

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
June 2, 2005
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Mark Soderling	Lakes Highway District
Dick Edinger	East Side Highway District
Anson Gable	City of Hayden
Vic Holmes	City of Rathdrum
Lynn Humphreys	Post Falls Highway District
Rick Currie (for Gus Johnson)	Kootenai County Commissioner
Clay Larkin	City of Post Falls
Dixie Reid, Chair	City of Coeur d'Alene
James Mangan	Worley Highway District
Scott Stokes	ITD District 1 Engineer
Francis SiJohn	Coeur d'Alene Tribe

Board Members Absent:

Gus Johnson – Kootenai County

Staff Present:

Glenn Miles, Transportation Manager
Tanna Dole, Transportation Planner

1. Call to Order

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Dixie Reid, at 1:30 pm.

2. Approval of May Meeting Minutes.

Lynn Humphreys made a motion to approve the May 5, 2005 meeting minutes. Mark Soderling seconded the motion, which was unanimously approved.

3. Director/Public Comments

None.

4. Administrative Matters

Approval of April 2005 Vouchers

Mark Soderling made a motion to approve the payment of the June 2, 2005 voucher list in the amount of \$10,222.77. Clay Larkin seconded the motion, which was unanimously approved.

Glenn Miles reported through the STP Rural Program Worley Highway District had been awarded \$1.9M for the Elder Road Project and the City of Rathdrum received funding in the amount of \$698,000 for the SH 41 and Wright Street intersection. Dick Edinger added that Lakes Highway District was awarded \$2.7M for the Lancaster Road Project.

Miles also reported the Senate and House have both approved their version of the TEA-21 reauthorization bill. The bill is now with the Conference Committee and review is expected to be complete by June 8. Miles said Senator Crapo from Idaho is a member of the Conference Committee.

5. KCATT Recommendations.

None.

6. Idaho Urban Committee.

Glenn Miles reported the Urban Committee met on May 26. The committee looked over the current years project as well as future years. Miles said the request by the City of Hayden for an additional \$525,000 for the Government Way project was put into the program for the 2006 year. Also, a request from the City of Post for an additional \$353,000 for the Mullan Avenue project was programmed for 2006.

Miles continued by reporting the Lancaster Road Interchange Project has been apportioned \$3.5M for development by repositioning other program funding. Miles said that by having the concept report completed the project was able to move directly in the program. It would be important now for the KMPO to prioritize a list of projects to be moved into preliminary development since all of the current projects have moved forward. Miles suggested a call for projects in July.

Miles reported that Jim Roletto from the Idaho Transportation Department attended the bridge balancing meeting and secured \$1M for the Post Falls Highway District to use on the Seltice Way Bridge Project.

The Urban Committee has agreed to allow MPO's to consolidate the STP project funds they receive under one planning grant and be billed once a month.

7. Public Transportation Report

Laura Stensgar presented redesigns of the logos for the fixed public transportation route. The redesigns were a result of the suggestion from the KMPO board meeting in May. Stensgar suggested using murals on both sides of the buses with mountains, trout and eagle along with the *CityLink* logo. Discussion ensued.

A motion was made and seconded to approve murals for the buses and the "CityLink" logo in green with white letters. The murals and the "CityLink" logo in green with white letter were approved unanimously.

John Austin reported the triennial review by FTA went very well and the final report will be available soon. Austin also prepared the annual Cost Per Boarding Report and distributed it to the members. See Attached. Clay Larkin commended Austin for the good management. Austin stated the demand response service cannot keep up with the increased ridership and this could mean the need for additional match from local contributors.

Dixie Reid asked about the matching funds from the cities, remarking that it will be necessary to know in advance of the yearly budgeting process. Miles suggested Austin prepare a range of service options that could be funded for a certain dollar amount so the jurisdictions would have a conceptual idea to associate with a funding range. Austin asked the board members if the service options could include a fare. Members wanted to see an option with a fare requirement. Additionally, Miles suggested Austin provide a demographic profile of the ridership.

8. Other Business

a. Home Interview Survey Status – Glenn Miles reported preliminary data indicates residents in Kootenai County make 11 trips per day. Miles said the goal is to interview 850 households and currently 725 have agreed to participate with an 80% follow through rate. Miles said the draft travel study report would be available at the July meeting along with the population and employment forecasts for Kootenai County.

b. Construction Map Distribution – Glenn Miles announced the Construction Maps are completed and have been distributed to each jurisdiction. Miles said the maps are very well received and to contact the KMPO office if more maps are needed.

9. Board Member Items

Clay Larkin reported that bids were opened to construct a wastewater line along SH 41 from Mullan Avenue to just north of Poleline Avenue. Larkin said the bids range from \$1.9M to \$2.4M and will be awarded next week.

Dick Edinger asked how the Route Development Plan for SH 97 is coming along. Tanna Dole stated the vacant land analysis was underway. Scott Stokes said that the Idaho Department of Transportation was seeking funding for the study.

Lynn Humphreys expressed appreciation from the Post Falls Highway District for the Seltice Way Bridge funding. Humphreys also reported the Prairie Avenue widening was on schedule.

Dick Edinger asked how the Huetter Road Corridor Study is coming along. Miles said Ruen-Yeager has received the ortho imagery and will proceed in examining alignments and grades for the interchange at Interstate 90.

Dixie Reid read an invitation from the Idaho Transportation Board to meet for a no host breakfast. The ITD Executive Board will be visiting District One July 19 and 20. **Dick Edinger made a motion to meet with the ITD Board for a no host breakfast. James Mangan seconded the motion, which was unanimously approved.**

9. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:20 pm.

TANNA DOLE
Recording Secretary