KCATT MEETING MINUTES
for
July 23, 2013
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Kelly Brownsberger called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Kelly Brownsberger requested all those present to introduce themselves:

Kelly Brownsberger (Chair)	Post Falls Highway District
Sean Hoisington	City of Hayden
John Pankratz	East Side Highway District
Scott Clark	Kootenai County
Robert Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Marvin Fenn	ITD

Staff

Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Rikki Sonnen	J-U-B
Ed Cannon	Kootenai Electric Cooperative (KEC)
Eric Olson	HMH
Ralph Paul	IDEQ
Matt Gillis	Welch Comer
Christopher DeLorto	HDR
Marshall Law	Avista

3. **Approval of June Meeting Minutes:**

Mr. Robert Palus made a motion to approve the June 25, 2013 KCATT meeting minutes. Mr. Sean Hoisington seconded the motion, which was unanimously approved.

4. **Public Comments:**

There were no public comments.

5. Project and Utility Updates

Mr. Marvin Fenn, ITD, reported on the Pleasant View/Spokane Street and Northwest Boulevard signal upgrade projects; the projects are at Headquarters for advertisement. The Rathdrum 41/53 Bridge project is on schedule; currently, they are decking the bridge.

Mr. Kevin Jump, City of Rathdrum, reported on their pavement overlay program saying they had given notice to proceed yesterday and had a preconstruction meeting with Coeur d'Alene Pavement; work is expected to begin the first or second week of August. The City is in the process of getting proposals for citywide pavement striping.

Mr. Eric Shanley, Lakes Highway District, reported they had begun their rehabilitation projects on Miles Avenue, Upper East Hayden Lake, Strahorn, and Garwood Roads. They will be overlaying approximately 3 miles of Clagstone Road giving the District about 10 miles of new pavement this year. BSTs on Weir and Mullan Roads were recently completed. They are chip sealing approximately 25 miles of various roads throughout the Highway District.

Mr. Robert Palus, City of Post Falls, reported the 15th/16th realignment project is nearly complete and expected to be open to traffic tomorrow. The contractor for the Beck Road Interchange was doing some approach work yesterday on the bridge over Grassland Avenue. The Beck Road project was expected to be completed in October; however, they are awaiting an updated schedule. The consultant for the 7th Avenue Congestion Capacity Safety project is expected to turn in preliminary and final right-of-way plans to ITD this week. In approximately two weeks, there will be a kick-off meeting to move the 7th Avenue Capacity project forward to design and construction in 2015. The City is still in right-of-way acquisition on the Spencer Street project.

Mr. Scott Clark, Kootenai County, reported the Unified Land Use Code (ULUC) project was still before the Planning Commission consultant. A revised draft is expected.

John Pankratz, Eastside Highway District, reported Burma Road was under heavy construction. Individuals ignoring posted road closures have created some traffic concerns which they are hoping to address with law enforcement. The District anticipates starting their chip seal program August 5; they will be working on O'Gara Road two and a half days and, pending restrictions on Highway 3, South Doyle Road. Once they have finished those two projects, chip sealing will be complete.

Sean Hoisington, City of Hayden, reported they are about a quarter of the way through their overlay projects. The City of Hayden is hosting The Wall That Heals, a scaled rendition of the Vietnam Veterans Memorial, August 15 – 18 at the ball field behind Hayden City Hall. The memorial is expected to attract approximately 30,000 people and will impact traffic; a portion of Honeysuckle Avenue will be closed to accommodate pedestrians. Mr. Hoisington noted Hayden Days was scheduled July 26 and 27 and would also impact traffic in the area.

Chair Kelly Brownsberger, Post Falls Highway District, reported bids for the Pleasant View Road/Prairie Avenue Overlay project opened a couple of weeks ago; Poe Asphalt was the apparent low bidder. The project will move forward this year and is expected to close a portion of both roads for one week to two weeks. A Culvert Rehabilitation project was sent

out for quotes at about the same time; Thorco will be doing the work. The Highway District is currently chip sealing and will continue for the next week or so.

Marshall Law, Avista, reported they were back on Burma Road this week doing some relocation work in conjunction with the road project. There is still quite a bit of work to do in the Seltice Way/Beck Road area; once AT&T is finished, they will do overhead distribution line and gas relocation work. Gas relocation work at 15th and 16th Avenues in Post Falls has been completed. Some gas relocation work has been completed on the Rathdrum Bridge project.

Ed Cannon, Kootenai Electric Cooperative, reported there were three-phase rebuild projects on Conkling Park and Sunny Slopes Roads. Work on the Beck Road project is ongoing; a temporary overhead shoo-fly has been installed.

Ralph Paul, Idaho Department of Environmental Quality, reported no updates.

6. KMPO Planning Updates

a. Highway Jurisdiction Guidelines – Review and Comment

Mr. Miles was not present as he was attending meetings in Boise. Ms. Gow noted the Highway Jurisdiction Guidelines had been open for comment and said if there were no questions, Mr. Miles asked that the group accept the Guidelines and make a recommendation of acceptance to the KMPO Board.

Mr. John Pankratz made a motion to accept the Highway Jurisdiction Guidelines and submit it to the Board for their acceptance. Mr. Rob Palus seconded the motion, which unanimously passed.

b. Scenario Modeling – Final Report

Ms. Gow explained the Final Report included the modeling scenarios from the workshops KCATT had attended. A number of comments were received and incorporated into the Report. She gave a PowerPoint presentation and asked that KCATT accept the Final Report as an informational document and requested they make a recommendation of acceptance to the KMPO Board.

Following the presentation, the group discussed the Report and the modeling scenario results and determined there were still a lot of unanswered questions regarding the Huetter corridor; the Final Report was not accepted at this time. Chair Brownsberger asked Ms. Gow to arrange a time for them to discuss the matter with Mr. Miles. Mr. Palus suggested the meeting take place August 15 following the FFC workshop. Ms. Gow will arrange the meeting and send notification to the group.

7. Idaho Transportation Board Update

Mr. Fenn noted the ITD Agenda and said he did not believe there were any significant updates to report.

8. Current Business

a. Federal Urbanized Area Boundary and Functional Classification System Update

Ms. Gow provided a copy of the Federal Functional Classification Request form and noted KMPO would be working with ITD in doing the update. A workshop will be held August 15 at which time Ms. Gow will review FFC guideline percentages for urban and rural roadways.

9. Upcoming KMPO Board Items

KCATT will recommend the Board accept of the Highway Jurisdiction Guidelines.

10. Other Business

a. KCATT Member Items

Chair Brownsberger noted a copy of the draft FY14 Unified Planning Work Program and the draft 2014-2018 TIP had been provided; however, they were not on the Agenda.

Ms. Gow said the group could review the documents; the items will be on the August Agenda.

11. Next Meeting – August 27, 2013

12. Adjournment

Mr. Robert Palus moved to adjourn the July 23, 2013 KCATT meeting. Mr. Sean Hoisington seconded the motion which unanimously passed.

The meeting adjourned at 8:51 a.m.

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Recording Secretary