KCATT MEETING MINUTES
for
May 22, 2012
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Robert Palus called the KCATT meeting to order at 8:04 a.m. and noted there was a quorum.

Welcome / Introductions:

Robert Palus requested all those present to introduce themselves:

Robert Palus (Chair)	City of Post Falls
Kelly Brownsberger (Vice Chair)	Post Falls Highway District
Kevin Howard	Worley Highway District
John Pankratz	Eastside Highway District
Gordon Dobler	City of Coeur d'Alene
Eric Shanley	Lakes Highway District

Staff

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Administrative Secretary

Alternates and Guests

Donna Montgomery	Citizen
Ralph Paul	IDEQ
Rod Twete	Lakes Highway District
Lisa Key	DEA
Lance Holmstrom	LHTAC
Todd Bartolome	LHTAC
Jeff Miles	LHTAC
Sean Metts	HMH
Matt Gillis	Welch Comer
Ryan Luttmann	JUB
Bob Miller	Post Falls Highway District

3. Approval of April Meeting Minutes:

Mr. Kevin Howard made a motion to approve the April 24, 2012 KCATT meeting minutes. Mr. Kelly Brownsberger seconded the motion, which was unanimously approved.

4. **Public Comments:**

There were no public comments.

5. **Project and Utility Updates:**

Eric Shanley, Lakes Highway District, reported the permanent closure of Ohio Match Road would begin next Friday and said it was part of the Old Highway 95 reconstruction and Pope Frontage Road project being done by ITD. Mr. Shanley reported on projects under contract, Parks Road reconstruction, approximately a mile of roadway where they will extend paving to the east, and the Perimeter Road project, a rehab of approximately 2.5 miles which would begin shortly. He commented they were getting ready for dust abatement which would begin June 1st.

Mr. Gordon Dobler, City of Coeur d'Alene reported the Northwest Boulevard and Ed Corridor was progressing and said the new intersection on Northwest Boulevard should be paved by the end of the week and operational before the end of June. He stated the Government Way project was off to a slow start and noted the water main portion was started yesterday. The project is due to be completed the middle of August. Mr. Dobler reported they had signed a contract with Welch Comer for the 2nd Phase, Government Way – Hanley to Prairie. He commented it would be a companion project with the ITD Wilbur Road Signal project.

Mr. John Pankratz, East Side Highway District, reported they were proceeding with acquisition of additional rights-of-way on Burma Road and confident it would be completed the first week of June. He noted Knife River was scheduled to start on O'Gara Road Monday morning, but said the weather had set them back. The project is expected to be completed by the end of next week. Mr. Pankratz reported East Side Highway District was doing maintenance and recovering from winter and flood damage.

Mr. Kevin Howard, Worley Highway District, reported Kidd Island Road and Hull Loop Phase 2 project would begin mid to late July and noted the contract still needed to be signed. He reported the Kidd Island Road from US 95 to Hull Loop intersection was in design. Mr. Howard explained they were in negotiations to repair the failure and deficient materials on Cave Bay Road and said LHTAC had hired a representative from Chicago, Illinois, who had inspected the deficiencies. He said the Elder Road project was closing out with paperwork remaining and the Conkling Road Phase 2-5 also closing out, the physical work done, but paperwork still being processed. Mr. Howard reported crews had been placing magnesium chloride for road stabilization the last couple of weeks, as weather permitted, and noted they were putting out 15 railcars this year – a cutback from 20-21 railcars.

Mr. Kelly Brownsberger, Post Falls Highway District, reported Lancaster Road reconstruction was proceeding. He noted the City of Rathdrum had issued a Notice of Award for the paving of that section of Lancaster Road and said they were waiting to finalize the contract documents and hoping to have some pavement on that section sometime after the 4th of July. He reported they had right-of-way approval and were starting the acquisition process on the Prairie Avenue project from Huetter to Meyer. Mr. Brownsberger reported Post Falls Highway District was doing spring maintenance.

