KCATT MEETING MINUTES
for
January 27, 2015
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chair John Pankratz called the meeting to order and welcomed everyone at 8:00 a.m.

Welcome / Introductions

John Pankratz (Chair)	East Side Highway District
Kevin Howard	Worley Highway District
Kelly Brownsberger	Post Falls Highway District
Sean Hoisington (Vice Chair)	City of Hayden
Rob Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Marvin Fenn	ITD
Kevin Jump	City of Rathdrum
Gordon Dobler	City of Coeur d'Alene

Staff

Glenn Miles	KMPO Executive Director
Bonnie Gow	Senior Transportation Planner

Alternates and Guests

Dustin Howe	Worley Highway District
Donna Montgomery	KMPO Volunteer
Monty Montgomery	Lakes Highway District
Rod Twete	Lakes Highway District
Odo Grandi	LHTAC
Christopher DeLorto	HDR
Shawn Metts	HMH
Eric Olson	HMH
Lisa Key	DEA
Emily Lewis	DEA
Ed Cannon	KEC
Christopher DeLorto	HDR
Matt Gillis	Welch Comer

3. Approval of December Meeting Minutes

Mr. Rob Palus made a motion to approve the December 16, 2014 KCATT meeting minutes. Mr. Kevin Howard seconded the motion, which was unanimously approved.

There was no motion to amend the minutes.

4. Public Comments

There were no public comments.

5. Utility & Project Updates

Ed Cannon, KEC, reported on several projects in the engineering process; Dower Road south to Mica Creek, Hayden Avenue Greensferry to McGuire Road, Ramsey Road from State Route 54 approximately 3 miles south, and Good Hope Road from Bunco Road to Nunn Road

Marvin Fenn, ITD, reported they have been updating the illumination along the Interstate to LED; savings are estimated at $70,000.

Kevin Jump, City of Rathdrum, reported the City was in winter maintenance mode. They are working on some small in-house preliminary design projects; the preliminary design layout for downtown Rathdrum will be sent out to the utilities soon.

Eric Shanley, Lakes Highway District, reported the District was in winter maintenance. They are preparing for some construction work and getting ready to bid their 2015 construction projects on Twin Lakes Road and Old Highway 95; advertisement is expected to begin February 6th. Last month he reported they had updated their Transportation Plan; since that time, they have updated Highway District Standards for 2015.

Rob Palus, City of Post Falls, reported JUB as the consulting engineer for the SH 41 bike/ped facility which is under design; the plan is being updated to federal requirements. HDR will begin work on the two contracts approved by City Council; the traffic signal timing upgrade and the Mullan Avenue/Idaho Street safety improvement project. Completion of the Greensferry Overpass construction is projected to be this fall. Seltice Way & Spencer Street are under design; the City is hoping construction will begin this year. The 7th Avenue capacity project is expected to go out to bid early April. Today, the City of Post Falls is hosting an open house for their Transportation Master Plan. They have posted 3 surveys on their website regarding the Cities' facilities, general facilities, bike/pedestrian, and mass transit and are asking for suggested improvements for bike/ped facilities oriented to specific intersections. In response to a KCATT member question, Mr. Palus noted the SH 41 pathway was on the east side of the highway and from Seltice Way to Mullan Avenue.

Mr. Kelly Brownsberger, Post Falls Highway District, reported the District was in winter maintenance mode and patching potholes as needed. The Prairie Avenue project is in winter shut-down; the contractor is working on the traffic signals when time and weather allow. The signals are expected to be operational sometime in March. The contractor is Thorco.

Mr. Sean Hoisington, City of Hayden, reported the City was working on contracts for chips seals/overlays and ADA improvements for sidewalk ramps. Scoping projects include the design of a signal at Ramsey Road and Honeysuckle Avenue with DEA and a 30% corridor plan set from Hayden Avenue from Huetter Road to US 95 with JUB. The City will be bidding on a parking lot north of City Hall. Mr. Hoisington also noted the City impact fees were being updated.

Mr. Kevin Howard, Worley Highway District, reported they were working on the right-of-way acquisition for the Kidd Island Road project. The District is in winter maintenance mode and clearing brush from road right-of-ways. Mr. Howard noted they had a call for bids for crushing gravel and seal chips at the Mica Quarry and were preparing bid on the new office for the 2nd time.

Mr. Gordon Dobler, City of Coeur d'Alene, reported the City was working on the Government Way right-of-way acquisition; they have a little over half of the offers out on the parcels. Mr. Dobler said first indications were that they will be within their budget. The sign relocation issue has been resolved; utilities are set to begin their work this summer. Construction is expected to begin in the summer of 2017 as construction dollars are scheduled to be appropriated in 2017.

Mr. Dobler noted street sweepers were out, light maintenance and some pothole patching was being done. There are a few projects in design. The Street Department has postponed the chip seal program which is ¼" residential chip seals. Mr. Dobler noted they received no complaints using 1/4", but several complaints using 3/8" chip seal. They will be doing overlays on Kathleen and Dalton Avenues this year.

Mr. Hoisington noted when the City of Hayden used 3/8" chips, they also received a number of complaints.

Mr. Pankratz, Eastside Highway District, said in the rural area, they had used ¾" chips; it was a great wearing anti-skid course though he would not recommend it in a residential neighborhood. The District has fixed some sanders and continues clearing and brushing of right-of-ways.

