KCATT MEETING MINUTES

for

March 22, 2011

Idaho Transportation Department District One Headquarters

600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chairman Eric Shanley called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Eric Shanley (Chair)	Lakes Highway District
Robert Palus (Vice Chair)	City of Post Falls
Kevin Jump	City of Rathdrum
Gordon Dobler	City of Coeur d'Alene
John Pankratz	East Side Highway District
Kevin Howard	Worley Highway District
Kelly Brownsberger	Post Falls Highway District
Sean Hoisington	City of Hayden
Andrea Storjohann	ITD
Don Davis	ITD

Staff.

Ryan Stewart	Senior Transportation Planner
Bonnie Gow	Transportation Planner II
Donna Lively	Administrative Secretary

Alternates and Guests.

Donna Montgomery	Citizen/KMPO
Monty Montgomery	Lakes Highway District
Rod Twete	Lakes Highway District
Marv Lekstrum	Lakes Highway District
Jimmie Dorsey	East Side Highway District
Terry Sverdsten	East Side Highway District
Bob Miller	Post Falls Side Highway District
Ralph Paul	IDEQ
Carole Richardson	DEA
Clif Warren	CTAI
Dan Hanenburg	Kootenai Electric Company

Approval of January Meeting Minutes:

John Pankratz made clarification edits to the project updates he provided at the January 25, 2011 KCATT meeting.

Andrea Storjohann made a motion to approve the January 25, 2011 KCATT meeting minutes as corrected. Robert Palus seconded the motion, which was unanimously approved.

Public Comments:

There were no public comments.

Project Updates:

Andrea Storjohann reported that ITD has started the Blackwell Slough Bridge overlay on US95 south of the Spokane River Bridge last Friday with the first half of the deck expected to be poured today. The project is anticipated to be completed by April 12th.

ITD has begun the framework for the signal at Lancaster Road; however, the signal is not expected to be turned on until the paving and striping is completed. GARVEY funding has been approved by the Idaho House of Representative, which now moves to the Senate for approval. The GARVEY funds will support the US 95 improvements from Chilco to Silverwood and from Athol to Granite Hill. ITD will administer the projects, although staff augmentation may be sought.

Kevin Jump reported that the City of Rathdrum is assessing pavement conditions. The City was recently notified that they are recipients of Local Rural Highway Investment Program (LRHIP) funds.

Gordon Dobler reported that the City of Coeur d'Alene has a storm replacement project on 15th Street and an overlay project involving Sherman Avenue from 2nd Street to 7th Street, Ironwood Drive from US 95 to Government Way, and 15th Street from Mullan Avenue to Harrison Avenue are out for bid. The City will be seeking bids for their signal project at 15th Street and Margaret Avenue and a reconstruction project on 15th Street later this month. Bids are forthcoming on a signal project at Hubbard Street and Northwest Boulevard, along with other various improvement projects along Hubbard Street. At Kootenai County's request, the City of Coeur d'Alene has also provided assistance with regard to the FTA environmental document for the proposed Transit Center.

John Pankratz reported that East Side Highway District has 2 bid documents under review for FEMA restoration projects on Rainy Hill and Medimont Roads and are expecting a ruling soon. He noted that the Harlow Point Road project is the only one that requires a biological assessment. A hearing for 3 Local Improvement Districts (LID) is scheduled for April 11th at 6 pm at the Coeur d'Alene Library. Jimmy Dorsey encouraged comments on the LIDs, which the County Commissioners will consider for future action.

The District Office is hosting a public hearing on March 24th at 6 pm on the Burma Road Reconstruction project, which is now under an additional environmental evaluation since wolverines were added to the endangered species list. The District anticipates the right of way plans will be certified for funding obligation in June. The East Side Highway District Board of Directors selected Welch Comer to conduct the construction engineering and inspection on their overlay projects for this summer. The District was also awarded $100,000 in 2012 LRHIP construction funds for chip seal projects.

Robert Palus reported that the City of Post Falls' signalization project at the Greensferry Road/Poleline Avenue intersection will go out to bid mid-April. The City is working on the State and local agreement with ITD for the Seltice mitigation project involving 5 traffic signals in the general area of the Seltice Way and Spokane Street intersection.

Sean Hoisington reported that the City of Hayden is working on various planning projects, including their sign management system and various trail projects on the east side of town. The City is also preparing the Request for Proposals (RFP) for the Ramsey Road extension project.

Kelly Brownsberger reported that Post Falls Highway District has received the State and local agreement for the Pleasant View, Bridging the Valley project. The roundabout at Prairie Avenue and McGuire Road is expected to be advertised for bid in a few weeks.

Kevin Howard reported that Worley Highway District is waiting for fair whether to commence their Conklin Road phases II through V and the Cave Bay Road project. He anticipated that the District will be busy this summer. The District was awarded LRHIP funds for 2012 chip seal projects. The design phase for the Kidd Island Road project will commence soon. He announced that Andrea Storjohann is the resident engineer for the District's Conklin and Cave Bay Road projects.