Chair Robert Palus, City of Post Falls, reported on several projects. Mr. Palus noted the 15th and 16th realignment and signalization project was still in right-of-way negotiation and said they hoped to get it designed late this year and ready for 2013. DEA had started the survey work on the Seltice-Mullan Congestion Mitigation project and would be moving forward with the design and concept report shortly. Mr. Palus stated city crews were going to reconstruct Mullan Avenue from Spokane Street to the Burlington Northern Railroad crossing and hoped to have it completed before school was back in session. He explained they would be tearing out the existing pavement, putting in some curb and gutter and hoped a fair amount of sidewalk that was missing in that area. He commented the Boys and Girls Club had just broke ground and would be opening up late fall and said the project works in conjunction with that and some of the monies they had to provide towards frontage improvements. Mr. Palus reported on the Beck Road Interchange and said the contractor anticipated moving dirt within the next week. The City of Post Falls had conditionally approved the mass grading plans and some of the utility relocates on the north side of the freeway. Mr. Palus commented they were done with first reviews of utility relocates and new utilities on the south side of the freeway and said there were other portions of utility plans still under development. The contractor still anticipates a Thanksgiving opening. Mr. Palus reported they were in the design process for a pedestrian crossing between 4th Avenue and 3rd where the railroad crosses Spokane Street. He said they were finishing up the design process for a multi-use trail on the east side of Highway 41 from Seltice Way to Mullan Avenue. Their City Council and Planning and Zoning Commission and the Urban Renewal District were going to take a field trip and make a final determination if it will move beyond design and to construction. Mr. Palus stated the City of Post Falls is taking another look at Greensferry and the potential of building an overpass at Greensferry and I-90. He noted there had been a workshop with city council and said they were going to continue to look into it and see if the city wants to move forward finding other city and urban renewal funds to pay for such a project.

Chair Palus noted no other utilities were present.

IDEQ reported no updates.

Mr. Palus commented input from the utilities is greatly appreciated.

6. KMPO Planning Updates

Ms. Bonnie Gow stated they had been working on hand placement for land use. She noted there would be a workshop immediately following the KCATT meeting and said they would review links, nodes, capacities, and delays.

Mr. Miles stated he believed a representative from Kootenai County would be present.

7. Idaho Transportation Board Update

Mr. Miles stated ITD would be addressing the $80M left over in GARVEE funds during the June board meeting. He commented that ITD had apparently made the decision against using the funds on Highway 16 in southern Idaho, but said they were considering a couple of projects in District 1. Mr. Miles noted the ITD Board would be in the District during July

and said they typically take a tour in conjunction with their visit. He stated he would advise them when he had a confirmed schedule.

8. Current Business

a. Certification Acceptance Discussion

Mr. Glenn Miles stated there had been interest on the part of the highway districts and local jurisdictions about getting a local agency through the Certification Acceptance process. He stated after meeting with Federal Highways and ITD, Paul Steinman sent an e-mail to Mr. Damon Allen indicating they can work with the City of Coeur d'Alene. Mr. Miles stated he would be putting some material together for Mr. Dobler and said they will be starting the process in the next couple of weeks. He commented there was a definite protocol for going through the process of becoming Certification Acceptance and noted it would include a Memorandum of Agreement with ITD and could easily be a sixty day process. Mr. Miles noted the highway districts had been very supportive. He commented projects would still need to be approved by ITD and Federal Highways. Mr. Miles said he believed Ada County Highway District and LHTAC both had partial CA authority.

Mr. Holmstrom, LHTAC, stated he could provide a copy of Ada County Highway District's stewardship agreement. He noted that it was not quite finalized, but said he could have it posted on their website. Mr. Holmstrom said it would give them an idea of the commitment and noted there was a QA manual available. He stated it was complicated, but said they can use those documents to speed up the process.

9. Upcoming KMPO Board Items

Mr. Miles noted the Public Transportation Plan Update had been posted on the KMPO website for nearly 30 days. He reported they were teaming up with Citylink and ITD's Public Transportation Performance for the Bonners Ferry to Boise service open house workshop which was scheduled for Thursday, May 24, 2012, 4:30 – 6:30 p.m. Mr. Miles said during the next board meeting he would recap Citylink route changes and update the board with the results from the last Urban Balancing Committee meeting. He noted they were able to get the Miles Avenue project moved to 2015 and the Government Way, Hanley to Prairie, project programmed for 2016.

Mr. Shanley raised a concern for Lakes Highway District related to the construction funding for Miles Avenue project. He noted the pavement rating on Miles Avenue two weeks ago was 25 PCI. Mr. Shanley stated he would like to speed up the process through contracts and design to facilitate an earlier construction. On behalf of Lakes Highway District and the City of Hayden Lake, Mr. Shanley said he would like to see that they were ready for funding just in case a project fell off the list.

Mr. Miles commented that the project was programmed for 2015 and said the program for 2013 and 2014 was already full of projects. He commented if the plans and specifications were done, they could approach ITD about doing advance construct so when funds were available in 2015, they could get reimbursed and said it was just an option to consider.

10. Other Business

a. KCATT Member Items

Mr. Pankratz reported the East Side Highway District website was now live, www.eastsidehighwaydistrict.com and said they have posted general information, board meetings, minutes and standards.

11. Next Meeting – June 26, 2012

Mr. Gordon Dobler moved to adjourn the May 22, 2012 KCATT meeting. Mr. Eric Shanley seconded the motion, which unanimously passed.

The meeting adjourned at 8:30 a.m.

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Kelly A. Lund, Recording Secretary