KCATT MEETING MINUTES
for
January 24, 2012
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Robert Palus called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Robert Palus requested all those present to introduce themselves:

Robert Palus (Chair).....City of Post Falls
Kelly Brownsberger (Vice Chair).....Post Falls Highway District
Kevin Howard.....Worley Highway District
Sean Hoisington.....City of Hayden
John Pankratz.....Eastside Highway District
Scott Clark.....Kootenai County
Eric Shanley.....Lakes Highway District
Kevin Jump.....City of Rathdrum
Don Davis.....ITD

Staff

Glenn Miles.....Executive Director
Bonnie Gow.....Senior Transportation Planner
Kelly Lund.....Administrative Secretary

Alternates and Guests

Rod Twete.....Lakes Highway District
Monty Montgomery.....Lakes Highway District
Donna Montgomery.....Citizen
Heather Carroll.....HDR,Inc.
Matt Hall.....HMH Engineering
Shawn Matts.....HMH
Matt Gillis.....Welch Comer
Ralph Paul.....IDEQ
John Kelly.....Coeur d'Alene Ped/Bike

3. Approval of December Meeting Minutes:

Mr. Eric Shanley made a motion to approve the December 20, 2011 KCATT meeting minutes. Mr. Kevin Howard seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates:

Mr. Don Davis, Idaho Transportation Department, reported the Highway 53 Access Management Study was continuing and said they were working with the steering committee. He commented that the scope of work was not yet complete and said they were getting ready to start Phase II. He reported projects were shut down.

Kevin Jump, City of Rathdrum, reported that they had been plowing and sanding streets and getting ready to work on some small in-house design projects.

Eric Shanley, Lakes Highway District, reported that they were in the process of getting some utility locates on Old Highway 95 and Lancaster Road and working on miscellaneous design projects for construction next summer. He reported their roads were in good condition after the storm last week.

Scott Clark, Kootenai County, reported that they were continuing to work on the new Unified Land Use Code, on track and still targeting the end of the year for completion. On Tuesday, January 31st he will be meeting with the cities regarding ACI issues. Mr. Clark reported on Wednesday, February 1st, the Advisory Committee would be introducing Outline Paper #5 on mobility followed by a public workshop on Natural Resources at 6:00 p.m. and on Thursday, February 2, a meeting regarding infrastructure and services would be held. He noted that the issue outline papers were on the project website and encouraged those in attendance to review the documents and said he would be available to answer any questions.

Mr. John Pankratz, East Side Highway District, reported they were in the closing stages of the right-of-way acquisition for the Burma Road project. He said they had been doing clean up after the last storm and preparing for the next one.

Mr. Sean Hoisington, City of Hayden, reported they were working on a change order development process for the set of construction plans for the Wyoming Signal that was scheduled to be built this spring. He noted that there was an aspect of that project that the City of Hayden had committed to, independent of the Federal aid project, and said they had their own funds that were being used to purchase some right-of-way and design. Mr. Hoisington commented the title report was done and said they had initiated the design process. He said they were continuing to develop their pavement management system and said it should be completed soon. Mr. Hoisington reported Welch Comer was working with the City of Hayden to develop a packet of standard drawings. He noted DEA was selected for the Ramsey Road extension, thanked Eric Shanley for helping them on their selection committee and said the scoping process would start this week.

Mr. Kevin Howard, Worley Highway District, reported they were plowing snow and sanding roads. He said load limits remained in effect and permits were being issued. Mr. Howard commented that there was renewed movement on some right-of-way acquisition for the

Rockford Bay and Lofts Bay Road project and said the project had been in the works for some time. He reported they were doing winter maintenance.

Mr. Kelly Brownsberger, Post Falls Highway District, reported that they were invited to apply for the Local Highway Safety Improvement Program. He said this was a grant process through LHTAC and the T2 Center for improvements on roadways and based on crash data. He noted they were going to apply for money for corridor and intersection safety improvement programs out across the prairie. He reported they were in winter maintenance mode.

Chair Robert Palus, City of Post Falls, reported they were working with ITD on a Memorandum of Understanding for the design and construction management for the Beck Road Interchange project. He also reported that they were finishing up the preliminary and scoping work for the Seltice–Congestion Mitigation project with David Evans and Associates and said they were hoping to have the plans and concept report complete February 2013. Chair Palus noted that the City of Post Falls consultant short list had expired, but said they were hoping to go out for advertisement to update the list within the next month.

Chair Palus noted there were no representatives present for the utilities, but acknowledged the attendance of a law enforcement officer.

The officer (John Kelly) said he was with the Coeur d'Alene Police Department, but attending the meeting as a representative for the Coeur d'Alene's Pedestrian and Bicycle Advisory Committee to the Council. He stated that he had recently learned of KCATT's existence, would like to attend whenever possible, learn what they do, and provide input.

Don Davis, ITD, advised there would be an open house meeting on February 9, 2012 at Hauser City Hall between 4:00 – 6:00 or 7:00 p.m., regarding the preliminary design for the interchange at Pleasantview and Highway 53. He commented public notice would be given.

