KCATT MEETING MINUTES
for
May 28, 2013
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Kelly Brownsberger called the KCATT meeting to order at 8:01 a.m.

Welcome / Introductions:

Kelly Brownsberger requested all those present to introduce themselves:

Kelly Brownsberger (Chair)	Post Falls Highway District
Gordon Dobler (Vice Chair)	City of Coeur d'Alene
Kevin Howard	Worley Highway District
Sean Hoisington	City of Hayden
John Pankratz	East Side Highway District
Scott Clark	Kootenai County
Robert Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Don Davis	ITD

Staff

Glenn Miles	Executive Director
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Monty Montgomery	Lakes Highway District
Ralph Paul	IDEQ
Eric Olson	Ruen-Yeager & Associates, Inc.
Dan Malcolm	Lakes Highway District
Christopher DeLorto	HDR
Ryan Luttman	J-U-B Engineers, Inc.
Lance Holmstrom	LHTAC
Keith Kusler	T-O Engineers
Marshall Law	Avista

3. **Approval of February Meeting Minutes:**

Mr. John Pankratz made a motion to approve the February 26, 2013 KCATT meeting minutes. Mr. Robert Palus seconded the motion, which was unanimously approved.

4. **Public Comments:**

There were no public comments.

5. Project and Utility Updates

Mr. Don Davis, ITD, had no updates.

Mr. Kevin Jump, City of Rathdrum, reported the City had their pavement overlay program out to bid; it is scheduled to open the first week in June.

Eric Shanley, Lakes Highway District, reported work was expected to begin the second week of July on Garwood, Strahorn, Upper East Hayden Lake, and Clagstone Roads. Currently, crews are doing dust abatement; they will begin prepping for approximately 25 miles of chip sealing and will be doing miscellaneous road construction work in-house.

Mr. Rob Palus, City of Post Falls, reported the Beck Road Interchange project was still under construction and provided an update. The 15th/16th Avenue realignment project is under construction and is expected to be complete mid-July. They are in right-of-way acquisition on the Spencer Street project. Their Urban Renewal District currently has a Request for Qualifications out for a project manager on the Greensferry Overpass; they would like to put together a design-build project and then go out for RFQs and RFPs this year. The City's consultant received some comments from ITD Headquarters on the Seltice Way Congestion Mitigation project; they expect to have them addressed this week. Welch Comer is working on a traffic signal design at 4th Avenue and Spokane Street; they anticipate it will go out for bid this year and likely completed in 2014.

Mr. Scott Clark, Kootenai County, reported the County produced the first full draft of the Unified Land Use Code (ULUC) on April 11th which has been out for review and public comments. The Planning Commission will hold public hearings June 17 – 20; deliberations are expected to begin this week.

Mr. John Pankratz, East Side Highway District, reported the Burma Road project was underway. The road impacted by the Coeur d'Alene sewer project had not yet been paved. The District currently has a tree removal project in the right-of-way on Gotham Bay Road. Gravel road replacement on Carlin Bay Road is continuing; the District hopes to get the gravel replaced prior to placement of dust abatement. Mr. Pankratz noted Carlin Bay Road was scheduled to be a detour route for the Burma Road project. Poplar Drive and Hayden Loop Creek Roads are scheduled for upgrades through the Superfund Site Gravel Roads Program. Although no construction is expected this year, they do anticipate going through the planning stage for the Paved Roads Program inside the Basin.

Mr. Sean Hoisington, City of Hayden, reported they had finished updating their consultant roster for the next two years; City Council is expected to adopt the list tonight. A plant mix supply bid opens tomorrow, Wednesday, May 29; crews expect to do a lot of thin hot mix asphalt (HMA) overlays this summer. Stripping is finished. The City's Transportation Plan Update has been adopted. They are working on a short-term capital improvement plan.

Mr. Kevin Howard, Worley Highway District, reported the Kidd Island Road project was in environmental; once wrapped up, they will begin final design. Local Rural Highway Investment Program (LRHIP) funding for the District's sign project has been verified with the receipt of a formal letter from the Local Highway Technical Assistance Council (LHTAC). Mr. Howard said they had, with assistance from LHTAC, received a 5 year warranty on the Cave Bay Road project and noted repair would be done to 4/10th of a mile of road that had

been damaged by a farm implement. This week, crews will be putting down the last 4 of 20 railroad cars of magnesium chloride.

Mr. Gordon Dobler, City of Coeur d'Alene, noted the City did not have a lot of roads under construction this summer. The downtown area is expected to be torn up most of the year due to the construction of McEwen Park. The Coeur d'Alene Lake Drive matter is expected to be before the Council Tuesday, June 4. The City will submit the Government Way Final Concept Report shortly; Mr. Dobler will meet with the Lakes Highway District and the City of Hayden to go over the agreement.

Chair Kelly Brownsberger, Post Falls Highway District, reported they had completed right-of-way acquisition for the next phase of the Prairie Avenue project and have applied for the right-of-way certificate. Construction is expected to start next year. There are several utility relocates that will need to be done. The District has been approved to replace Units Water Line; it is in design. Weather permitting, bituminous surface treatment (BST) will be done on Wyoming Avenue from Greensferry to Idaho Road next week. The District is doing maintenance and preparing roads for chip seal.

Mr. Marshall Law, Avista, reported they were continuing work on Burma Road relocates. They expect to be out at Riverbend again this week and hope to finish some gas and power relocations on Beck Road; there will be some additional work at Seltice when the contractor is ready.

