# KCATT MEETING MINUTES

for
March 24, 2009
ITD District 1 Conference Room
Coeur d'Alene, Idaho

## Call to Order:

Chairman Kevin Howard called the KCATT meeting to order at 8:01 a.m.

## Welcome / Introductions:

Kevin Howard requested all those present to introduce themselves:

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| Kevin Jump (Vice-Chair) | City of Rathdrum |
| Eric Shanley | Lakes Highway District |
| Gordon Dobler | City of Coeur d'Alene |
| John Pankratz | East Side Highway District |
| Robert Palus | City of Post Falls |
| Kelly Brownsberger | Post Falls Highway District |
| Jeff Zaugg | City of Hayden |
| Kevin Howard (Chair) | Worley Highway District |

**Staff.**

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|---|---|
| Glenn Miles | Executive Director |
| Ryan Stewart | Senior Transportation Planner |
| Bonnie Gow | Transportation Planner |
| Donna Lively | Administrative Secretary |

**Alternates and Guests.**

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| Michael Porcelli | ITD – District One |
| Don Davis | ITD – District One |
| Damon Allen | ITD – District One |
| Jimmie Dorsey | East Side Highway District |
| Monty Montgomery | Lakes Highway District |
| Bob Miller | Post Falls Highway District |
| Bill Melvin | City of Post Falls |
| Shawn Dolan | Kootenai Electric |
| Sean Hoisington | David Evans & Associates |
| Paul Good | Avista |
| Matt Gillis | Welch Comer Engineers |
| Scott Ellsworth | CH2M-Hill |
| Jin Ren | HDR |
| W.D. Baldwin | HDR |
| Donna Montgomery | Citizen |

**Approval of February Meeting Minutes:**

Robert Palus requested a correction to the project updates he provided at the bottom of page 3 of the February 24th meeting minutes. The sentences: "They have completed their CMAQ study for the Seltice/Mullan area" and "The City Council approved the study last week and requested a further analysis of the alternatives and the impacts of the alternatives relative to congestion, air quality, and safety" were combined and rewritten to read as follows: *A presentation on the Post Falls CMAQ study for the Seltice/Mullan area was given to the City Council last week and the consultant was directed to proceed in providing further analysis of the alternatives and the impacts of the alternatives relative to congestion, air quality, and safety.*

**Gordon Dobler made a motion to approve the February 24, 2009 meeting minutes as corrected. Jeff Zaugg seconded the motion, which was unanimously approved.**

**KMPO Planning Updates:**

Glenn Miles reported that all KMPO Planning Updates are included in today's meeting.

**Project Updates:**

Don Davis reported that the US-95 resurfacing project north of Appleway will commence this Sunday and will continue through the end of July. Construction will occur at night beginning at 7 pm and continue through the early morning hours. Also, the SH-53 to Ohio project will pick up again weather pending.

Kevin Jump reported that the City of Rathdrum has nearly completed water/sewer construction underneath SH-41 just north of Lancaster. They are beginning right-of-way acquisition for intersection improvements at SH-41 and Wright. Also, a topographic survey was completed on Mill Street in Downtown Rathdrum; the City will be making improvements to Mill Street so that a Quiet Zone certification can be obtained from the Burlington Northern/Sante Fe Railroad. They are also wrapping up the roadway selection process with the pavement rehabilitation program.

Eric Shanley reported that the Lakes Highway District (LHD) has several planning and pre-engineering projects underway. One of the projects, scheduled to have a public hearing, involves safety and traffic control improvements on Prairie at US-95. Additional projects include a Wilkinson Road section rebuild, a proposed signal at the railroad at Lancaster and Huetter, and a storm water improvement project at Hayden Lake. LHD now has a district website: **www.lakeshighwaydistrict.com**. Mr. Shanley encouraged jurisdictions to follow their ongoing storm water maintenance project on Lancaster Road with regard to the EPA process involving highly erodible soils.

Gordon Dobler reported that the City of Coeur d'Alene has several projects in the design stage. Welch-Comer is moving forward on the Government Way design

project. The Fourth Street reconstruction project should be out to bid in two weeks. A signal project at 15th and Harrison has just started and they are working with utility companies on a new construction project at Neider west of Fruitland. A review of Intersection designs is forthcoming due to the recent zone change at Hanley and US-95 (per the US-95 Study).

John Pankratz reported that the East Side Highway District will apply for federal stimulus funds for an overlay project. Also, the Department of Environmental Quality (DEQ) and the Army Corps of Engineers has authorized Federal Highways to proceed with the work on Fernan Lake Road.

Robert Palus reported on the City of Post Falls' 15th Avenue enhancement project. The utilities have completed relocating their lines and the contractor will begin roadwork and fence installation this Monday, weather permitting. Summer construction projects are in the planning phase with no new changes to report since last month.

