KCATT MEETING MINUTES

for

January 26, 2010

Idaho Transportation Department District One Headquarters

600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chairman Kevin Jump called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Kevin Jump requested all those present to introduce themselves:

Kevin Jump (Chair)	City of Rathdrum
Eric Shanley (Vice Chair)	Lakes Highway District
Kevin Howard	Worley Highway District
Gordon Dobler	City of Coeur d'Alene
John Pankratz	East Side Highway District
Robert Palus	City of Post Falls
Jeff Zaugg	City of Hayden
Kelly Brownsberger	Post Falls Highway District
Andrea Storjohann	ITD
Don Davis	ITD

Staff.

Glenn Miles	Executive Director
Bonnie Gow	Transportation Planner II
Donna Lively	Administrative Secretary

Alternates and Guests.

Don Davis	ITD – District One
Jimmie Dorsey	East Side Highway District
Dick Edinger	East Side Highway District
Joe Wuest	Lakes Highway District
Marv Lekstrum	Lakes Highway District
Rod Twete	Lakes Highway District
Lisa Key	City of Hayden
Stefan Chatwin	City of Hayden
Matt Gillis	Welch Comer
Ron Helmick	Verizon
Elaine Davis	HDR
Clif Warren	Mobility Manager
Dan Hanenburg	KEC
Sean Hoisington	DEA

Approval of December Meeting Minutes:

John Pankratz made a motion to approve the December 15, 2009 meeting minutes. Robert Palus seconded the motion, which was unanimously approved.

Public Comments:

There were no public comments.

Project Updates:

Andrea Storjohann reported that the contract has been awarded on ITD's gap project, which will commence this spring. Also, ITD has 3 bridge rehabilitation projects from Post Falls to the State Line and is coordinating with WSDOT due to a Spokane River bridge project.

ITD has submitted another project list to the legislature. Projects; however, must be ready to be awarded within 90 days when on average it takes approximately 92 days. The Stage II of the Worley North project in Kootenai County will qualify along with bridge rehabilitation on I-90 east of Coeur d'Alene. ITD intends to gut their program and will have to repopulate the STIP. Consequently, they will not have the resources to assist the jurisdictions on their projects.

Eric Shanley reported that the Lakes Highway District is in their winter maintenance mode. They are in the design phase of their Lancaster Phase II & III projects and in the right of way acquisition process for Phase II of the project. He announced that the Lakes Highway District decided to require contractors working within the public right of way to be Storm Water Erosion Education Program (SEEP) certified.

Gordon Dobler reported that the City of Coeur d'Alene has several projects in the design phase. They have several signal and roadway extension projects as well. Final right of way plans will commence on the Government Way project and acquisition is anticipated in the next several months.

Kelly Brownsberger reported that the Post Falls Highway District is completing the right of way acquisition for the intersection realignment project at Seltice and Beck Roads. A public hearing is scheduled for February 3rd at the District office on the McGuire/Prairie Roundabout and intersection improvement project. The District has met with the utility company to realign poles for that project as well.

Robert Palus reported that the City of Post Falls opened bids for modernizations on Henry and Frederick streets. They are working on designs to widen Ohio from 10th to 20th Avenue.

John Pankratz reported that East Side Highway District's Fernan Lake Road project is still in the winter shut down mode and that they are facing slope stability issues.

The Bull Run Road restoration project will go out for ad next week pending a motion and approval by their Board.

The East Side Highway District has received the notice from LHTAC to proceed on Stage I of the 1.3 mile overlay project on Ogara Road that received the Governor's discretionary funds. The Fernan Hill Road overlay project is still on schedule for sometime this summer.

Jeff Zaugg reported that the City of Hayden is in their winter maintenance mode although they have been pulling load limits on the majority of their streets. The Wal Mart is on schedule and it is anticipated that reconstruction on Honeysuckle at the intersection of Hwy 95 will commence in early March. The City of Hayden is also in the design stage of a signal project at the intersection of Hwy 95 and Wyoming.

Kevin Howard reported that all of the Worley Highway District roads were posted for load limits on January 13. The District is still working on right of way acquisition for the Hull Loop and Kidd Island intersection project as well as for the Lofts Bay and Rockford Bay projects. The project on Elder is expected to go out for bid this summer and the recycled asphalt base on Conkling, part of the Governor's discretionary fund, is expected to go to bid by May. Their two intersection projects, Hull Loop/Kidd Island intersection and Lofts/Rockford Bay intersection, will require utility moves.

Kevin Jump reported that the City of Rathdrum has secured right of way from 2 of the 3 property owners as part of their Highway 41/Wright Street intersection improvement project. Secondary containment walls have been poured and the slab has been completed on their brine storage facility; concrete for their exterior slab is expected to be poured this week weather pending. The City is in winter maintenance mode and load limits have been posted on their roads. Their Lancaster Rural STP application is expected to go to ITD this week.

