**KCATT MEETING MINUTES**
**for**
**January 22, 2013**
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

**Call to Order:**

Chairman Kelly Brownsberger called the KCATT meeting to order at 8:00 a.m.

**Welcome / Introductions:**

Kelly Brownsberger requested all those present to introduce themselves:

Kelly Brownsberger (Chair).....Post Falls Highway District
Gordon Dobler (Vice-Chair).....City of Coeur d'Alene
Kevin Howard.....Worley Highway District
Sean Hoisington.....City of Hayden
John Pankratz.....East Side Highway District
Robert Palus.....City of Post falls
Eric Shanley.....Lakes Highway District
Kevin Jump.....City of Rathdrum
Marvin Fenn.....ITD
Don Davis.....ITD

**Staff**

Glenn Miles.....Executive Director
Bonnie Gow.....Senior Transportation Planner
Kelly Lund.....Executive Secretary

**Alternates and Guests**

Marshall Law.....Avista
Donna Montgomery.....Citizen, KMPO Public Trans Roundtable
Monty Montgomery.....Lakes Highway District
Ralph Paul.....IDEQ
Jay Hassell.....J-U-B
Sean Metts.....HMH
Alex Hall.....HMH
Eric Olson.....Ruen-Yeager
Heather Carroll.....HDR

**3. Approval of December Meeting Minutes**

**Mr. John Pankratz made a motion to approve the December 18, 2012 KCATT meeting minutes. Mr. Robert Palus seconded the motion, which was unanimously approved.**

## 4. Public Comments

There were no public comments.

## 5. Project and Utility Updates

Mr. Don Davis, ITD, reported the Highway 53 Transportation Access Plan had been completed. He gave a presentation to the Rathdrum Planning and Zoning Commission last week and requested they make a recommendation to the Rathdrum City Council to adopt the Access Plan; the request was approved. The recommendation will be made to the Rathdrum City Council soon. Similar presentations and requests will be made to the City of Hauser, Lakes Highway District, Post Falls Highway District, and Kootenai County.

Mr. Marvin Fenn, ITD, said they would be meeting with Kootenai County regarding the proposal to take over the bicycle trail from Appleway north on Highway 95. The County may request the trail be reconstructed prior to taking it over. Currently, ITD does not have funding to pave the path beyond Athol to the Bonner County line. Although it was not within Kootenai County, Mr. Fenn noted ITD project I-90 Elizabeth Park Road MP 52 – 58 had been delayed.

Mr. Kevin Jump, City of Rathdrum, reported the City was in winter maintenance mode.

Mr. Eric Shanley, Lakes Highway District, reported they were still in the project development phase for 2013 construction work which included: the Garwood Road project, Strahorn Road, Miles Avenue, and East Hayden Lake Road; they are looking at an overlay project on Clagstone Road. Lakes Highway District is applying for a Federal Lands Access grant for paving 2.1 miles of Ohio Match Road; the application is due February 2, 2013.

Mr. Rob Palus, City of Post Falls, reported a public open house was held on the Seltice Way Congestion Mitigation project last week; over 60 people attended. The Concept Report has been approved by ITD and the consultant will be completing the environmental assessment shortly. Right-of-way for the 15th/16th realignment project has been completed; they are in design and hoping to have the project constructed mid-to-late summer. The City is still in right-of-way negotiations on the Spencer Street project.

Mr. John Pankratz, East Side Highway District, reported the District was applying for safety funds through LHTAC for a 1.7 mile chip seal which includes center and edge stripping and possibly some shoulder widening along a stretch of Fernan Lake Road. The Burma Road pre-con meeting is scheduled today at 10:00 a.m. The District is in winter maintenance mode.

Mr. Sean Hoisington, City of Hayden, reported they had discussed the alignment of the Ramsey Road extension project with the Federal Aviation Administration (FAA). The 2007 City of Hayden Transportation Plan placed the alignment at the end of the existing Runway Protections Zone (RPZ). Last summer, Kootenai County adopted the Coeur d'Alene Airport Master Plan which reflected an RPZ with an extended runway over the City's planned Ramsey Road alignment. They have been advised that the alignment is acceptable as long as it is not placed on airport property or requires the City to purchase property from the airport. Two weeks ago, the City Council advised them to proceed with the alignment in the

analysis which is outside the airport property, but within the County's proposed future RPZ. If the County chooses to extend the RPZ in the future, it would be necessary for them to mitigate the roadway. Mr. Hoisington noted moving the road design further from the airport would negate the necessity of the project. The City plans to continue with the plan as outlined in 2007.

Kevin Howard, Worley Highway District, reported they are still working on the final design for the STP-Rural project, Kidd Island Road from US 95 to Hull Loop; final comments from LHTAC are expected today. The District is in winter maintenance mode.

Gordon Dobler, City of Coeur d'Alene, reported on the Government Way Hanley to Prairie project; they have finished the draft concept and are waiting on the materials report.

Mr. Kelly Brownsberger, Post Falls Highway District, said a public hearing is scheduled for February 6, 2013 at 4:30 p.m. regarding the Units Water System on the Prairie Avenue project. The Highway District received Safety Improvement Program funds for the installation of stop sign beacons at four major intersections next year. LHTAC asked about the possibility of installing solar signs. The District installed a solar powered stop sign beacon at the east end of their yard for the purpose of experimenting with the technology.

