KCATT MEETING MINUTES
for
June 25, 2013
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Since Chairman Kelly Brownsberger would not be attending and Vice Chair Gordon Dobler had not yet arrived, previous Chair Rob Palus called the meeting to order at 8:00 a.m.

Welcome / Introductions:

Mr. Palus requested all those present to introduce themselves:

Sean Hoisington	City of Hayden
John Pankratz	East Side Highway District
Scott Clark	Kootenai County
Robert Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Marvin Fenn	ITD
Gordon Dobler (Vice Chair)	City of Coeur d'Alene

Staff

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Heather Carroll	HDR
Ryan Luttman	J-U-B Engineers, Inc.
Monty Montgomery	Lakes Highway District
Eric Olson	HMH
Lisa Key	DEA
Ed Cannon	Kootenai Electric Cooperative
Ron Helmick	Frontier Communications
Ralph Paul	IDEQ
Keith Kusler	T-O Engineers
Lance Holmstrom	LHTAC
Marshall Law	Avista
Greg Delavan	Coeur d'Alene Airport

3. Approval of May Meeting Minutes:

Mr. John Pankratz made a motion to approve the May 28, 2013 KCATT meeting minutes. Mr. Eric Shanley seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates

Mr. Kevin Jump, City of Rathdrum, reported the City had opened bids for their pavement overlay program on Friday, June 14. They are taking the contract before their City Council this evening; Coeur d'Alene Paving was the lowest bidder. Pavement overlays will be done on Wright Street, Boekel Road east of Meyer Road, and portions of Main Street. The City is in the process of getting proposals for citywide pavement striping.

Eric Shanley, Lakes Highway District, reported the District was getting ready to start construction on their 2013 rehab projects, Miles Avenue, Upper East Hayden Lake, Strahorn, and Garwood Roads. Once complete they will begin approximately 3 miles of overlay on Clagstone Road. The contractor is expected to be done the middle to the end of August. During the second week of August, they expect to begin chip sealing about 25 miles of roads.

Mr. Palus turned the meeting over to Vice Chair Dobler when he arrived at 8:04 a.m.

Mr. Rob Palus, City of Post Falls, reported the 15th/16th realignment project was under construction, on schedule and expected to be complete mid-July. Completion of the Beck Road Interchange project is expected October 2013; AT&T has a major fiber line that needs to be relocated and is causing some delays. The City is still in right-of-way negotiations on the Spencer Street project. The Urban Renewal District has hired J-U-B Engineers to be the owner's rep on the Greensferry Overpass project; once they have finalized the scope, they will put together Request for Qualifications and Request for Proposals for the design-build. The City's consultant is back doing design on the Seltice Way Congestion Mitigation project; they anticipate it will be ready for preliminary plan review in August. Welch Comer continues work on a traffic signal design at 4th Avenue and Spokane Street; Mr. Palus said they are doing review on the preliminary plans and noted the Urban Renewal District would like to have the project out for bid and start construction late this year. On 7th Avenue, the City has a Congestion Capacity/Safety project which ties in with the Seltice Way Congestion Mitigation project; the services of David Evans and Associates will be secured at the next City Council meeting.

Mr. Scott Clark, Kootenai County, reported the Planning Commission started the hearing process for the Unified Land Use Code (ULUC) on June 17. As the facility would not hold the number of people attending, the meeting and comment period were postponed. The Planning Commission will meet this week to determine new dates as well as a location that will accommodate the number of people expected to attend. Mr. Clark noted there was still time to submit comments.

Mr. John Pankratz, East Side Highway District, reported the Burma Road project experienced some weather delays last week, but is still under construction and moving forward. The District received quotes for a cost-share paving project on Driftwood Heights Road. Pending Worley Highway District's schedule, they will be penetrating south Doyle Road on July 10. A timber company and resident cost-share project for dust abatement on

approximately 2 miles on Latour Creek Road is expected to be done Saturday, June 29. Hayden Loop Road is still on schedule for rehabilitation this summer through the Gravel Roads program.

