KCATT MEETING MINUTES
for
January 28, 2014
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Vice Chair John Pankratz called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Vic Chair John Pankratz requested those present to introduce themselves:

John Pankratz	East Side Highway District
Kevin Howard	Worley Highway District
Sean Hoisington	City of Hayden
Kelly Brownsberger (Chair)	Post Falls Highway District
David Callahan	Kootenai County
Rob Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Marvin Fenn	ITD
Don Davis	ITD

Staff

Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Monty Montgomery	Lakes Highway District
Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Ed Cannon	KEC
Dan Coonce	LHTAC
Heather Carroll	HDR
Eric Olson	HMH
Jay Hassell	J-U-B
Lisa Key	DEA
Lance Holmstrom	LHTAC
Ron Helmick	Frontier
Ralph Paul	IDEQ
Greg Delavan	Coeur d'Alene Airport
Rick Berger	Avista
Matt Gillis	Welch Comer
Christopher DeLorto	HDR

3. **Approval of December Meeting Minutes:**

Mr. Rob Palus made a motion to approve the December 17, 2013 KCATT meeting minutes as submitted. Mr. Kevin Howard seconded the motion, which was unanimously approved.

Chair Gordon Dobler, City of Coeur d'Alene, arrived at 8:01 a.m.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates

Ed Cannon, Kootenai Electric Cooperative (KEC), reported they had started a new three-phase overhead line on State Route 54 between Clagstone and Ramsey. The Beck Road substation is progressing. KEC is working on a project in Worley rerouting an existing line along Cave Bay Road.

Rick Berger, Avista, reported they would be doing some gas relocation this week on Beck Road; additional gas/electric relocation work will be done once the contractor completes some grading. Work on the Prairie Avenue project between Huetter and Meyer is expected to begin February 10th.

David Callahan, Kootenai County, arrived at 8:05 a.m.

Marvin Fenn, ITD, reported the contractor on the Highway 41/53 Bridge had begun removing the structure over the railroad tracks; they are nearly two weeks behind schedule as volume on the tracks is almost double what the contract had predicted. On State Highway 3, replacement of the Robinson Creek culvert will be complete in two weeks; the wood structures in Willow and Swan Creeks are expected to be replaced in two months. Thorco was awarded the signal upgrade project at Northwest Boulevard; they are currently going through their equipment submittals. Mr. Fenn said the Department put in $500,000 to upgrade pedestrian ramps throughout the District; he asked the jurisdictions to let him know if they were aware of any substandard ramps along ITD's road frontage as he would make them a priority. In the next couple of weeks, Mammoet is expected to get the green light to move the megaload down Coeur d'Alene Lake Drive and back on to I-90.

Don Davis, ITD, said they were in the process of discussing with Burlington Northern and Santa Fe Railway the impacts and changes of a double track. Although the timeframe had not been divulged, the engineering is currently being done.

Kevin Jump, City of Rathdrum, reported they would be taking improvements on approximately a one block section of McCartney Street out to bid within the next 30 days. The City is in winter maintenance mode.

Eric Shanley, Lakes Highway District, reported they were in the beginning stages of their transportation plan which will tie into the KMPO transportation model; he noted the District would be working with cities within their boundaries to integrate their transportation plans. They are currently working on the design of their 2014 projects; they anticipate $2.5 - $3M worth of construction, rehabilitation, and chip sealing projects will be done this summer.

Rob Palus, City of Post Falls, reported the contractor on the 4th Avenue and Spokane Street traffic signal project should be getting the steel shortly; the signal is expected to be operational the end of February. David Evans & Associates is finishing their drawings on the Seltice Congestion Mitigation project and will then be working toward the final design review; the City is working on right-of-way acquisition. In coordination with that project, the City will be holding stakeholder meetings the end of February on the 7th Avenue Capacity and Safety

Improvement project. The Urban Renewal District will be going out for request for proposals on the Greensferry Overpass in February. Mr. Palus noted the contractor needed to finish some grading in order for the utility companies to complete their work on the Beck Road project. The City will begin the Transportation Master Plan update soon; 3 consultants are updating their qualifications so the City can make their final decision.

Kelly Brownsberger, Post Falls Highway District, reported the tree removal in the right-of-way on the Prairie Avenue project had been completed; the project will go out to bid shortly and is expected to be under construction this summer. They have been working on a design for an overlay on a portion of Hayden Avenue from Highway 41 west. The District is in winter maintenance mode.

Sean Hoisington, City of Hayden, reported they were identifying thin overlays and working on bids for next summer's projects; he is looking into using a couple products, TRMSS, a tire rubber modified surface seal and HA5, a high density mineral bond surface treatment. The City may be partnering with Lakes Highway District on a rehab on Strahorn Road. A citywide ADA compliance inventory has been done.

Kevin Howard, Worley Highway District, reported they were down to the final definition of right-of-way needed on the Kidd Island Road project. The District is in winter maintenance mode.

