KCATT MEETING MINUTES
for
February 24, 2015
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chair John Pankratz called the meeting to order and welcomed everyone at 8:00 a.m.

Welcome / Introductions

John Pankratz (Chair)	East Side Highway District
Sean Hoisington (Vice Chair)	City of Hayden
Kevin Howard	Worley Highway District
Gordon Dobler	City of Coeur d'Alene
Kelly Brownsberger	Post Falls Highway District
David Callahan	Kootenai County
Rob Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Marvin Fenn	ITD
Don Davis	ITD

Staff

Glenn Miles	KMPO Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	KMPO Volunteer
Monty Montgomery	Lakes Highway District
Marc Eberlein	Kootenai County Board of Commissioners
Laura Winter	RYA
Ralph Paul	IDEQ
Keith Kusler	T-O Engineers
Marshall Law	Avista
Dan Coonce	LHTAC
Ryan Luttman	J-U-B
Christopher DeLorto	HDR
Todd Tondee	Kootenai County Transit
Dan Remmick	Century West Engineering
Matt Gillis	Welch Comer
Ron Helmick	Frontier Communications
Chris Bates	City of Coeur d'Alene

3. Approval of January 27, 2015 Meeting Minutes

Mr. Rob Palus made a motion to approve the January 27, 2015 KCATT meeting minutes as submitted. Mr. Kelly Brownsberger seconded the motion, which was unanimously approved.

4. Public Comments

There were no public comments.

5. Utility & Project Updates

Marshall Law, Avista, said currently, their main construction project was the gas and electric relocation work associated with the Greensferry Overpass project. Mr. Law noted right-of-way holdups had caused delays.

Ron Helmick, Frontier, reported they were currently working on some relocations for the Greensferry Overpass project. He is working on the design for relocating aerial facilities on the Government Way-Hanley to Prairie Avenue project for the City of Coeur d'Alene and on the design plans with the City of Hayden for the Hayden Corridor project. Frontier has a minor project with the Hayden Library preparing for the new sculpture. Relocation of facilities on a few sections of the Burma Road project need to be done; these relocations are left over for last year and are for East Side Highway District. Mr. Helmick noted the design plans for the Burma Road project were complete, but said it was just a matter of when it would be feasible to do the work. He will provide Mr. Pankratz with a copy of the plan as requested. Mr. Helmick offered to meet with Mr. Pankratz, tour the project and show him what was proposed. Outside the projects mentioned, Frontier will be working on whatever comes their way in an effort to accommodate the highway districts and local municipalities.

Don Davis had no updates to report.

Marvin Fenn, ITD, provided an update on the illumination project along the I-90 corridor. The State Highway 5 Plummer Bridge project is expected to begin this summer. The project was over the engineer assessment; the ITD Board approved the gap.

Eric Shanley, Lakes Highway District, noted the mild weather had allowed them to begin some construction projects. In-house crews are working on the Huetter Road realignment. District roads currently have no load limits. Bids on 2015 construction projects will open this Thursday. Crews are currently doing minor maintenance work.

Rob Palus, City of Post Falls, noted there were not a lot of changes from last month; design efforts are ongoing. The State Highway 41 bike/ped trail project is moving forward; Mr. Palus expects it to go to ITD for review the end of March or the beginning of April. The City anticipates the Seltice Way and Spencer Street project to go out for construction later this year. HDR is working on their two safety grant projects which are moving forward; traffic counts for all of their signalized intersections have been done. Mr. Palus will provide Ms. Gow with those traffic counts once he receives them.

David Callahan, Kootenai County, reported that he had received direction from the County Commissioners yesterday; they will be updating their 2010 comprehensive plan. Mr. Callahan noted there was a transportation element to it so would need the committee's assistance. The most important aspect of the update is to condense the many policies and goals into a more direct and useful plan with achievable goals. Mr. Callahan asked for input on the types of software most useful in public outreach efforts. A meeting with the Planning Commission is scheduled for Thursday night; everyone is welcome to attend.