6. KMPO Planning Updates

a. SH 41 Corridor Master Plan Update

Ms. Gow had given a PowerPoint presentation on the SH 41 Corridor Master Plan Update to the KMPO Board on January 8th; a copy was included in the committee's packet. She reviewed the presentation and noted the bike and pedestrian map update would be included in the final document. Ms. Gow worked closely with the City of Post Falls, the City of Rathdrum, Post Falls Highway District, Lakes Highway District and ITD on land use densities and percentages. This week, the jurisdictions gave their concurrence; Ms. Gow will begin inputting the data into the model. ITD had begun the Synchro analysis and was expected to be done mid-February. The project is approximately two weeks behind schedule. Once the Synchro analysis is done, Ms. Gow will finish the document; which is expected to be presented to KCATT next month. The first public open house will be scheduled as soon as the draft document is reviewed by KCATT.

Mr. Fenn noted Don Davis had suggested all the jurisdictions form a subcommittee to update all the Memorandums of Understanding (MOU).

7. Idaho Transportation Board Update

Mr. Fenn noted the Highway 5 railroad bridge structure which is outside of Plummer, Idaho, was pulled as it came in over the estimated bid; ITD is expected to recommend awarding a contract in order to get it built this summer. The subcommittee for the 129,000 lb. truck route on US 95 from MP 63 to MP 241 will be working its way up through to North Idaho with the intention of getting the route to Lewiston; locally, to Plummer, if not to Chilco.

Mr. Fenn said ITD Director Brian Ness' speech to JFAC included the Department's funding strategies and mentioned a 1% sales tax increase for transportation.

8. Current Business

a. Federal Highway Administration Early Acquisition Program Discussion

Mr. Miles noted previous discussions about developing an early acquisition program. One of the biggest challenges after identifying corridors is the desire to pursue right-of-way acquisition. There have been some provisions in previous federal law related to advanced right-of-way acquisition; however, MAP 21 has broadened that. Mr. Miles pointed out that USDOT has allowed for the acquisition of right-of-way separate from a programmed project. Although the outcome of the environmental process cannot pre-determine, an opportunity to put in a request for federal aid funds to acquire property can be done when there is sufficient planning to support the acquisition.

At the December 17th meeting regarding the Airport and Huetter and Ramsey Roads, a piece of land that contains a portion of the Huetter corridor was discussed. The question came up, if one federal agency bought the property would the 200 feet be available through another federal agency. FAA's point was that they could not give it away, but that it would need to be acquired. Mr. Miles met with the FHWA and discussed the matter with them. They are aware of the Huetter corridor; it is on the federal functional classification system. The discussion resulted in the FHWA sending the information on the steps that are necessary to acquire it outright or through the FAA. The 200 feet of right-of-way would preserve the corridor for the future. KMPO's position has been that it would be preferable to keep the 200 feet of right-of-way adjacent to Huetter Road in a local jurisdiction. If at some point in time, the extension of the runway occurred, any road relocation would be part of the project tied to the airports development. Mr. Miles said it is another tool to consider when looking at federally funded or local funded projects. Mr. Miles commented that this may be a way to continue the Huetter Corridor discussion in the future.

b. Program Year 2016 FHWA & ITD Joint Risk Assessment

Mr. Miles reported on the Program Year 2016 and ITD Joint Risk Assessment. It is a positive attempt by FHA and ITD to look at their processes and risk assessment in order to make the process stronger. They are being asked to identify 3-5 areas that they feel could be process improvements making things more efficient and transparent in moving a project through the process. Mr. Miles is hoping that everyone will take a look at it and have a discussion about what areas they believe could improve noting they were not being asked to provide the solution – it is more in the areas of process improvement. Feedback is request by January 30, 2015.

Mr. Fenn commented that it did help. Every year ITD reviews its MOU with FHWA, how they are going to do process, who is going to do them and FHWA is going to let them self-certify so to speak since they have enough confidence and ITD is willing to take that task on to streamline and make every day count, right-of way is one and environmental is another so projects are not sitting out there for a long time to process. Mr. Fenn said if everyone gets them in, ITD can review them and incorporate those improvements into their Master stewardship agreement with FHWA.

9. Upcoming KMPO Board Items

There were no upcoming board items.

10. Other Business

a. KCATT Member Items

Mr. Miles noted he would be attending the Urban Balancing meeting in Boise next week and asked the committee to let him know if there were any issues he should report.

In response to a question from Mr. Hoisington regarding the availability and application for federal monies, Mr. Miles said the KMPO Board had given them authorization to release a call for projects. He noted there were three hearings in Washington DC between now and May, two in the Senate, one in the House all specifically related to the next re-authorization bill. Mr. Miles said ITD Director Ness had made a good point to the legislature regarding gas tax. A decision at the federal level is expected. Mr. Miles said they would be moving ahead with the call for projects and would like the list ready to go.

Mr. Hoisington asked if they will have time to introduce their projects from scratch. Mr. Miles said it will be the full process, so everyone has a chance to see everyone's projects. Projects are

currently programmed through 2018. The list of projects will be prioritized based on eligibilities. The intent is to get projects advanced.

Mr. Fenn commented that they were contemplating posting breakup speeds on some of their systems, including Highway 41 and others further north where they are starting to see damage occur. He thanked East Side Highway District for helping ITD on SH 97 landslide by hauling off debris. The TIGER Grant for the Worley project will be out for bid on February 24th. ITD is beginning to update the STIP which is due out in the District on March 31st.

11. Next Meeting – February 24, 2015

12. Adjournment

Mr. Pankratz moved to adjourn the January 27, 2015 KCATT meeting. Mr. Dobler seconded the motion which unanimously passed.

The meeting adjourned at 8:56 a.m.

Recording Secretary