Mr. Sean Hoisington, City of Hayden, reported the City will begin thin overlay projects tomorrow; approximately 17 road segments will be done in Hayden.

Mr. Greg Delavan, Coeur d'Alene Airport, reported they were rebuilding taxiway Delta; painting should be done July 12. Only one bid was received on a seal coat painting project. Although, the bid was 10% over what they could have accepted under the FAA grant system, they were able to negotiate with the contractor; an oil cost concession was also received. Areas of the airport will be seal coated this summer. They are currently in the consultant selection process for an engineering firm.

Mr. Gordon Dobler, City of Coeur d'Alene, reported they were getting ready to submit the Concept Report on the Government Way project. Construction in the downtown area is ongoing. A signal at 3rd and Harrison will be installed; the project is expected to be completed before winter.

Mr. Ron Helmick, Frontier Communications, said they were attempting to keep up with city and highway district projects. Crews are working on some relocation work for Burma Road, McEuen Park, and aside from work north on Highway 95, Mr. Helmick believed most of the projects were underway. He commented on the work that will be done on Beck Road. According to Mr. Dobler, Frontier Communications could expect to do their relocation work on Government Way in 2015. Shane Stavros is the engineer now handling the Post Falls and Rathdrum area.

Mr. Marshall Law, Avista, said he understood the Prairie Avenue project was slated for 2014 and Post Falls Highway District would like them to start moving their transmission lines this winter. Avista has completed the overhead portion of the lines relocation on the Burma Road project; some underground cable will need to be relocated or reinstalled as the contractor is ready. On the Beck Road project, they have completed work on the south side of the freeway; when the contractor is ready for them, they will do the overhead electric and gas relocation work on the north side near Seltice. This week, Avista is relocating gas line to the new alignment for the road adjustment at 15th and 16th Avenue in Post Falls. Next week, they will be relocating a 200 foot section of gas line for the ITD bridge project in Rathdrum.

Mr. Ed Cannon, Kootenai Electric Cooperative, reported they were working at Beck Road and building a temporary shoo-fly line so the intersection work along Seltice Way could be done. In the next 2 – 3 weeks, Kootenai Electric will start capital projects on Conkling Park and Sunny Slopes Roads.

6. KMPO Planning Updates

a. Highway Jurisdiction Guidelines

Mr. Miles provided the Committee with a copy of his draft report. The assessment covers road jurisdictional transfers along with the financial implications. After researching the practice in a number of states, Mr. Miles determined current standard of practice required a road be brought up to a minimal road standard acceptable to both parties by agreement. In some states funds will follow the road at the time of the transfer, but this is not the case in the State of Idaho as the pool is established prior to distribution. In the case of operational efficiencies, jurisdictions in other states work out mutual agreements with neighboring jurisdictions in order to create road system continuity and streamline maintenance. Mr. Miles summarized by saying operational efficiencies or the result of an annexation may be good reasons for considering road jurisdictional transfers; however, each situation should be reviewed on a case by case basis.

b. Scenario Modeling Activities

Ms. Gow noted four scenario workshops were held. The draft report is complete and has been sent to KCATT for comments. She will address the comments and prepare her final report. A presentation reflecting the results and findings will be made to the KMPO Board.

The draft report had been provided to the KMPO Board. Mr. Miles said KCATT will need to put together a financially reasonable preferred scenario of investments for the Metropolitan Transportation Plan (MTP); the update is expected to be done next spring.

Mr. Miles said jurisdictions may request special modeling scenarios by contacting Ms. Gow; if jurisdictions are working under contract with a consultant, the request must be made through the jurisdiction.

c. Huetter Corridor Concept Planning Report

Mr. Miles said he had recently met with Mr. Delavan from the Coeur d'Alene Airport and other representatives to discuss the airport extension, the Ramsey Road extension, and the Huetter Corridor. Mr. Delavan has agreed to work with their consulting firm to refine the runway length and determine the type of aircraft that will be expected in the future.