Mr. Greg Delavan, Coeur d'Alene Airport, reported they were finishing up last year's project. A grooving project had been done this spring. This year's construction includes the reconstruction of taxiway Delta which was started last year. A bid for sealcoating and paint is expected to open in the next couple of weeks. Mr. Delavan said they were wrapping up planning grants, finishing their electronic airport layout plan and working on miscellaneous planning.

Mr. Ralph Paul, IDEQ, had no update to report.

Mr. Lance Holmstrom, Local Highway Technical Assistance Council (LHTAC), had nothing to add or report.

6. KMPO Planning Updates

a. Highway Jurisdiction Guidelines

Mr. Miles commented that the discussion regarding transfer of jurisdictional roadways had been brought up. Staff has looked at different aspects of road transfers, the agreements and financial aspects, including federal aid funds, highway distribution account funds, and property tax revenue. Mr. Miles noted other states handled transfers similar to what is laid out in Idaho statute. A draft report will be completed before the next KCATT meeting.

b. Scenario Modeling Activities

Mr. Miles noted Ms. Gow had e-mailed the Model Scenario Workshops Report to each jurisdiction. He asked them to provide feedback to Ms. Gow within the next week and a half.

7. Idaho Transportation Board Update

Mr. Don Davis noted Jim Carpenter, District 2 – District Engineer, was appointed ITD's Chief Operations Officer. Mr. Carpenter replaced Paul Steinman who relocated to Florida. The ITD Board is expected to do an initial visit to this area in June and return in July.

8. Current Business

a. Federal Urbanized Area Boundary and Functional Classification System Update

Mr. Miles reported they had been working with ITD in smoothing out the 2010 Census Federal-Aid Urban boundary. The new boundary is complete and has moved some roads from a rural to an urban category. As a result, the Federal Functional Classification System now needs to be updated. This is an opportunity to review roadways that should be reclassified. Mr. Miles noted reclassification did not add additional money to the program, but does set the stage for investments of a higher order.

Although MAP-21 makes all principal arterials part of the National Highway System (NHS), requirements/restrictions will not be imposed on urban principal arterials at this time; Mr. Miles commented that principal arterials would not be declassified to minor arterials to avoid the NHS designation. MAP-21 is being considered a 6-year policy document with a 2-year funding program. In the future, he expects to see more funding going to the higher order system at the Federal-aid level and the potential for less funding for the lower classified roadway systems.

Mr. Miles commented on the legislation passing the 129,000 lbs. truck Bill and requirement for a permit and hearing. He encouraged the jurisdictions to consider how roadways fit into the local/statewide system and what businesses may take advantage of the permitting process. Highways 53, 41, 95 and 2 were believed to be included in the legislation. Mr. Miles noted the Federal-aid systems, also referred to as the Federal Functional Classified roads, are placed in a higher road classification which could affect the design.

b. Coeur d'Alene Airport and Regional Transportation Projects Update

Mr. Miles noted there had been several discussions with Mr. Delavan, Coeur d'Alene Airport, the City of Hayden, and interested parties. A questionnaire had been sent out asking for views on regionally significant transportation projects. He noted the Ramsey Road Extension Project has some significant challenges because of the decoupling of the two runways at the airport. Although Mr. Miles has posed questions to the airport regarding the critical aircraft and operations used to designate a 9,000 ft. + foot runway, he had not received anything back. The modeling shows the Huetter corridor as a significant facility carrying approximately 41,000 vehicles a day so how these two important facilities interact over time will be important to the regional transportation system.

Mr. Miles said the Coeur d'Alene Airport was an important asset to the community and did not believe anyone wanted to see changes that would make it less competitive or financially viable; however, he thought there would need to be some give and take in order to create the right mix of investments while balancing the needs of aviation, road transportation, and land use activities. Mr. Miles is waiting for additional information before further discussions can take place.

c. STP Formula Update

Mr. Lance Holmstrom, Local Highway Technical Assistance Council (LHTAC), reported there had been some discussion regarding B-11-04 during the last ITD Board meeting, but noted it was not on the Agenda and said no action was taken. He believed the Board was expecting to address the matter during their June workshop.

Mr. Miles noted John Krause, ITD, had given a presentation to the ITD Board last month; although a decision was expected in May, the Board deferred the matter until June.

d. Urban Balancing Committee Update

Mr. Miles reported the Urban Balancing Committee would be meeting in Boise this week to go into the development of the FY2014 – 2018 programs. KMPO would like to move the Seltice Way Mitigation Project into the program. The Miles Avenue project is going to be pulled from the program giving an opportunity to move another project in its place. The Ramsey Road project is in preliminary development and will remain in the program until the issues surrounding the extension and the airport runway can be resolved.

There will be a call for projects in the next 30 days. Mr. Miles identified B-11-04 as the policy which sets funding levels for urban, rural and the areas in between. The Committee had hoped the Board would have made a decision regarding the distribution of funds as it would have given them a target and, possibly, an additional $6 – 8M in funding. Mr. Dobler and Mr. Palus provided updates on projects that were currently in the program.

9. Upcoming KMPO Board Items

Mr. Miles noted there were no upcoming KMPO Board items from KCATT.

10. Other Business

a. KCATT Member Items

Chair Brownsberger will not be attending the June KCATT meeting. Vice Chair Gordon Dobler will be filling in.

11. Next Meeting – June 25, 2013

12. Adjournment

Mr. Sean Hoisington moved to adjourn the May 28, 2013 KCATT meeting. Mr. Kevin Howard seconded the motion which unanimously passed.

The meeting adjourned at 8:37 a.m.

Recording Secretary