KCATT MEETING MINUTES

for

May 24, 2011

Idaho Transportation Department District One Headquarters

600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chairman Eric Shanley called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Eric Shanley (Chair)	Lakes Highway District
Robert Palus (Vice Chair)	City of Post Falls
Kevin Jump	City of Rathdrum
Gordon Dobler	City of Coeur d'Alene
Kevin Howard	Worley Highway District
Kelly Brownsberger	Post Falls Highway District
Sean Hoisington	City of Hayden
Don Davis	ITD

Staff.

Ryan Stewart	Senior Transportation Planner
Bonnie Gow	Transportation Planner II
Donna Lively	Administrative Secretary

Alternates and Guests.

Donna Montgomery	Citizen/KMPO
Monty Montgomery	Lakes Highway District
Marv Lekstrum	Lakes Highway District
Jimmie Dorsey	East Side Highway District
Bob Miller	Post Falls Side Highway District
Ralph Paul	IDEQ
Mazedur Rahman	David Evans & Associates
Matt Gillis	Welch/Comer
Clif Warren	CTAI
Dan Hanenburg	Kootenai Electric Company
Ron Helmick	Frontier Communication
Marshall Law	Avista
Shawn Metts	HMH Engineering

Approval of March Meeting Minutes:

Kevin Howard reported that under his project updates, the word "weather" and "Conkling" Road were misspelled.

Robert Palus made a motion to approve the March 22, 2011 KCATT meeting minutes as corrected. Jimmie Dorsey seconded the motion, which was unanimously approved.

Public Comments:

There were no public comments.

Project Updates:

Don Davis reported that bids will open today for the Chilco to Silverwood segment of the US 95 Improvement project. He clarified that the second segment is from Athol to Granite Hill, and the third project is a frontage road.

The equipment for ITD's signal project on US 95 is trickling in; installation is anticipated to commence in July. The Wyoming Signal project will go to the ITD Board in June for approval.

Kevin Jump reported that the City of Rathdrum will be awarding the contract for their Second Street Improvement project. The City intends to extend their Streetscape Improvements on Main Street, and bids will open on their Pavement Overlay project June 1.

Gordon Dobler reported that the City of Coeur d'Alene has completed the underground work on 15th Street, a precursor to their overlay project, which was supposed to commence this week. The City's Corridor project will go out for bid this week and construction is anticipated to commence in several weeks. The 15th Street North Reconstruction project is expected to go out to bid in three weeks.

Jimmie Dorsey reported that East Side Highway District is still working to resolve their winter road failures with the federal government in the hope of having a maintenance agreement in place. The federal government is requesting more permits on the District's FEMA restoration projects and the contractor for their Dudly Road project has been flooded out. The District is waiting for the County to take action on their Local Improvement Districts (LID); the contract is due out this summer.

Robert Palus reported that the City of Post Falls' Seltice Congestion Mitigation project received agreement approval and will be forwarded to ITD later this week. Bids were open several weeks ago for their signalization project at the Greensferry Road/Poleline Avenue intersection; construction is anticipated to commence when school is out. Construction is ongoing on Pleasant View near westbound I-90 to accommodate Love's Travel Center.

Sean Hoisington reported that the City of Hayden has received approval to move forward on their Ramsey Road extension project; however, they were notified that acquisition of right of way must commence within 10 years of expenditure of federal funds for design. He solicited committee support for future available right of way funding. The City is working on various trail projects around Honeysuckle. Gordon Dobler inquired why the City of Hayden must spend money to acquire right of way. Ryan responded that it is a federal regulation similar to what occurred with the Government Way project. Don Davis responded that once federal funds are

obligated, the federal government wants to see project milestones completed within 10 years.

Kelly Brownsberger reported that Post Falls Highway District's roundabout project at Prairie Avenue and McGuire Road has been awarded. HDR has been selected to do the design work on their Pleasant View/SH53 Interchange Bridging the Valley project.

Kevin Howard reported that Worley Highway District's Elder Road project is underway; the bridgework should be completed today. The District's Conkling Road phases II through V is underway; a vertical realignment of one of the corners is also scheduled. The District has yet to receive the Construction/Engineering/Inspection (CE & I) for their Cave Bay Road project.

