KCATT MEETING MINUTES

for

July 22, 2008

ITD District 1 Conference Room

Coeur d'Alene, Idaho

Call to Order:

Vice-Chairman Kevin Howard called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Carole Richardson introduced Bonnie Gow, KMPO Planner, to the group.

Approval of June Meeting Minutes:

It was noted the minutes should be corrected to indicate in Kevin Howard's project update the word 'quarter' be changed to 'order'.

Kelly Brownsberger made a motion to approve the June 24, 2008 meeting minutes with the noted correction. Robert Palus seconded the motion, which was unanimously approved.

Utility Updates:

Avista: No representation was present.

Time Warner: No representation was present.

Verizon: No representation was present.

Kootenai Electric: No representation was present.

Project Updates:

Gordon Dobler of the City of Coeur d'Alene stated the City is finishing up the overlay on Canfield Ave. ending the City's road construction projects for the summer. He mentioned they are continuing to keep up with street maintenance.

Joe Wuest with Lakes Highway District (LHD) reported the contractor is working on the Lancaster Road project which is causing road closures, utility moves, sewer line installations and water line relocations. The contractor proposes to be done in mid-August. Mr. Wuest also stated that the construction of Parks Road started today and Strahorn Road is progressing nicely.

John Pankratz with East Side Highway District (ESHD) gave an update of the Fernan Lake road project. The bid was postponed until July 24th. ESHD is scheduled to open a bid for 1 mile of paving on Latour Creek Road. He also stated that they are reconstructing ½ mile on Meadow Road and keeping up with summer maintenance.

Robert Palus of the City of Post Falls reported that the Mullan Road project continues to progress smoothly. The contractor will be paving the north half of the widening in the next couple weeks. He stated concerning the CMAQ project, which is a study of congestion in the Mullan/Seltice around Spokane Street, the consultants are still collecting initial traffic data and a public open house will be scheduled soon. 15th Avenue Bike and Ped facility will be going out for advertisement as soon as FHWA approves the final obligation documents. City crews have completed their reconstruction of Spokane Street from 16th to 19th.

Kelly Brownsberger with Post Falls Highway District (PFHD) stated they are in full swing into their summer maintenance and they will be chip sealing on Prairie Avenue starting next Tuesday.

The draft TIP was handed out the KCATT members. Carole Richardson stated the draft TIP is out for public comment and the Lancaster project is still in the TIP shown for $3M because it has not been resolved as of yet. Another change that will be shown in the TIP is the funding for para-transit has not been set aside. Ms. Richardson said there is still time to comment on the TIP and the document will go before the Board in September for adoption.

Vice-Chair Kevin Howard with Worley Highway District (WHD) reported that the Tall Pines bridge project went out to bid for the road reconstruction portion and preparation for the bridge. Setters and Dreschel Road regrinds are completed and chip seal is in progress.

ITD Board Update:

No representation was present.

Current Business:

It was suggested by Carole Richardson to have item 'e', Proposed Vehicle Registration Fee Update, on the agenda be addressed first in the current business section.

e) Proposed Vehicle Registration Fee Update

John Pankratz let the group know that the City of Harrison approved the Vehicle Registration Fee resolution but the council members showed concern about the distribution of the funding.

Carole Richardson presented the draft ballot language and stated that the group and KMPO need to articulate the funding shortfall. She asked that each jurisdiction look ahead and send KMPO their revenue shortfall so it may be stated more specifically in the document.

Ms. Richardson also clarified KMPO's role in this Ballot measure. She stressed that KMPO is there as objective support for KCATT, but not allowed to run any kind of campaign. She suggested that the KCATT team think about how to provide public information for this measure and possibly put together some funds to hire a communications expert. KMPO will provide objective, factual information on KMPO's website for the proposal.

Donna Montgomery suggested instead of hiring a PR person, go to the local area chambers to get information out about the proposed vehicle registration fee measure.

There was discussion on how they would find a person to educate and advertise this issue to the public as well as the cost. Ms. Richardson suggested having a special sub-committee meeting prior to the next Board meeting to propose options on this item.

Mr. John Pankratz made a motion to support having the sub-committee meet to prepare advertisement or campaigning options to the Board. Mr. Gordon Dobler seconded the motion which was unanimously approved.

Ms. Richardson also pointed out on the back of the resolution, which all the jurisdictions have adopted; there was one piece of language that was changed. The attorney is checking to see if the language can be changed to stating up to 1.5% to ITD so the remainder amount can be put into regional projects.

a) KMPO Development Review Policy

Carole Richardson introduced the draft of the KMPO Development Review Policy to the team. She stated this document is mainly for stating what KMPO does for the jurisdictions and the only time she sees that KMPO would get involved is for large development reviews or where land use changes may occur.

Ms. Richardson also mentioned that KMPO is receiving notices of developments as they occur, which is helpful for KMPO to monitor where the growth is occurring in the county for updating the KMPO model.

Ms. Richardson asked the members to take a month to review the proposed Development Review Policy and come back with comments by the next meeting. It is her intention to have this on the September KMPO Board agenda for adoption.

b) Functional Class Map Update

The primary purpose of this map is that anything that you use Federal Aid for should be shown on this map or it is not eligible for Federal Aid. Federal Highways has some guidelines as far as what percent of the total roadways in the Urban area and the Rural area they would like to see for each of these categories and there were some places Kootenai County was too high in their percentages. Ms. Richardson went through the conflicts shown on the map and percentages that were too high and discussed the solutions.

c) Unified Planning Work Program FY09 discussion

Carole Richardson handed out an updated list of potential planning studies for the year 2009. She mentioned that she and Jenny Wash attended a Public Transportation Roundtable meeting with Glenn Miles which these studies were presented. The group wanted all the public transportation projects to be done from the list. Regional Pathways Project was an importance for the Centennial Trail Foundation so the list is very full. She asked the jurisdictions to review the list and let KMPO know if there is anything else they would like to add as well keeping the Regional Pathways Plan and the update of the Public Transportations Plan.

KMPO will be putting together a Unified Planning Work Program. ITD will be shown as the lead agency on the Highway 41 and 53 plans.

d) Project Prioritization Discussion (Lancaster Leftovers)

Carole Richardson reviewed the revised project prioritization sheet and the group discussed an additional project for partial funding for the Greensferry Interchange. Rob Palus updated KCATT on the background of the project, where the project is now, and the shortfall for funding to continue with design. Discussion was also addressed concerning the Huetter Corridor project.

The group had an extensive discussion of the prioritized projects and rated the Greensferry Interchange with the criteria set forth at a prior meeting.

Kelly Brownsberger made a motion to place the Greensferry Interchange project as the third priority on the project prioritization list for leftover funds from the Lancaster project. Rob Palus seconded the motion which was unanimously approved.

Time and Place of Next Meeting:

The next KCATT meeting will be August 26, 2008 at 8:00 a.m. ITD District 1 Conference Room.

Adjournment:

The meeting adjourned at 9:50 a.m.

Jennifer Wash,
Recording Secretary