Mr. Greg Delavan, Coeur d'Alene Airport, reported they were in winter maintenance mode. Most of their projects are wrapped up; there are no major projects planned this year. He is working on leasing with a local manufacturing company to try to enhance revenues and bring jobs to town. They currently have planning efforts that need to be completed in order to resolve conflicts between road projects and the airport plans.

John Pankratz, East Side Highway District, provided an update on the Burma Road project saying there would be an onsite meeting tomorrow to discuss some slope instabilities; Karissa Hardy from LHTAC is also expected to do an onsite walk through tomorrow to review the environmental issues. The District will be applying for safety funding for Canyon Road for some improvements; the application is due to LHTAC by February 7.

Mr. Gordon Dobler, City of Coeur d'Alene, reported the City is working on a few small design projects. He provided an update on the downtown project and said changes will be made to 3rd Street up to Lakeside and Front Street between 2nd and 3rd Streets. The project is expected to be complete in June.

Mr. Ron Helmick, Frontier Communications, reported they were working on completing the designs for projects the cities and highway districts have this year. He commented on the Post Falls Highway District's project on Prairie Avenue between Huetter and Meyer Roads. Frontier is working on preliminary designs for Welch Comer on the City of Coeur d'Alene's Government Way to Prairie Avenue project and with John Perfect, ITD, to finish up a 6200 foot section of Highway 95 north of Athol.

6. KMPO Planning Updates

a. 2014 Traffic Counts (Memo) – Bonnie Gow

Ms. Gow asked the committee to provide any current directional traffic counts as she will be doing a check-in on the 2014 model to see how it is performing; Ms. Gow will e-mail the group a list of specific intersections she is interested in.

The committee agreed that a construction map should be done this year and noted the map is useful to the community. Ms. Gow commented on the short timeline and requested all jurisdictions and utilities companies submit any, and all, projects that will affect traffic for years 2014 – 2017, if possible. The project lists need to be submitted within the next four weeks. The map should include a disclaimer.

7. Idaho Transportation Board Update

Marvin Fenn said the Board announced two administrative positions had been filled. Blake Rindlisbacher, DE from District 6, was selected as administrator for the Division of Engineering Services and Dave Jones, DE from District 3, was selected as the administrator for the Division of Engineering Products and Plans; both will be working out of headquarters. Mr. Fenn said the two new sections had been developed to help manage the Department. He provided the Board Agenda and said there was nothing further to report.

8. Current Business

a. Kootenai County Development Code Rewrite – David Callahan

Mr. Callahan said last October, prior to him being hired, the County's development code rewrite was halted when the County commissioners cancelled the contract with consultant Kendig Keast. Scott Clark had been tasked with taking over this work and rewriting the development code in-house; however, Mr. Clark has resigned. Mr. Callahan plans to hire a planner who has specific experience in writing development codes, but could also serve as a planning manager enabling them to transition from having written the code to implementing the code with his staff. He feels it would be best to stay in-house, rewrite the current code, put something more seamless together, easy to understand, and effective. Upon his request, the committee provided input and supported Mr. Callahan's plans in moving forward.

b. ITD U.S. 95 Corridor Study Follow-Up Presentation – Don Davis

Don Davis gave a PowerPoint presentation on the U.S. 95 Corridor Study through District 1. He discussed existing conditions and alternatives on the Spokane River crossing and Ironwood segments and explained the recommendations for these segments. Mr. Davis said next steps involve the Coeur d'Alene City Council and public involvement. He suggested the committee hold a workshop to look at the issues and alternatives and come up with a recommendation to make to the KMPO Board.

9. Upcoming KMPO Board Items

Ms. Gow said there were no upcoming Board items.

10. Other Business

a. KCATT Member Items

Mr. Shanley said Lakes Highway District will be applying for safety improvement funds; they are seeking funds to help signalize a railroad crossing on Ramsey Road. The highway districts are in the process of updating the Highway District Standards. Along with Kootenai County, they are working with NIBCA on the building permit process and looking for ways to improve the efficiency of that process.

Mr. Brownsberger said the Post Falls Highway District has applied for bridge rehabilitation funds to replace the cathodic protection system, a deck seal and some guard rail updates on the Spokane Street Bridge. The District has not decided if they will apply for safety funds this year.

Mr. Hoisington noted many of them were recipients of Welch Comer's hospitality last week when they attended a presentation by Gary Thompson from Knife River. He asked if KCATT could be used as a forum for guest speakers to discuss concepts or innovative techniques. Chair Dobler said the committee would be open to that.

Mr. Howard noted Worley Highway District would also be applying for safety funds for a safety study on Cougar Gulch Road.

Mr. Pankratz said East Side Highway District had been awarded LHSIP funds for 2015.

11. Next Meeting – March 25, 2014

12. Adjournment

Mr. Hoisington moved to adjourn the January 28, 2014 KCATT meeting. Mr. John Pankratz seconded the motion which unanimously passed.

The meeting adjourned at 9:19 a.m.

Recording Secretary