KCATT MEETING MINUTES
for
February 28, 2012
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Vice Chair Brownsberger called the KCATT meeting to order at 8:06 a.m. He noted the unavailability and absence of ITD, but said he would proceed based on Mr. Glenn Miles' recommendation.

Welcome / Introductions:

Vice Chair Kelly Brownsberger requested all those present to introduce themselves:

Kelly Brownsberger (Vice Chair).....Post Falls Highway District
Sean Hoisington.....City of Hayden
John Pankratz.....Eastside Highway District
Eric Shanley.....Lakes Highway District
Kevin Jump.....City of Rathdrum

Staff

Bonnie Gow.....Senior Transportation Planner
Kelly Lund.....Administrative Secretary

Alternates and Guests

Ralph Paul.....IDEQ
Shawn Metts.....HMH
Matt Gillis.....Welch Comer
Matt Hall.....HMH
Ken Nichols.....Century West
Marv Lekstrum.....Lakes Highway District
Donna Montgomery.....Citizen
Monty Montgomery.....Lakes Highway District
Clif Warren.....CTAI
Rod Twete.....Lakes Highway District
Elaine Davis.....HDR
Lisa Key.....DEA

3. Approval of January Meeting Minutes:

Mr. John Pankratz made a motion to approve the January 24, 2012 KCATT meeting minutes. Mr. Eric Shanley seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates:

Kevin Jump, City of Rathdrum, reported some small in-house design projects, mainly pathway extensions within Rathdrum, for possible design and construction this year. He stated they were putting together their pavement rehabilitation program, as well as a draft copy of some specifications for Lancaster Road paving east of Meyer Road for Chair Brownsberger, Post Falls Highway District. They are in winter maintenance mode.

Eric Shanley, Lakes Highway District, reported they were in the process of working on equipment and preparing for the snowfall. They have several projects they are preparing for construction and one currently under construction. He reported they were relocating utilities on the Lancaster Road project from Government Way to Ferndale and anticipated it would be ready for paving late June or July with the project being completed this year. Mr. Shanley reported their current design work included an overlay project on East Hayden Lake Road, a rehab in the Bayview area on Perimeter Road, and a reconstruction on Parks Road that will be put out to bid this year.

Mr. John Pankratz, East Side Highway District, reported they were still going through the right-of-way acquisition process on Burma Road. He stated they were addressing potholes, plowing snow on soft roads, and clearing some right-of-ways of trees and brush in their spare time. He reported that they were in winter maintenance mode.

Mr. Sean Hoisington, City of Hayden, reported they were doing right-of-way acquisition for their phase of the Wyoming Signal project which is expected to begin soon. He noted they were almost to the contract on the Ramsey Road extension design. He reported they were doing standard maintenance.

Mr. Kelly Brownsberger, Post Falls Highway District, reported they were in winter maintenance mode.

Vice Chair Brownsberger noted there were no utility representatives present.

6. KMPO Planning Updates

a. Population & Growth Projections and Transportation Analysis Zones (TAZ's) Connector Revisions

Ms. Bonnie Gow, KMPO, reported they had been busy working on the additional land use. She noted the next workshop had been tentatively scheduled for March 6th, but was going to be changed as they were a bit behind schedule. Ms. Gow said she had completed all the connectors for the 2010 base, was waiting on a couple of minor corrections, but should be finished early next week. She asked the jurisdictions to take another look at the connectors to see if they need to make changes and noted they were due by March 20. Ms. Gow stated the rescheduled workshop would be held sometime before the 20th. She thanked the jurisdictions and said she appreciated their assistance and participation in the workshops.

Mr. Eric Shanley asked Ms. Gow if Kootenai County would be invited to the workshop noting they were the land use authority and said he felt they should be deeply involved.

Ms. Gow stated Kootenai County would be and had been invited to every workshop. She commented that Scott Clark was involved in the last go around and said she initially placed the land use which was reviewed and adjusted by Kootenai County. She did anticipate their involvement.

7. Idaho Transportation Board Update

Vice Chair Brownsberger noted no one from ITD was present.

8. Current Business

There was no current business.

9. Upcoming KMPO Board Items

a. Recommendation to Approve Population Growth Projections

Vice Chair Brownsberger stated he believed this item carried over from the last meeting because the February 2012 KMPO board meeting had been cancelled.

10. Other Business

a. KCATT Member Items

Mr. Hoisington, City of Hayden, stated a couple of months ago he had suggested the jurisdictions group together to purchase a reflectometer. Since that time, he had done quite a bit of research and found they could be rented from TAPCO. Mr. Hoisington covered the features, cost of rental, and noted there was sign management software available through TAPCO. He said the purchase of a reflectometer might still be a good idea, but said at this time, it was more convenient for them to rent the equipment.

11. Next Meeting – March 27, 2012

12. Adjournment

Mr. John Pankratz moved to adjourn the February 28, 2012 KCATT meeting. Mr. Eric Shanley seconded the motion, which unanimously passed.

The meeting adjourned at 8:21 a.m.

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Kelly A. Lund, Recording Secretary