As the KMPO Board and the City of Hayden had both adopted the Huetter Corridor Right-of-Way Needs map, Mr. Hoisington and Ms. Krueger from the City of Hayden had contacted Mr. Miles and requested a concept report to address the issues that are impacting that area. Mr. Miles commented on the amount of interest in that area and said it was important to clearly define the corridor and preserve the right-of-way in order to avoid extensive acquisition costs. The scope of work is expected to be added to the KMPO Unified Planning Work Program which starts October 1, 2013; the project will remain in the planning environment as recommended by the Federal Highway Administration.

7. Idaho Transportation Board Update

Mr. Marvin Fenn noted the ITD Board would be in Coeur d'Alene in September rather than July.

The open house for the US 95 Corridor Study within Kootenai County is being held today at the Coeur d'Alene Library.

8. Current Business

a. Federal Urbanized Area Boundary and Functional Classification System Update

Mr. Miles explained the Federal Urbanized Area was defined by the Census and based on their classification of the urban area while the Governor and the KMPO Board designated Kootenai County, in its entirety, as the Metropolitan Planning Organization (MPO) area. Recently, KMPO had submitted to ITD a smoothed out Urbanized Area boundary which reflects a small adjustment in the Hayden area. As the Urban Area boundary changes are made, the Federal Functional Classification system is updated. Mr. Miles commented on MAP-21 and the provisions addressing principal arterials and the National Highway System. Although there is a limitation on the number of principal/minor arterials permitted in an urbanized area, Mr. Miles did not believe they were close to that limit. A working session on this topic was suggested.

b. Coeur d'Alene Airport and Regional Transportation Projects Update

Mr. Miles provided this update while discussing Agenda item 6.c.

c. STP Formula Update

At their last meeting, the ITD Board made the decision to retain the existing STP formula distribution. Mr. Miles noted funding for the urbanized areas would have gone from $7.8M to approximately $12M if the Board would have chosen one of the other formula alternatives.

d. Urban Balancing Committee Update

Mr. Miles said during the last Urban Balancing Committee meeting, the Seltice Way Mitigation Project was placed in the 2018 program and the project on Seltice Way from Huetter to Northwest Boulevard was put in to preliminary development as a cooperative project between the City of Coeur d'Alene and the Post Falls Highway District. Mr. Miles commented that he believed there were funds in 2015 and said the City has the opportunity to use this project as an entry point for gaining Certification Acceptance. Mr. Dobler will discuss the matter with Mr. Miles. The Government Way project is in the 2016 program.

9. Upcoming KMPO Board Items

At this time, there are no upcoming KMPO Board items. Mr. Miles noted the KMPO Board adopted the 2014 budget during the last Board meeting; there was a reduction in local assessment. Currently, they were working on the Unified Planning Work Program update.

10. Other Business

a. KCATT Member Items

Mr. Shanley noted the KMPO construction map was helpful to area residence and suggested a workshop be held in preparation for next year's map; he was not aware of the status of this year's map.

Mr. Miles said few responses were received to the requests for construction map updates this year; the maps are generally published in April. As it is late in the year, he suggested the information be updated along with links to the jurisdiction's websites. A printed version of the construction map planned for 2014 will include the 5 year program.

Mr. Pankratz commented on the challenge of securing Safe Routes to School Grant funds.

In a conference call yesterday, Mr. Miles learned the House and Senate were working on MAP-22. A big topic in the discussion has become how freight and goods affect movement locally, as well as interstate and nationally. MAP-22 draft is expected to be out in November.

The House Appropriation Bill is scheduled for full markup on June 27th. Mr. Miles noted the House had removed the TIGER program from the Bill. It is believed the Senate is scheduled to start their mark-up on June 28th.

11. Next Meeting – July 23, 2013

12. Adjournment

Mr. John Pankratz moved to adjourn the June 25, 2013 KCATT meeting. Mr. Rob Palus seconded the motion which unanimously passed.

The meeting adjourned at 8:51 a.m.

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Recording Secretary