Mr. Dobler asked Mr. Callahan to send out reminders to all the city planners. He also asked Mr. Callahan if someone from the bus system could occasionally attend the KCATT meetings to provide an update. He commented that the City interacts with the bus system on two or three

facets and noted the bus routes go through a number of jurisdictions. Last week, Jody Bieze advised Mr. Dobler that they would be re-evaluating all the bus routes.

Kelly Brownsberger noted an update on the bus system/routes is given at the KMPO Board meetings each month.

Mr. Brownsberger, Post Falls Highway District, reported on the Prairie Avenue project; the signals are in, functioning in flash mode and expected to be working sometime tomorrow. The contract was to resume March 1. Due to the recent cold weather, work has been put off; they will go back to the project once they can do concrete work. The District is cautiously transitioning to spring maintenance.

Gordon Dobler, City of Coeur d'Alene, noted they were transitioning to spring maintenance. They are currently short a couple of sweepers, but expect to purchase two in June. The City is doing right-of-way acquisition on the Government Way project. Crews are doing overlays; striping will not be done until the weather warms up.

Kevin Howard, Worley Highway District, reported the District had completed their 2014 LHRIP sign grant project and said all signs were up with the exception of one, the crossbucks at the UP railroad crossing. Since the District does not work in UP's right-of-way without permission, they are waiting for a call back from them. The District is still working on right-of-way for the Kidd Island Bay Road project; with the exception of that, they have the PS&E package. The Kidd Island Bay project is a Federally Funded Project (FHWA, STP-Rural) which requires specific steps for right-of-way acquisition. Mr. Howard said legislature had recently approved locals to make road right-of-way offers to land owners which reduces costs. However, they have since learned that when an offer goes to a certified appraiser for approval, the appraiser cannot put their stamp on the offer until they have done a full appraisal. Mr. Howard said this eliminates their cost savings. A recent ruling allowed their numbers to be approved without a full appraisal; the project is moving forward. Bids for gravel crushing opened earlier this month; bids for their new office building and for magnesium chloride will open tomorrow. Crews are transitioning into spring maintenance.

Sean Hoisington, City of Hayden, noted the County had finished a feasibility analysis on the precision approach planned for Coeur d'Alene Airport's Runway 24. The analysis shows it is not a feasible precision approach. For that reason, the runway protection zone will move quite a bit closer to the end of the runway which reopens the door for the Ramsey Road extension project. The City is reviving the steering committee and has asked the consultant who has been on hold the last couple of years to refresh their scope, provide a supplemental, and refresh labor rates. The City is working on a signal design at Ramsey Road and Honeysuckle Avenue; they will propose a number of options to the Council tonight. Mr. Hoisington explained the Hayden Corridor project and said it was really a 30% design package without specs or bid documents; the project runs from Government Way across US 95 to Rustler's Roost/on one end of Melrose Street. The City is currently in the middle of scoping Hayden Avenue from Huetter Road to Kirkpatrick/US 95. Projects within that corridor are projects that are identified in their transportation plan as future federal aid acquisition projects. The City currently has a parking lot bid out; other bids that will go out include an asphalt supply bid, a thin overlay bid, and chip seal bids.

Mr. Pankratz, East Side Highway District, reported they were doing some light spring maintenance and still clearing some right-of-ways. Although some load limits have been lifted, most of them are expected to stay posted for the next couple of weeks. The District is in design for the Canyon Road overlay and the LHSIP project on Fernan Lake Road. The District will be going to 4 – 10 hour shifts next Monday. The Burma Road project is being discussed later this week; some

additional right-of-ways will need to be acquired for slide repairs. Mr. Pankratz said he has been told the project will be remedied and completed this year.

