KCATT MEETING MINUTES
for
November 24, 2015
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chair John Pankratz called the meeting to order and welcomed everyone at 8:00 a.m.

Welcome / Introductions

John Pankratz (Chair)	East Side Highway District
Sean Hoisington (Vice Chair)	City of Hayden
Kevin Jump	City of Rathdrum
Verlin VanZee	Lakes Highway District
Robert Palus	City of Post Falls
David Callahan	Kootenai County
Kelly Brownsberger	Post Falls Highway District
Kevin Howard	Worley Highway District

Staff

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Heather Carroll	HDR
Donna Montgomery	KMPO Volunteer
Monty Montgomery	Lakes Highway District
Ralph Paul	IDEQ
John Kelly	Bike CDA
Corey Clarke	Kootenai County
Matt Gillis	Welch Comer
Robyn Kennedy	HDR

3. Approval of October Meeting Minutes

Mr. Robert Palus made a motion to approve the October 27, 2015 KCATT meeting minutes as submitted. Mr. David Callahan seconded the motion, which was unanimously approved.

4. Public Comments

There were no public comments.

5. Utility & Project Updates

Kevin Jump, City of Rathdrum, reported the City was working on small in-house design projects and in winter maintenance mode.

Verlin VanZee, Lakes Highway District, reported they were doing cleanup after the windstorm and in winter maintenance. Weather depending, they will be putting in some culverts on East Hayden Lake Road.

Rob Palus, City of Post Falls, reported the Greensferry Overpass was open to traffic; the ribbon cutting was held November 12. There is still some work on the Spencer Street project; once the railroad work is done, the intersection at Spencer and Seltice Way will be opened for traffic and stop controlled until the traffic sign is installed. The Highway 41 bicycle/pedestrian facility is currently out for bid; bid openings will be December 8th. In regards to the City's Transportation Master Plan, the City met with area multi-modal agencies a couple of weeks ago to discuss related issues. Completion of the Transportation Master Plan is expected February 2016.

David Callahan, Kootenai County, had no updates to report.

Kelly Brownsberger, Post Falls Highway District, reported the District was cleaning up after the windstorm and in winter maintenance mode.

Sean Hoisington, City of Hayden, reported the City held a public meeting Thursday for the Ramsey Road extension project. There is an addendum to the consulting services to add the environmental assessment; the matter is currently being reviewed by LHTAC. There has been a preliminary design review on the Honeysuckle and Ramsey roundabout; they are now working on right-of-way needs and coordinating with utility companies. Mr. Hoisington noted he was updating Street Saver and planning next year's chip seals and overlays. Crews are de-icing the roads and cleaning up after the storm. He thanked KMPO for working with them on the Ramsey Road project.

Kevin Howard, Worley Highway District, reported they were still recovering from the windstorm and noted a tree had fallen on their new office; the roads have been cleared. The District is currently working on LHRIP and LHSIP projects. Crews are preparing for winter weather.

Chair John Pankratz, East Side Highway District, reported they were cleaning up after the windstorm. Although no power company representatives were present, Chair Pankratz said he would like to thank the power companies for all their hard work after the storm. The District is in winter maintenance.

Corey Clarke, Kootenai County, reported they were in the final stages of the concept on the transit center. They have met with law enforcement and some jurisdictions regarding security and design. The County has sent out a few surveys to gather information on the public feeling toward Citylink; the survey has been issued to Kootenai County employees, the resort staff, and NIC. A survey will also be issued to the bus drivers themselves. Mr. Clarke noted they had met with NIC a few times about enhancing transportation options for them. Once they receive the survey information, they will move forward on restructuring routes and stops. Survey results should be available in February. The RFP for new paratransit buses is going well; the proposals are due the 7th. They are working on the ITS system which will provide computer aided dispatching; GPS on the buses will provide real-time information on bus locations.

Ralph Paul, IDEQ, had no updates to report.

6. <u>KMPO Planning Updates</u>

a. SH 41 Corridor Master Plan Update

Ms. Gow reported work on the Highway 41 Corridor Master Plan continued. She has made changes to the City of Hayden models, is incorporating the same changes in the other models, and is re-working the scenarios on backage roads. She will attend a Synchro training December 1-3 which will wrap up the all training. Upon her return, she will focus on the Synchro analysis and hopes to be done in January; the analysis will be incorporated in the text document. Ms. Gow will

arrange a meeting during the second week of December to discuss with the jurisdictions the purpose of the backage roads – what is a realistic expectation.

Mr. Palus noted he and Ms. Gow had discussed the matter in the past. The City has been debating the question internally, how to handle access and adjoining residential uses along the roads.

7. Idaho Transportation Board Update

Mr. Miles commented on a discussion that was expected to be brought up during the next ITD Board meeting. There may be an attempt to consolidate and reduce into one pool all local transportation funding related to federal aid funds. It was not clear if the recommendation was coming from the legislature or from the ITD Board. Mr. Miles noted a few of them were scheduling meetings with ITD Board members to understand the philosophy.

8. Current Business

a. 2015 KMPO/KCATT Board Meeting Dates & Locations

Mr. Miles stated the calendar was created in an effort to avoid major association meetings. He asked they be made aware of any conflicts.