Eric Shanley reported that Lakes Highway District had a road failure due to a mudslide out on Hayden Lake Road; the road was closed on April 27 but is now reopen to traffic. The District is waiting for fair weather to commence their dust abatement work. Lower East Hayden Lake Road from Honeysuckle to the dike will be rebuilt this summer; also, their 3 mile widening/paving project on Diagonal Road will go out for bid this week. Construction on their Lancaster Phase III project is expected to commence in July with an October completion date. Paving has commenced on the District's Lancaster Overlay project from Huetter to US 95. The District is continuing work with North Kootenai Water District on the Avondale Phase II Water Line project.

Utility Updates:

Dan Hanenburg reported that Kootenai Electric has crews currently working on projects located on Ramsey Road just north of Boekel Road, as well as on Asbury Road. A reconductoring project will soon commence on SH 53 west of Ramsey Road; crews are currently placing poles east of Worley near Plummer on another reconductoring project. Kootenai Electric has a crew moving poles on Chilco Road in preparation for ITD's signal project and will coordinate with Worley Highway District on work to be done on Conkling Road. He asked that ITD keep him apprised of their Frontage Road project.

Ron Helmick with Frontier Communication reported that they are trying to remove equipment from within various cities, municipalities, and Highway Districts. Equipment on Diagonal Road has been relocated and crews will work on relocating poles on Lancaster Road. Frontier Communication is currently performing work on Government Way from Dalton to Hanley. Ron will coordinate with ITD regarding work to be done on US 95 and the Frontage Road. Crews will also be replacing fiber within the East Side Highway District, weather permitting.

Eric Shanley thanked Kootenai Electric and Frontier Communication for coordinating with Lakes Highway District on their Diagonal Road project.

Avista reported that reconductoring work will be performed along Lakeview Drive along with some pole replacement.

KMPO Planning Updates:

Bonnie Gow reported that 20 am/pm period Intersection turn movement counts were conducted on the I-90/Post Falls Access Improvement Corridor. Bonnie is performing the post-processing and balancing on the Corridor and is waiting on the results of the local access improvements' effect on the model.

Staff is working on the TAZ delineation process, which will require land use changes to the model. The results will be forwarded to the jurisdictions for review by the end of the week. The project is expected to be completed by the end of the month.

Ryan Stewart inquired whether any jurisdiction or Highway District intends to submit an application for any of the 11 Federal Highway Administration (FHWA) grant programs totaling an estimated $430 million. The grants will support projects that work to improve safety, maintain a state of good repair, and make communities more livable. Applications are due to FHWA tomorrow, May 25. Ryan requested that a copy of each application be forwarded to staff for endorsement purposes. He reminded jurisdictions to review the project selection criteria to ensure applications are competitive.

It was noted that the deadline to submit applications to FHWA was June 3rd; however, ITD has requested that applications be forwarded to ITD Headquarters by tomorrow. Robert Palus stated that the City of Post Falls' Engineering Department was unaware of this call for projects; it was noted that the announcement originated from FHWA and subsequent notices were sent from ITD.

Ryan commented that applications reflecting multi-jurisdictional support and having a higher local match will be more competitive.

ITD Board Update:

Don Davis stated that he had no ITD Board updates, but noted that President Obama signed Idaho's Emergency Declaration regarding the April floods. The 7-8 Counties that applied for emergency status will have access to FEMA funds for repairs.

Current Business:

a. Call for Projects Evaluation Criteria and Application

Ryan Stewart reported that the KCATT application/criteria subcommittee met on April 5th to discuss revisions to the current application form and evaluation criteria. However, consensus has not been achieved on several criteria or sections of the application. Copies of the latest draft of the application were included in the meeting materials and members were asked discuss these items in hopes of achieving consensus for future KMPO Board approval.

The application items in question include 1) whether the Project Development category was necessary, 2) how a new route would be considered in the Structural

Condition section, 3) how best to measure Capacity Issues, 4) determining whether Capacity Issues or Ability to Advance is more important, 5) defining safety criteria using frequency or severity of collisions or, financial actuarial standard, or other, and 6) the best method to address equity (vs. competitiveness) for all jurisdictions.

Sean Hoisington stated that he thought the committee had decided not to have a Project Development category. There was consensus to remove the category and its description.