6. **KMPO Planning Updates**

    a. SH 41 Corridor Master Plan Update

Ms. Gow said the update is moving forward. She is continuing to update the text document and is hoping the model will be done in the next week. The open house will likely be held the end of April. Mr. Miles noted one of the computers had gotten a virus which caused the project to fall behind schedule a bit. Mr. Miles and Ms. Gow met with the City of Post Falls regarding the land use aspect of the project; it was a good discussion. Mr. Miles said they would be happy to meet with any jurisdiction.

Chair Pankratz requested the audience members who arrived at approximately 8:23 a.m. to introduce themselves; Chris Bates, City of Coeur d'Alene and Todd Tondee, new Kootenai County Transit Program Manager, introduced themselves.

7. **Idaho Transportation Board Update**

Mr. Fenn commented that he would look into the status of the 129K truck routes; it appears some routes were added in District 2 and 3. He will find out what routes have been approved by the Board and who is in charge of overseeing the process. Mr. Miles suggested Mr. Fenn invite that person in charge of the 129K truck route effort to come and speak at KCATT. The next ITD Board meeting is March 24-25 in Boise. The April Board meeting will be held in District 2.

8. **Current Business**

    a. Early Acquisition Project – 2016 Program Update

Mr. Miles noted they were in the midst of doing the Transportation Improvement Program (TIP) and State Transportation Improvement Program (STIP) update for 2016-2020. ITD has requested updates for local roads and public transportation be received by March 31, 2015. Mr. Miles said he would need to submit a spreadsheet with any changes so asked that jurisdictions who had any changes to a project in the TIP to let him know so he can submit the changes to ITD by the March 31st deadline.

The Urban Balancing Committee meeting is scheduled in April. Mr. Miles said they will discuss how they are going to fit urban projects in the next program update. With that, there will be a call for projects. In May, they expect to do an update for the 2019 and 2020 program years.

Last month they discussed the early acquisition program that was authorized in MAP21; the program separates the ability to buy right-of way from the need to tie it to an actual construction project. Mr. Miles explained that if a corridor plan and a right-of-way plan were approved by Federal Highways and ITD determined there had been sufficient planning in the process for identifying the right-of-way, the jurisdiction can move forward with federal aid funds and do what is referred to as early acquisition. The only caveat is that it cannot presuppose the outcome of a future NEPA process. Mr. Miles noted they had discussed this not only for the Huetter Corridor, but for other projects as well. He would like the committee's view on putting this in as a project in the TIP and STIP for future years. The committee could use the early acquisition program to move land acquisition forward. Mr. Miles said it would not be an extensive program, approximately $200-250K a year. This would be on a case by case basis and intended to target lands under condition

for development or annexation; not just buying right-of-way for the sake of it. The funds are from Federal Highways.

The committee voiced no opposition. Chair Pankratz and Mr. Dobler both said they felt it was a good idea.

Mr. Miles said he would put it in the draft program and see where it goes.

b. KMPO Public Involvement Plan - Recommendation

Mr. Miles noted the draft Public Involvement Policy had been taken to KCATT and the KMPO Board and said there had been extensive discussions regarding two elements that were left as options for the committee and the Board. Mr. Miles said these elements were related to how they could more fully address other modes of transportation in the overall process when discussing access and mobility for transportation, including bicycle, pedestrian, bus, aviation, rail, etc. The two options for consideration were to add three ex-officio members to this committee or to create a multi-modal committee that would meet quarterly. Mr. Miles said the multi-modal committee would meet when they were doing the program update giving them an opportunity to see what is being proposed in the program before it gets to the point of a recommendation; as an option, the multi-modal committee could go through the evaluation of projects for prioritization and selection giving them an opportunity to look at those projects and weigh in on what they feel the priorities should be.

The draft Public Involvement Policy was advertised three (3) different times in the newspaper, had a 45 day public comment period, and was posted on the KMPO website. No comments were received. Mr. Miles said he would need a recommendation on how they would like to address making sure other modes of transportation have an opportunity to be engaged so they can get that recommendation before the Board.

Chair Pankratz stated he felt this was a good place to start.