Kelly Brownsberger reported that the Post Falls Highway District is slowly transitioning to spring maintenance.

Jeff Zaugg reported that the City of Hayden is also transitioning to spring maintenance.

Kevin Howard reported that the Worley Highway District (WHD) is still in the right of way acquisition process on the Kidd Island Road and Hull Loop intersection. The Elder Road project is moving forward through the ITD approval process. A hazard mitigation project on Lofts Bay Road through Mica Bay wetlands received approval from the Army Corps of Engineers but is in need of hazard mitigation funding. WHD is preparing the Conkling Road stimulus project for shovel readiness and transitioning into spring maintenance mode. Glenn Miles reported that Elder Road will be closed at Highway 27 on the Washington State side in June and July while bridge bearings are replaced.

**Utility Updates:**

Shawn Dolan with Kootenai Electric reported that they have several fairly large distribution projects scheduled this year, including several reconductor projects and a line rebuild. They also plan to do major work in their Prairie Substation (Wenigar).

Paul Good with Avista reported that work on US-95 south of kampier is almost done, they have seven days of boring left. All poles are set for the Idaho Road project in Post Falls. Also, work is scheduled out of their substation in Rathdrum.

A Verizon-Engineering representative reported that their offices have moved from Government Way to Prairie and have several fiber-optic relocation projects in the works.

**ITD Board Update:**

Damen Allen reported that a motion is in the works to extend the Grant Anticipated Revenue Vehicle (GARVEE) limits south to pick-up the Wyoming to SH-53 piece on US-95. A small earmark was received for that project which would almost allow for the right-of-way purchase for the future four lanes. They are hoping to prepare the project for the receipt of redistributed stimulus funds.

**Current Business:**

**a) Air Quality Update**

Glenn Miles reported that the Department of Environmental Quality (DEQ) had another rulemaking session on the Inspection/Maintenance testing program that will go into effect in southern Idaho. Should Kootenai County fall into the 85% threshold, DEQ would then have to amend the rulemaking to include Kootenai County. A draft rule is expected by mid-April; a copy will be provided to KCATT for review.

**b) Economic Stimulus Update**

Glenn Miles reported that the ITD Board approved the list of federal stimulus projects, which was forwarded and approved by the Governor as well as the Federal Highway Administration. The Transportation Improvement Program amendment has been approved and the $860,000 Hanley Stage III project is on track and its progress will be reported monthly.

Glenn stated that by mid-July, unobligated stimulus funds will be returned to the federal government and by August/September, states will have a better idea of how much funds will be available for redistribution. He reported that there will not be a transportation authorization bill this year, but that one is expected in April of next year.

**c) FY2010 Appropriations Requests**

Glenn Miles noted that the two KMPO Board approved appropriation requests have been submitted to the Idaho delegation. The KCATT recommended projects include the US-95 improvements, based on the US-95 Access Study, and the Transit Center. The Regional Chambers Alliance will meet with the Idaho Delegates April 28-30 to support these appropriation requests. Glenn noted that recent earmark reform will ensure greater accounting with regard to what the funds will be used for and who the beneficiaries are.

**d) Non-Motorized Plan Update**

Ryan Stewart reported that the non-motorized advisory group, created to assist with the planning effort, held its first meeting on February 10, 2009. He stated that the results of the meeting and project updates can be viewed on the KMPO website at http://kmpo.net/non-motorized-plan.html. Staff is currently tabulating the results of a

recent web-based public survey; a summary will be provided at the next KCATT meeting. Staff is also consolidating planning information and preparing for a public needs assessment outreach in early May.

**e) Public Transportation Roundtable Update**

Ryan Stewart reported that the bus bench subcommittee has decided on a prototype bench, which is on display in the main foyer at the Coeur d'Alene library. The benches are manufactured by American Ironworks in Coeur d'Alene. Each bench will have a sponsorship plaque to acknowledge both the manufacturer and the sponsor(s). The local Kiwanis club will assist in installing the benches. The next phase is to solicit sponsorships for the benches. Approximately two dozen local entities have already expressed a sponsorship interest. Sponsors will coordinate with Citylink on bench maintenance and garbage pick-up around bench sites. Glenn Miles added that sponsorship funds will be directed to Panhandle Area Council and Kootenai County in order to retain public ownership and ensure transit funds remain separate. Citylink will order the benches and oversee maintenance while retaining ownership of the benches. Sponsors will own their respective plaque(s) on the bench. Gordon Dobler added that the City of Coeur d'Alene will assist with the bench installations, since some will require concrete pads.