Sean stated that the committee considered how to attribute points to a new route under "Structural Condition." Gordon suggested adding a "new route" option worth 5 points. It was noted that a new route is addressed under "System Continuity/Public Support." The committee was reminded to consider the purpose of the application process to ensure regionally significant projects are identified. Sean emphasized the importance of having the application reflect the region's values relative to funding sources and availability and transportation improvements. There was consensus to leave the application as is with regard to new routes.

Ryan stated that under "Capacity Issues," the level of service (LOS) was derived from the KMPO Metropolitan Transportation Plan (MTP). Several committee members questioned whether getting projects to an "A" level of service is an efficient use of funding. It was noted that a present to future volume-to-capacity comparison/measurement was needed and that a regional goal be included and used as an established benchmark. There was consensus to continue this discussion at the next subcommittee meeting.

Robert Palus inquired as to whether a project's ability to advance is more important than addressing capacity or safety issues. Ryan suggested leaving the decision to the Board's discretion. Robert suggested leaving it as is; Gordon suggested leaving it in, but without so many points. Eric recommended continuing the discussion at the next subcommittee meeting. Robert suggested analyzing this item after applying the new application to several projects.

Robert Palus reported that Federal Highways recently published their safety manual and suggested that the manual be used to define safety criteria. Gordon disagreed stating that it would not address future road changes. Sean opined that the purpose in using the manual is to take subjectivity out of the equation; improvements would need to address the type of accidents occurring at the project location. A project's effectiveness would be measurable by collision/accident reduction. Don Davis commented that the manual is a compilation of 30 years worth of data and would be a useful and effective tool. Ryan reminded the TTC that the safety criteria are project specific and emphasized the need to keep the applications simple yet equitable. He stated that he will research how other MPOs are addressing this issue. Robert Palus was asked to draft language for this application item and the discussion will continue at the next subcommittee meeting.

With regard to equity vs. competitiveness, Eric Shanley suggested the subcommittee apply the application to several projects from the last call for projects in order to

analyze the proposed application amendments. Ryan stated he would revise the application and forward it to the subcommittee later this week.

Upcoming KMPO Board Items:

Ryan Stewart stated that there were no KCATT items for the June KMPO Board meeting.

Ryan asked Clif Warren if he had any public transportation updates for KCATT, and asked whether KCATT would like to have a public transportation update as a regular agenda item. There was general consensus to have this included as a regular agenda item. Cliff stated that he would be prepared to update KCATT on public transportation at the next KCATT meeting.

Jimmie Dorsey recommended KCATT send a letter to the County requesting they assign a KCATT alternate who can attend future KCATT meetings.

Jimmie Dorsey reported that Glenn Miles has accepted a contract as the KMPO Executive Director. He will work with the SRTC Interim Transportation Manager during the transition phase of the severed contract for services. On May 9, 2011, KMPO formally severed the contract for administrative services provided by SRTC and the contract will end 90 days from this date. KMPO will have its own staff: an Executive Director, Transportation Planner, and an Administrative Assistant.

Jimmie stated that at the next quarterly meeting with the County Commissioners, he will request they assign a KCATT alternate who can attend future KCATT meetings. Gordon suggested that Christine Fueston be the County's representative. Don Davis emphasized the need for County involvement with regard to Land Use actions. Sean noted that there is disunity between land use and transportation planning within Kootenai County.

Don reported that CTAI is sponsoring a National Transit Institute (NTI) Transportation and Land Use Training class in Boise on June 21-24. Registration and travel for the rural Kootenai County jurisdictions may be paid for by the state Rural Transportation Assistance Program (RTAP). People interested should contact Elsa MacDonald at CTAI to see if they qualify; seating is limited. The course is designed to help practitioners develop a multimodal transportation system that supports desired land uses and help shape land uses to support the transportation system. The course will assist participants in understanding the relationships between transportation and land use; the processes through which transportation and land use issues can be jointly addressed; and implementation steps to ensure that transportation and land use systems are designed in a compatible, mutually supportive manner. The course is targeted towards a diversity of participants, including planning and engineering staff at state, regional, local, and federal transportation agencies; local planning staff and officials; staff of other resource agencies, etc.

Adjournment:

Sean Hoisington made a motion to adjourn the May 24, 2011 KCATT meeting; Robert Palus seconded the motion, which was unanimously carried.

The meeting adjourned at 9:20 a.m.

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Donna Lively
Recording Secretary