the KCATT meeting to order at 8:00 a.m.

## Welcome / Introductions

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|---|---|
| Gordon Dobler (Chair) | City of Coeur d'Alene |
| John Pankratz (Vice Chair) | East Side Highway District |
| Kevin Howard | Worley Highway District |
| Sean Hoisington | City of Hayden |
| Kelly Brownsberger | Post Falls Highway District |
| David Callahan | Kootenai County |
| Rob Palus | City of Post Falls |
| Verlin VanZee | Lakes Highway District |
| Kevin Jump | City of Rathdrum |
| Marvin Fenn | ITD |

**Staff**

| | |
|---|---|
| Glenn Miles | Executive Director |
| Bonnie Gow | Senior Transportation Planner |
| Kelly Lund | Executive Secretary |

**Alternates and Guests**

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|---|---|
| Donna Montgomery | Citizen |
| Monty Montgomery | Lakes Highway District |
| Steve Seitz | Century West Engineering |
| Ralph Paul | DEQ |
| Dan Coonce | LHTAC |
| Odo Grandi | LHTAC |
| Ed Cannon | KEC |
| Marshall Law | Avista |
| Elaine Davis | HDR Engineering |
| Matt Gillis | Welch Comer |
| Rusty Leahy | David Evans & Associates |

## 3. Approval of October Meeting Minutes

**Mr. Robert Palus made a motion to approve the October 28, 2014 KCATT meeting minutes as submitted. Mr. Kevin Howard seconded the motion, which was unanimously approved.**

## 4. Public Comments

There were no public comments.

## 5. Project and Utility Updates

Marshall Law, Avista, noted there were no projects under construction. They are working on the design for two projects for next year, Government Way and the Greensferry Overpass.

Ed Cannon, KEC, reported Capital Project 384, Highway 95 south – Dower Road to Mica Creek, is expected to start in the spring. Engineering on Capital Project 204, Hayden Avenue – Greensferry Road to McGuire Road, is ongoing. Engineering has started on Capital Projects 323, Ramsey Road – SH54 to Brunner Road, and 325, Good Hope Road – Bunco Road to Nunn Road.

Marvin Fenn, ITD, said, with the exception of the seal coat on the Athol/Highway 95 project which is scheduled for 2015, most of their projects were done. In preparation for the TIGER Grant 6 Worley North project, they have been doing some coordination work; District 2 will be administering the project out of Lewiston. The first meeting of the Coeur d'Alene Lake Corridor Master Plan has been held. Crews are setting up for winter maintenance.

Kevin Jump, City of Rathdrum, reported they had completed all their projects for the season and now in winter maintenance.

Verlin VanZee, Lakes Highway District, reported the District was in winter maintenance mode.

Robert Palus, City of Post Falls, reported the contractor on the Spokane Street project is still putting up signs; they are waiting for the street lights to be installed. The two safety grants for traffic signal timing upgrades and a flashing yellow arrow at Mullan Avenue and Idaho Street have gone through scoping; once they have finalized the dollars and know the man-hours estimate, they will get it through City Council and begin work. Man-hours for the Highway 41 Bicycle/Pedestrian Trail from Seltice Way to Mullan Avenue have been approved; once they get the PS&E back from ITD, it will be presented to the City Council for approval. Greensferry Road is still under design; the Urban Renewal Agency is expected to move forward with some imminent domain.

David Callahan, Kootenai County, had no updates to report.

Kelly Brownsberger, Post Falls Highway District, said, with the exception of the traffic signals, the Prairie Avenue project is in winter shutdown; weather permitting, construction on the signals at Meyer and Huetter Roads should begin next week and be complete sometime in December. The District is in winter maintenance

Sean Hoisington, City of Hayden, reported crews were preparing for winter and replacing degrading street signs. Tonight, the City will consider adopting a corridor plan for Hayden Avenue in the area of Highway 95 and Government Way. There are a number of projects scheduled for design including a signal at Honeysuckle Avenue and Ramsey Road as well as a corridor plan on Hayden Avenue from Huetter Road to Highway 95.

Kevin Howard, Worley Highway District, reported work on the right-of-way acquisition for the Kidd Island Bay project is expected to be ongoing. Crews are working on winter maintenance.

John Pankratz, East Side Highway District, reported on the Burma Road project; the contractor is onsite doing force account work for storm water erosion control and the subcontractor is finishing up signage installation. Throughout the winter they will be designing the Fernan Lake Road safety improvement project and the Canyon Road overlay. The District is in winter maintenance.

Gordon Dobler, City of Coeur d'Alene, reported the City had wrapped up all their projects; leaf pickup was complete. Right-of-way acquisition on Government Way is proceeding; they are working on getting the signage dealt with prior to the project starting. Mr. Dobler will meet with Dan Coonce from LHTAC today to get design comments. Design on Seltice Way from Northwest Boulevard to Huetter Road began this year; as they do not intend to widen the roadbed much, utilities are not expected to be affected significantly.

## 6. KMPO Planning Updates

a. SH 41 Corridor Master Plan Update

Ms. Gow reported work on the SH 41 Corridor Master Plan update continued. The traffic counts for the turning movements were received last week and will be used for the Synchro analysis; ITD may be able to do the analysis for the Plan update. Ms. Gow is working on the trip generation for the model input. She has discussed the methodology with the cities of Post Falls and Rathdrum and still needs to discuss the matter with Post Fall Highway District and ITD prior to inputting the data into the model for future model runs. The initial draft text document is expected to be complete within the next month and a half.

Ms. Gow noted the STP applications were scored and ranked yesterday; she thanked those who were involved in the review of the applications and provided the committee a memo reflecting the results. Lakes Highway District's Ramsey Road BNSF grade separation ranked #1, City of Harrison's Rose Street project #2, East Side Highway District's French Gulch and Fernan Hill project #3, and Post Falls Highway District's Beck Road rehabilitation project #4; support letters will be sent out. Ms. Gow noted ITD and FHWA approved KMPO's FFC update requests. Jurisdictions who had STP applications that are dependent upon the FFC approval will receive a support letter.

## 7. Idaho Transportation Board Update

Mr. Fenn noted the ITD Board discussed local system issues, Southern Idaho STIP updates, and the reprograming of some projects, but said there was nothing significant to report.

## 8. Current Business

a. LHTAC STP Application Scoring/Ranking Update and Recommendation

**Mr. Rob Palus made a motion to recommend to the KMPO Board the project rankings for the 2015/2016 STP LHTAC projects. Mr. David Callahan seconded the motion. Mr. Palus amended the motion to include both urban and rural. The motion passed unanimously.**

b. 2015 KMPO/KCATT Board Meeting Dates & Locations

Mr. Miles noted the packet included the proposed meeting dates that will be presented to the Board in December. He wanted the committee to review the dates to ensure they did not conflict with any statewide conferences. He noted the KMPO Board would be taking action on a proposal to change the Board meeting time from 1:30 p.m. to 11:00 a.m. Mr. Miles asked the group to report any major scheduling conflicts.

## 9. Upcoming KMPO Board Items

Mr. Miles noted the LHTAC STP application recommendations would be before the Board. He expects the Board to release the updated Public Involvement Policy and noted he would be submitting the 2014 audit report if it is received in time.

## 10. Other Business

### a. KCATT Member Items

There was no business discussed.

11. **Next Meeting – December 16, 2014**

12. **Adjournment**

**Mr. Palus moved to adjourn the November 25, 2014 KCATT meeting. Mr. Howard seconded the motion which unanimously passed.**

The meeting adjourned at 8:19 a.m.

Recording Secretary