Mr. Marshall Law, Avista Utilities, reported they were working on a major project in Coeur d'Alene, south of their Coeur d'Alene substation. They are replacing approximately half of the poles, upgrading transformers and portions of the project.

Ralph Paul, DEQ, had no update to report.

## 6. KMPO Planning Updates

Ms. Bonnie Gow sent out the model documentation for review. After receiving feedback, the documentation was revised and sent back out to the group. The 2014, 2020, and 2035 forecast models have been completed. Ms. Gow e-mailed the jurisdictions a checklist request form which outlined the information that was available. The updated project list will be added to the documentation and sent out the jurisdictions. If the models are approved during the next KCATT meeting, they will be presented to the KMPO Board on March 14.

## 7. Idaho Transportation Board Update

Mr. Don Davis reported there were no significant updates from the last Board meeting.

## 8. Current Business

### a. Urban Balancing Committee – Project Updates

Mr. Glenn Miles stated the Urban Balancing Committee will be meeting Thursday, February 7. They will be reviewing the status of projects currently in the improvement program. Mr. Hoisington said they expect to have the Ramsey Road Concept Report completed in 2 – 3 months. Mr. Shanley provided an update on the Miles Avenue project saying both Lakes Highway District and the City of Hayden Lake were in favor of turning back the funds.

**b. STP Urban Distribution Update**

Last month, Mr. Miles had explained to the committee that the urban and rural program had changed as a result of the program category changes in MAP-21. The data revealed approximately $265M of projects have been funded through local agency programs during this time; approximately 67% to construction, 15% to contract design and engineering, 10% to right-of-way, 5% to construction and engineering, and 1% to utilities. ITD and the MPOs will need to collectively agree to performance measures which will be used to track the performance of delivering projects. Mr. Miles noted U.S. Transportation Secretary Ray LaHood is a big proponent of reducing the costs of projects and completing them in a timely manner.

The distribution of funds during the ten year period was explained by Mr. Miles. The allocation to the Coeur d'Alene area ranged between $1.2M - $1.4M a year. When projects are not completed, the money is swept and goes into the End of the Year program. The ITD Board then decides which of the ready to go projects will be funded. Each state that has obligated their Federal-aid funds for a fiscal year has the ability to receive redistribution of obligation authority from other states. Mr. Miles stressed the importance of having projects ready to go and said, according to an analysis by LHTAC, Kootenai County received approximately $10M more than the KMPO allocation because projects were ready to go; COMPASS received approximately $3M in addition to their allocation

Mr. Miles said MAP-21 has changed the way in which funds are delivered to the State of Idaho and noted there is not as much ambiguity as in previous programs. Approximately $74M a year is going to the Surface Transportation Program (STP); $37M is STP statewide funds which is what ITD uses in their program for funding surface transportation projects throughout the state. The remaining $37M has a population sub-allocation. Areas over 200,000 receive 22.3% or $8.3M; this amount goes to the Boise area. Areas with a population of 5,000 – 200,000 receive 44.2% or approximately $16.5M, and areas under 5,000 receive 33.5% or $12.5M.

On average Kootenai County receives about $1.9M a year through all sources, including the rural program. Under the new apportionment formula, Kootenai County could receive as much as $3.3M a year; essentially, this is wrapping the MPO area, the small town communities, and the rural areas, including the highway districts, together. As a countywide MPO area, pooling resources and running them through the same process would allow projects at the seam of the urban and rural areas to move forward through one competitive selection process; funding could be mixed and match to fit projects. Mr. Miles noted there would only be three counties affected by this approach, Ada, Canyon, and Kootenai County. LHTAC would be involved in all the other funding programs, the safety programs, and the LHRIP program. Mr. Miles indicated this is only one of several options up for discussion.

Mr. Miles explained the apportionments as set out by Congress. The COMPASS Board has endorsed the apportionment by population approach; the KMPO Board has concurred; however, LHTAC would like to see more money going to the rural highway districts since they have more road miles. Mr. Miles, Matt Stoll, COMPASS, and Jerry Flatz, LHTAC, have been negotiating the matter in hopes of finding a fair and equitable distribution so a presentation can be made to the ITD Board. Mr. Miles said it is likely they will present the matter to the ITD Board in April and expects it to take effect in the 2014 fiscal year.

**c. KMPO Call for Projects Update**

Mr. Miles said the call for projects will be delayed until the funding issue is resolved.

**d. Travel Model Forecast Results Discussion**

This Agenda item was covered by Ms. Gow under KMPO Planning Updates.

**9. Upcoming KMPO Board Items**

**a. Presentation on STP Urban Distribution Formula**

Mr. Miles gave the presentation along with the STP Urban Distribution discussion.

**10. Other Business**

**a. KCATT Member Items**

Now that the model is complete, Mr. Hoisington asked if there would be an analysis of projects to understand the benefits or determine whether or not there needs to be additional projects at the regional level. He commented that it would be advantageous for the committee to have a regional analysis.

Mr. Miles said one of the benefits of having the model is that projects can be added or removed to determine redistribution affects. Future year build models are based on projects that were included in the project list. Some scenario planning will be done and a couple of half day workshops scheduled.

**11. Next Meeting – February 26, 2013**

**12. Adjournment**

**Mr. Eric Shanley moved to adjourn the January 22, 2013 KCATT meeting. Mr. Kevin Howard seconded the motion which unanimously passed.**

The meeting adjourned at 8:50 a.m.

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Recording Secretary