6. KMPO Planning Updates

a. Population & Growth Projections and Transportation Analysis Zones (TAZ's) Connector Revisions

Bonnie Gow, KMPO, reported that the Population & Growth Projections and TAZ Connectors workshop held on January 9 was well-attended. She said the jurisdictions reviewed, accepted, and will recommend to the KMPO Board that they approve the final draft growth projections during the next board meeting scheduled for February 9, 2012. She said it was decided that an interim year model for the travel demand forecast be added – the year 2014. She said the base year is 2010, interim year 2014, 2020, and forecast year 2035. Ms. Gow said the 2014 interim year was added as a reasonableness check and said, at that time, they can compare the modeled traffic volumes to actual traffic counts.

Ms. Gow reported that the packet containing growth projections, TAZ connectors, and a list assigning jurisdictions to the placement of TAZ connectors had been sent out the week prior. She said although instructions for placing the connectors were included, she would

assist anyone who needed help. She noted that the assigned TAZ connectors were due February 20.

Mr. Glenn Miles noted what would be presented to the Board on February 9 was the control total for the county and the control totals for each jurisdiction.

Mr. Shanley made a motion KCATT accept the recommended growth rate projections and moved it be presented at the next KMPO Board meeting for final approval. The motion was seconded by Mr. Kelly Brownsberger, which passed unanimously.

7. Idaho Transportation Board Update

Don Davis, ITD, reported the Director had given his annual report and an update on his five year plan during the Board meeting last week. He noted that the director was starting his third year and essentially, had not deviated from the plan that he had laid out to the Board. He said the Director planned on concentrating on employee compensation this year and overall funding issues next year.

8. Current Business

There was no current business to report.

9. Upcoming KMPO Board Items

Chair Robert Palus noted the next KMPO board meeting would be held on Thursday, February 9, 2012.

Mr. Miles commented that Kootenai County, KMPO, and the tribe had been working to come up with recommendations for Citylink long range plan, and said the near term recommendation is going to be a service reduction which will affect all routes to some degree. He said the county will be holding a public hearing to discuss the overall plan, the potential service reductions – routes and schedule changes, and should funding become available, what other options can be expected. He noted that the plan is being developed consistent with the population forecast that will be recommended to the KMPO board.

10. Other Business

a. KCATT Member Items

Mr. Hoisington, City of Hayden, said they had been working with Andrew at Citylink to relocate the transfer between the Coeur d'Alene C route, and the Post Falls B route. He said it had been moved because of the activities by some passengers on these routes. Mr. Hoisington said the activity reported included theft of items from vehicles, drunkenness, passengers threatening, scaring and disturbing local businesses. He reported the Kootenai County Sheriff's Department recommended a regional discussion regarding the security on the bus routes and the harassment that takes place at some of the bus stops. Mr. Hoisington believed those issues would need to be part of the discussion on service reductions and strategic locations. He concluded by saying that he was a proponent of public transportation, but said there were some issues that need to be addressed.

Mr. Glenn Miles commented that it was important to keep in mind that there were 50,000 boardings a month and the issues raised by Mr. Hoisington involved less than 1% of the passengers. He said although those individuals could be trespassed, the challenge would be enforcement. He cautioned against stereotyping riders of the system and noted many passenger use the service as a lifeline to reach schools, jobs, and medical services.

Mr. Miles reported that House Infrastructure Committee in Congress would more than likely release their version of the bill on January 27, 2012, with markups on February 2, 2012, and an attempt to get something through in 30 – 60 days. He said he would forward a copy of the bill as soon as it was available. He commented that the Senate was interested in doing the same thing, but said the problem with the transportation bill in the Senate was that it was written by three committees and heavily influenced by a fourth. Mr. Miles believed they could expect to see some movement and said there were a lot of people wanting to get an "infrastructure" bill out as part of an overall job strategy.

Mr. Miles advised the committee of an organization called the Regional Chamber Alliance and explained that it was made up of Chamber of Commerce's from the Spokane area and North Idaho. He said they travel to Washington DC every April to discuss important projects and issues in our region and noted the Coeur d'Alene Chamber had typically taken the lead. He said during the upcoming trip, the group is interested in making sure at least three items from North Idaho get discussed. Mr. Miles noted the three current topics include, continuing to receive funding for US 95 North, the possibility of funding the Riverstone transit center, and the US 95 Worley North Stage 2 (Worley Main Street) project. Mr. Miles commented the Worley Main Street Project was a good rural project, shovel ready with plans, specifications and estimates complete. He said the Coeur d'Alene tribe is supportive. Mr. Miles said it was nice to see the business community starting to step up and advocate for transportation.

11. Next Meeting – February 28, 2012

12. Adjournment

Mr. Sean Hoisington moved to adjourn the January 24, 2012 KCATT meeting. Mr. John Pankratz seconded the motion, which unanimously passed.

The meeting adjourned at 8:31 a.m.

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Kelly A. Lund, Recording Secretary