Mr. Brownsberger moved to accept the 2016 meeting dates and locations calendar as submitted. Mr. Palus seconded the motion, which was unanimously approved.

b. Consideration of KCATT Non-Voting Members

Mr. Miles noted only two applications for the five open non-voting positions had been received. The applications were included in the packet. A recommendation from KCATT would be taken to the KMPO Board with the intent that the members would be seated in January. He said there would be a call for projects and would like to give the non-voting members ample opportunity to be involved in that process. Two more applications may be brought forward next month; they have not yet been received. In response to a question from Mr. Brownsberger, Mr. Miles confirmed the applications included in the packet were the only two applications received to date. The openings had been advertised twice and the Post Falls and Coeur d'Alene City Council had announced it at their City Council meetings. With current applicants from the bike and airport industries, and interest from the trucking and distribution/delivery industries, they will only need one more representative from the general public to cover public transportation.

Mr. Palus made a motion to recommend the applications for John C. Parmann and John Kelly to the KMPO Board for the non-voting membership on KCATT. Mr. Brownsberger seconded the motion, which was unanimously approved.

c. 2017 LRHIP (LHTAC) Application Scoring and Ranking Update/Recommendation

Ms. Gow reported she and a few KCATT members held a meeting and scored the 2017 LHRIP applications. The final results had been sent out to jurisdictions who had submitted an application. For the Transportation Plan application, Post Falls Highway District scored first, East Side Highway District second. For the Construction applications, Worley Highway District scored first with the Burton Road crossing and Lakes Highway District scored second with the Hudlow Road overlay. In addition to scoring, the group critiqued the applications; that information was also sent out in hopes of assisting the jurisdictions with the future applications. By scoring and ranking the applications, it gives the jurisdictions a possibility of receiving up to an additional three points through the LHTAC scoring process.

Chair Pankratz thanked KMPO for taking the time to facilitate the scoring process.

d. 2016 LHTAC Federal Aid Urban STP Applications Score/Rank Deadline 01/11/2016

Ms. Gow noted this item had been added to the agenda as a reminder. The STP application deadline is January 11, 2016. In order for the applications to receive additional points, they will need to be scored and ranked. Ms. Gow will need to receive the completed draft applications by January 4, 2016. The applications are for those outside the urban area.

Mr. Palus stated there was a Local Highway Safety program with the notice of intent due by the end of December with the application to LHTAC the end of January/beginning of February. He noted the opportunity as a reminder for qualifying jurisdictions who were seeking additional dollars.

e. STP Applications – Call for Projects

Mr. Miles stated they would be sending out the announcement for the STP call for projects. He understood there was a question last month about the amount of time it had been since they had done a call for projects and wanted to explain why. The committee was provided a handout comparing the STP funds comparing MAP-21 which is the current program with ITD's Policy B1104. Mr. Miles described how the Surface Transportation Program funds were apportioned to states through MAP-21 and then allocated by ITD and ITD Board policy. The Urban Balancing program is in place since there is not enough money in any given year for an MPO area to complete the size of a project they may need to complete. In order to get projects of significant size funded, the committee programs projects in a six-year program. To ensure fairness, a running average of the past 5 years and future program years is kept. Mr. Miles said this year, they are at 119% of what their allocation would typically be under this program. Two big projects are scheduled for 2017 and 2018, the Government Way project at $4.5M and Seltice Congestion Mitigation project at $1.2M. Out of $12M allocated during those two years, this area will take approximately $7M. Mr. Miles noted up to $5M can be kept in project development, however, another project cannot be added until those projects are taken out of project development and put into a program year. Once the Ramsey Road concept report is complete, the project can be put into a program year which will open a slot for another project to be put into preliminary development. There are changes that may take place and provide more opportunity.

Mr. Hoisington said they had not applied for federal aid because there have been other projects, like the Government Way project, that have needed funding set aside. By comparison, he noted the roundabout project at Honeysuckle and Ramsey was a $1M project.

Mr. Miles noted the importance of keeping a watch on the discussion before the ITD Board. He said there would be a call for projects because of the federal transportation bill that was expected to be approved December 5th or 6th. The bill will have more money, be a five or six year bill, and may provide other opportunities for funding. Mr. Miles would like to see projects ready to go.

9. <u>Upcoming KMPO Board Items</u>

a. KCATT Membership Recommendations

Mr. Miles stated the recommendation for two KCATT non-voting members and the 2016 meeting calendar would be before the KMPO Board in December.

10. Other Business

a. KCATT Member Items

Mr. Palus explained he had accepted a Board position on the Centennial Trail Foundation. The position is outside his employment with the City of Post Falls; they are aware of his acceptance of the position and do not have a conflict with it. Mr. Palus wanted the committee to be fully aware of his acceptance of that position since it does have some impact on transportation noting the committee deals with multi-modal at the transportation level.

b. Federal Transportation Bill – Update

Mr. Miles noted the transportation bill had been approved by both the House and Senate. There were some differences between the bills. The House version on the funding side is expected to be a 5 or 6 year bill and prevail. The conference committee is discussing technical corrections which would clarify the intent of the bill. Mr. Miles noted the bill would place the $16M back into local jurisdictions – those areas with a population between 5,000-200,000. The House and Senate have both created a new freight program in the amount of $400M a year. Mr. Miles explained the proposed grant programs under both versions. Under the competitive program, applications with multiple jurisdiction participation will score higher. Mr. Miles commented on Post Falls Highway District's Pleasant View grade separation. The more effective projects for this area will be those that are ready to go when the money is first available. In response to a question from Mr. Hoisington, Mr. Miles said KMPO is precluded from lobbying, but noted they do receive questions from congressional members.

11. Next Meeting – December 15, 2015

12. Adjournment

Mr. Robert Palus made a motion to adjourn the November 24, 2015 meeting. Mr. Kevin Howard seconded the motion which passed unanimously.

The meeting adjourned at 8:53 a.m.

Recording Secretary