Utility Updates:

Kootenai Electric reported that they would like to reconductor Ramsey Road from Maple Road to Garwood but will need to coordinate with the Highway District. They intend to reconductor Highway 3 from ½ mile north of Highway 97 north to Black Lake as well as Asbury Road from Thompson Lake Road to Half Round Bay Road.

John Pankratz noted that the East Side Highway District has a FEMA project that might affect utility poles on the Thompson Lake Road project. Both the Highway District and the Utility Company agreed to coordinate with one another on this issue.

Verizon noted that they had no projects to report on. Andrea Storjohann inquired about the fiber optics project on Highway 95 near Ohio Match Road. It was noted that the project would resume later this spring and that ITD will coordinate with Verizon regarding drainage issues pertaining to this project.

KMPO Planning Updates:

Glenn Miles reported that the Governor's Task Force to modernize transportation funding has added public transportation as part of their discussion. ITD, LHTAC, and Glenn, representing the MPOs, will explain how projects are selected, evaluated and scored and getting them into the TIP. The legislature has expressed an interest in participating in this process.

At the January 2010 KMPO Board meeting, the Board approved the 2030 Travel Demand Model for use. Jurisdictions were provided a copy of the model and were reminded that a release request is required from any contractors using the model and that any changes made to the model are owned by the jurisdiction and must be disclosed in subsequent reports.

ITD Board Update:

There were no ITD Board updates.

Current Business:

a) **Review Checklist for Large Developments and Comp Plan Amendments**

Glenn Miles noted that the Review Checklist for Large Developments and Comp Plan Amendments came about several years ago so that large developments and comp plan amendments can be evaluated based on their effect on transportation. The checklist was approved by the KMPO Board in October 2008 and depicts how the KMPO travel demand model fits into the regional picture. Kevin Jump expressed appreciation for including the document in the meeting materials and noted its usefulness.

b) **Kootenai Area Construction Map**

Glenn inquired as to whether or not there were enough projects to warrant revising and reproducing the Kootenai area construction map. He noted that last year, only the map and materials on the KMPO website were updated in order to save costs. Glenn stated that KMPO planning funds would be used to print the new map. A large county-wide map was displayed for members to depict projects.

Andrea Storjohann opined that it was a good idea to update the map; however, given funding uncertainties, timing was a concern. Glenn stated that staff would need 45 days to prepare the map and that if projects can be identified by the middle of March, the map can be printed by the end of April or the first of May. Glenn offered suggestions on what projects could be included and reviewed the stimulus project list with the committee to determine the status of projects to be included.

Glenn stated that the cost to print them last time was approximately $2,500 for 5,000 maps. Kelly Brownsberger noted that the maps would provide an opportunity for the public to see stimulus funding at work. Glenn noted that staff would proceed with updating and preparing the map in addition to the website.

c) ARRA Public Transportation Projects Update

Glenn Miles noted that the KMPO Board approved the transfer of stimulus funds from the construction of the transit center to the purchase of transit vehicles. He added that given the potential Jobs Bill; KCATT will need to update the KMPO Board approved project list included in their meeting materials. Glenn proceeded to review the projects with each jurisdiction to determine whether or not they would be deliverable (awarded) within the 120 day stipulation commencing March 1, 2010. He clarified that stimulus funds cannot be used on a district wide project, such as the Ogara, Burma, and Sunnyside Roads overlay project; each project must be specifically identified by termini.

He noted that he will be traveling back to Washington D.C. on February 9-11, 2010 and will know more about the Jobs Bill at that time.

d) Lakes Highway District Modeling Request – Hayden Canyon Analysis

Eric Shanley reported that the Lakes Highway District, ITD, the City of Hayden, and Glen Lanker from the Hayden Canyon Development met regarding the transportation concurrency analysis that was conducted for this development. He stated that the realignment of Government Way was a concern to the Highway District who then requested that KMPO staff perform a full model run to include the Hayden Canyon Development. KMPO staff created a temporary model version full run to include the Hayden Canyon development in the land use. The results were sent to Lakes Highway District, City of Hayden, and ITD.

Bonnie Gow briefed KCATT on the results of her analysis and expressed confidence in the results of the current KMPO model. Glenn added that "proposed" developments are not included in the model. Once a development is approved, it is then incorporated into the annual model update.

Lisa Keys described the analysis that the City of Hayden utilized in examining this issue, noting that they do not have an answer yet as to whether an interchange is warranted with regard to the Government Way alignment. She added that their model and traffic counts will be updated. Glenn emphasized the importance of utilizing the Review Checklist for Large Developments and Comp Plan Amendments. He noted that jurisdictions that anticipate using federal funds must ensure that their projects will have a 20 year design life.

Upcoming KMPO Board Items:

Glenn stated that the Public Transportation Roundtable has requested that a representative sit on the KMPO subcommittee to further research a RPTA. Also, the updated project list that will be used for the Jobs Bill will be presented to the Board for consideration. Glenn anticipates that an Urban Balancing Committee meeting may be scheduled for sometime next week.

Adjournment:

The meeting adjourned at 9:08 a.m.

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Donna Lively
Recording Secretary