Mr. Callahan noted the committee had determined in previous discussions that it would not be harmful, but could serve to be useful.

Mr. Miles noted this was the committee's recommendation on how they would like to address engagement with the other modes of transportation.

Mr. Hoisington asked if there would be a bike/ped person and how they would go about selecting someone to represent that mode of transportation.

Mr. Miles stated he had discussed the matter with an individual from the North Idaho Centennial Trail Foundation since they deal with bicyclists and pedestrians as well as maintenance and preservation of the trails.

Mr. Hoisington suggested a representatives from air transportation, freight, and trucking. He noted the usefulness of having input from the utility companies. He felt this would be healthy for KCATT and the community.

Chair Pankratz agreed.

Mr. Miles stated he was looking for a total of 4-5 individuals from the public representing rail, bus, bike/ped, trucking, and airport.

Mr. Fenn stated he would look into the availability of a larger meeting room to accommodate the growing group.

Mr. Hoisington said it would be important for these individuals to understand their project updates, but thought the committee might want to rethink how they hold their meetings. He thought this could also be a time for KCATT to expand their knowledge (technologies, design philosophies, trends in the industry) as well as interact with representatives from other modes of transportation and find out what they may be working on.

Mr. Miles noted this has been suggested not just here, but throughout the State. He noted this would give different groups an opportunity to engage and feel like they can provide input.

Chair Pankratz asked Mr. Miles if he was going to identify the ex-officio members.

Mr. Miles stated no, it would just be a matter of adding ex-officio members from the public to KCATT from the various modes of transportation.

Mr. Dobler made a motion to support adding ex-officio members to the group. Mr. Callahan seconded the motion which passed unanimously.

9. Upcoming KMPO Board Items

Mr. Miles noted two items that would be before the Board, the Public Involvement Policy and bringing the Early Acquisition project into the program.

Mr. Miles asked Mr. Tondee if they would be able to get the Program of Projects before the Board in March; he will need the Program of Projects by the end of March. Mr. Tondee noted he was discussing the matter with Ms. Bieze and would let him know. Mr. Miles stated they could give a presentation in April.

10. Other Business

a. KCATT Member Items

Mr. Fenn handed out a transportation article regarding ITD Director Ness' delivery to the JFAC committee which addressed the same underlying bullets he has been speaking about over the last couple of years. Mr. Fenn wanted to make sure the committee understood what ITD is promoting and how they are promoting it. He also provided a brochure showing state funding for transportation and how the budget works. ITD is working on their STIP; they meet every Friday in-house.

b. Road Weight Restriction Notification Map - Discussion

Mr. Palus noted this item was put on the Agenda at the request of the City of Post Falls. This time of year, the City of Post Falls receives a number of calls from contractors and builders. The issue they have is that there does not seem to be coordinated – one source location for where the road restrictions are at any one time. Mr. Palus said individuals comment that Spokane County has one map reflecting this information. The end product would be a website where people can go and find out where current load limits are posted.

Mr. Miles commented that it was something they could investigate, but said the jurisdiction posting the information would need be responsible for updating and maintaining the information.

Mr. Howard noted Worley Highway District's website had an alphabetical listing of roads and whether or not they are restricted. Once the public knew the list was posted, phones calls diminished; it has been a great success. Mr. Howard noted the data is updated by 8:00 a.m. every morning.

Mr. Miles said a link to each of the jurisdictions' websites could be posted on the KMPO website. Each jurisdiction would be responsible for information on the link making it easier for everyone.

Mr. Fenn commented on their 511 system and said it was web-based and a good program. He will find out about using that system to post things like road construction and load limits. Mr. Davis suggested KMPO could post a link to their 511 website.

Chair Pankratz noted the discussion will continue.

11. Next Meeting – March 24, 2015

12. Adjournment

Mr. Callahan moved to adjourn the February 24, 2015 KCATT meeting. Mr. Brownsberger seconded the motion which unanimously passed.

The meeting adjourned at 8:46 a.m.

Recording Secretary