Eric Shanley reported that Lakes Highway District is working on the State and local agreement for the Government Way project from Hanley to Prairie. The Lakes Highway District Board of Directors recently adopted their Pavement Management Plan, which led to the adoption of a new Capital Improvement Project list.

The District will be working on their Diagonal Road Phase II, Dodd Road, and East Hayden Lake Road projects this summer and with North Kootenai Water District on the Avondale Phase II Water Line project.

Utility Updates:

Dan Hanenburg reported that Kootenai Electric is working on relocating lines on Diagonal Road. They are also working with Avista on transmission lines on Greensferry Road and with a contractor on a rebuilding project on Hwy 3.

Gordon Dobler reported that Avista has started putting in poles on the City of Coeur d'Alene's Government Way project. Frontier Communications will commence reconducting work on the project either this week or next week.

KMPO Planning Updates:

Ryan Stewart reported that the RFP to update the KMPO Public Transportation Plan closed on Monday, March 7th. Although much interest was expressed, only 1 proposal was received from Transit Plus, a firm in Elizabeth, Colorado, who will be coordinating with David Evans & Associates and Pac West to update the plan.

A copy of the proposal was distributed. Ryan noted that a team of evaluators has determined that the proposal meets the objectives of the RFP and a recommendation to proceed with negotiations on the contract and scope of work will be brought to the KMPO Board next month. Ryan requested the committee's input with regard to the technical aspects of the scope of work; the intent is to streamline and update the plan, not recreate it. He added that the update will focus on the current situation, including funding and other challenges, an assessment of current services, and an alternatives analysis in order to identify a preferred alternative for the future. He requested that comments be forwarded to him by the end of business on March 29th. Ryan stated that a copy of the RFP will be forwarded to the committee following the meeting.

Bonnie Gow reported that the 2010 Census information is coming in and staff will be working on updating the KMPO Travel Demand Model, including revisiting land use and the hand-placements that the jurisdictions provided. Staff is also working on the Transportation Analysis Zone (TAZ) delineation process, which will require jurisdictional input. Based on the recommendations of the Federal Highway Administration (FHWA), Census Transportation Plan Products (CTPP), and the Transportation Model Improvement Program (TMIP), the TAZs will be split to include 600 persons or more in each TAZ as the boundaries differ and are now based on Census blocks.

KMPO is collecting traffic counts with ITD performing 75 counts and the Washington State Department of Transportation (WSDOT) will perform the remaining 100 traffic counts. Staff forwarded a letter to jurisdictions requesting permission for WSDOT to collect these counts.

Bonnie commented that prior TAZ boundaries were from 2005 and will be updated to 2010 for consistency with the Census. As a result, the model will be recalibrated, the network updated, and the future forecast will be revised to 2040. The recalibration will be based off the Spokane/Kootenai Counties 2005 Household Travel Demand Survey since the "Journey to Work" data will not be available for at least another year or two.

Staff clarified that the TAZ delineation process will need to be completed within 90 days of when the data was provided to the jurisdictions.

ITD Board Update:

It was noted that there was nothing to report on from the ITD Board.

Current Business:

a. Call for Projects Evaluation Criteria and Application

Ryan Stewart reported that a pending item for KCATT has been the review of the criteria and application used for the STP call for projects. The current application form and evaluation criteria were developed in coordination with a KCATT subcommittee prior to the STP Call for Projects in 2010. The applications were

categorized into four distinct program areas for urban and rural projects: New Construction Program, Roadway Reconstruction Program, Roadway Preservation Program, and Planning Program.

Copies of the current application and examples of applications or criteria used in other processes were provided in the KCATT meeting materials. Staff recommended KCATT form a subcommittee to review the criteria and revise as appropriate the application for use in future call for projects. It was noted that based on the previous subcommittee's composition, membership would include: Eric Shanley, Gordon Dobler, Robert Palus, Kelly Brownsberger, Kevin Jump, Sean Hoisington, and Don Davis. Staff will assist in coordinating the meetings. The purpose for updating the application is to ensure jurisdictional consensus and create a list of regionally prioritized projects ready for available funding.

Upcoming KMPO Board Items:

Ryan Stewart stated that there were no KCATT items for the April KMPO Board meeting: however, the Board will be provided with a recommendation from the evaluation committee regarding the RFP to update the KMPO Public Transportation Plan.

Don Davis reported that the annual cycle of the Statewide Transportation Improvement Program requires that ITD load their projects into the software by April 8. Idaho MPOs were notified that their TIP information will need to be loaded by this date as well. Federal, State, and local balancing meetings are scheduled for April 26 and 27, and MPOs are requested to have their TIPs consistent with the STIP by this time. Robert Palus inquired what the impact will be for jurisdictions working on their state and local agreements; Don responded that he did not know. Ryan stated that he will check with Glenn Miles.

Adjournment:

Gordon Dobler made a motion to adjourn the March 22, 2011 KCATT meeting; Robert Palus seconded the motion, which was unanimously carried.

The meeting adjourned at 8:45 a.m.

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Donna Lively
Recording Secretary