**f) Transit Center Location Study Update**

Ryan Stewart reported that staff and the consultant have met with local developers and agencies to consider possible transit center sites and hope to have the extensive list narrowed down to a few select locations based on specific criteria. An open house/workshop will be held late April or early May. Up-to-date Information can be found on the KMPO website at: http://kmpo.net/transit-center-location-study.html. He asked that any additional site suggestions be forwarded to him, noting that they are looking at sites in the 2 to 5 acre range for a park & ride transit center.

**g) KMPO Model Update – Jin Ren, HDR, Inc.**

Bonnie Gow introduced Jin Ren with HDR, Inc., who provided a PowerPoint Presentation update on the KMPO Model. The presentation included an explanation for why the model must be calibrated and the steps taken to do so. Though the model is now well validated for regional transportation planning and modeling analysis, further fine tuning is needed for local traffic study and planning activities. Future year traffic forecasts will also need to be built upon the base year calibrated model as well as periodical updates performed on base year and future year models to include land use and transportation updates.

Bonnie Gow reported that she hopes to complete her work with local jurisdictions on their land use figures in the next few weeks and hopes to have the model completed before the end of summer. It was noted that future updates will be easier and will take less effort. Glenn Miles added that another household travel survey will be needed in the near future depending on the quality of data provided through the 2010 Census in order to obtain more up-to-date/accurate information for a 2015

adjustment. Further refinement to the model will be needed on a case by case basis for local use in sub area studies and to analyze the impact of major developments.

### h) 90 Post Falls Access Study—Scott Ellsworth, CH2M-Hill

Scott Ellsworth with CH2M-Hill asked whether KCATT had a chance to review the recommendation/concurrence, summary, and project details provided in their meeting packet. Support letters were provided by the City of Post Falls, the Post Falls Urban Renewal Agency, the Post Falls Highway District, and the Idaho Transportation Department in favor of Alternative No. 7.

**Gordon Dobler made a motion to support Alternative 7 as outlined in the I-90 Post Falls Access Study based on supporting documentation and jurisdictional recommendations. Kelly Brownsberger seconded the motion, which was unanimously approved.**

### i) ITS Project Q&A—Michael Porcelli, ITD D1 Traffic Engineer

Michael Porcelli provided a Concept Report Construction Cost Estimate handout and a recap of the I-90 ITS implementation project. The project will upgrade traffic signal controller equipment to adaptive signal control, a recommendation from the US-95 access study. Total concept cost is estimated at $1.3 million. ITD has $900,000 programmed for construction, which would supply the fiber backbone and install the 8 circuit cameras. KMPO ITS funds applied to the project would allow for signal controller upgrades so that adaptive signal technology could be used.

Eric Shanley asked whether ITD had any matching funds in return for use of the rural monies. Michael Porcelli was unaware of any matching funds, stating that he is unfamiliar with the funding portion of the project. It was noted that ITD would hire a contractor for the design portion of the project and coordinate with a contractor for project construction. There were non-ITD items listed in the estimate, which raised the question as to what the ITS funds would be applied to. Gordon Dobler asked whether maintenance/capital replacement costs were built into the existing system and whether a delay in KMPO ITS funding would delay project construction. ITD responded stating that construction would commence with or without the additional funding.

Damon Allen noted that much of the confusion and frustration regarding the lack of funding details is because budgeting and contract procurement comes from ITD Headquarters in Boise. Though total project funding prior to bid is preferred, the project will still go out for bid based on existing funds. He emphasized that ITD does not have matching funds to apply toward the project. Damon stated that a more detailed cost estimate would be provided to KCATT for review/consideration at next month's meeting.

**Kelly Brownsberger made a motion to table the discussion until a detailed cost estimate is provided by ITD for KCATT consideration. Gordon Dobler seconded the motion, which was unanimously approved.**

### j) Urban Project Selection Criteria (Subcommittee Needed)

Mr. Glenn Miles asked for subcommittee volunteers to draft criteria which will be used for the selection and prioritization of urban transportation projects. He noted the need to have a list of projects ready for future funding. Robert Palus asked whether this would entail modifying the former Local Highway Technical Assistance Council (LHTAC) criteria list. Glenn responded that it would, adding that the KMPO Policy Board approved the establishment of scoring criteria to select projects when a call for projects is made. Eric Shanley, Gordon Dobler, Robert Palus, Jeff Zaugg, and Kelly Brownsberger volunteered to staff the subcommittee

**Upcoming Board Items**

Glenn Miles reported that upcoming Board items will include the KMPO Traffic Model Calibration presentation and the KCATT recommendation on the Post Falls Access Study, which will also include the CH2M-Hill presentation.

**Time and Place of Next Meeting:**

The next KCATT meeting will be April 28, 2009 at 8:00 a.m. ITD District 1 Conference Room.

**Adjournment:**

The meeting adjourned at 9:49 a.m.

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Donna Lively
Recording Secretary