KCATT MEETING MINUTES
for
December 16, 2014

Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Vice Chair John Pankratz stated there was a quorum, noted Chair Gordon Dobler's absence and called the KCATT meeting to order at 8:00 a.m. He requested an amendment to the agenda, under "Upcoming KMPO Board Items," to include the STP rural project recommendation.

Mr. David Callahan moved to amend the agenda to include the STP rural project ranking recommendation. Mr. Kevin Howard seconded the motion which passed unanimously.

Welcome / Introductions

John Pankratz (Vice Chair)	East Side Highway District
Kevin Howard	Worley Highway District
Sean Hoisington	City of Hayden
David Callahan	Kootenai County
Rob Palus	City of Post Falls
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Marvin Fenn	ITD
Don Davis	ITD

Staff

Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Donna Montgomery	Citizen
Monty Montgomery	Lakes Highway District
Dan Coonce	LHTAC
Christopher DeLorto	HDR
Ralph Paul	DEQ

3. Approval of November Meeting Minutes

Mr. Kevin Howard made a motion to approve the November 25, 2014 KCATT meeting minutes. Mr. David Callahan seconded the motion, which was unanimously approved.

Ms. Donna Montgomery noted she was listed as a "guest" in the minutes, but was "KMPO."

There was no motion to amend the minutes.

4. Public Comments

There were no public comments.

5. Project and Utility Updates

Don Davis, ITD, provided an update on the Kootenai Health expansion analysis; the team will be meeting tomorrow and considering alternatives. It is not known when the work will be complete or if

impact fees are involved. Mr. Davis noted there would be an internal design review for the left turn lanes on Highway 53 at Pleasant View.

Marvin Fenn, ITD, reported the District was in winter maintenance mode. He provided an update on the Greensferry Overpass project; work on the structure portion had begun.

Mr. Pankratz noted there would be a shoreline tour of Coeur d'Alene Lake Drive today.

Kevin Jump, City of Rathdrum, reported the City was in winter maintenance mode.

Eric Shanley, Lakes Highway District, said, due to the mild weather, crews had been doing some construction work on the Huetter Road realignment up to Boekel Road. Once the weather changes, they will be doing winter maintenance. The District is working on the design of their 2015 projects on Twin Lakes Road and Old Highway 95. Mr. Shanley noted they had recently adopted their completed Transportation Plan.

Rob Palus, City of Post Falls, reported the City was in winter maintenance mode. The Spokane Street revitalization project had wrapped up; they are putting some illumination up and will do chip seal and some concrete work next summer. The City currently has a number of planning and design items. A contract with JUB for a path along Highway 41 from Seltice to Mullan Avenue is expected to be approved by City Council tonight. Two contracts with HDR, a traffic timing upgrade and a safety improvement project at the North Idaho intersection, will be before City Council in January. The 7th Avenue Capacity project should be ready to go out to bid early spring. The City of Post Falls began their Transportation Master Plan update and will hold their first public open house January 27th; the update is expected to take a year to complete.

David Callahan, Kootenai County, had no updates to report.

Sean Hoisington, City of Hayden, said a meeting regarding the airport matter was planned by the County and scheduled for Wednesday, December 17. The City had completed their roster update for consulting. Scoping on a couple of projects had begun; a signal at Ramsey and Honeysuckle Roads and a corridor plan on Hayden Avenue from Huetter Road to Highway 95. Mr. Hoisington commented on the City's efforts to increase public parking throughout their corridor. The expansion of Capone's parking lot in Hayden includes public parking; he noted the partnership and said a similar parking area was planned north of City Hall.

Kevin Howard, Worley Highway District, reported work on the right-of-way acquisition for the Kidd Island Bay project continued. The District is in winter maintenance mode.

John Pankratz, East Side Highway District, reported the projects on Fernan Lake and Canyon Roads were in design. Due to the mild weather, crews have been working on some right-of-way clearing, brush cutting, etc.

6. KMPO Planning Updates

a. SH 41 Corridor Master Plan Update

Ms. Gow reported work on the SH 41 Corridor Master Plan update continued. She has reviewed and discussed the land use and percentages with the jurisdictions. Once she gets the okay from the City of Rathdrum, she will create a new matrix in the model. ITD has agreed to do the Synchro analysis which is expected to be done the end of January 2015. Ms. Gow will begin preparing a textual document and deliver it to the jurisdictions for their review next month. The final document is expected to be complete by April or May. Following a discussion concerning backage road access throughout the corridor, Mr. Davis said he would like input from the committee.

7. **Idaho Transportation Board Update**

Mr. Fenn noted the ITD Board meeting would be held in Boise this week; LHTAC will be presenting the Local Highway Rural Investment Program annual report.

8. **Current Business**

a. Election of 2015 Officers

Vice Chair John Pankratz requested a nomination for Vice Chair; he believed the City of Hayden was in line for the position.

Mr. Palus moved to nominate the representative for the City of Hayden as the 2015 vice chair. Mr. Callahan seconded the motion which passed unanimously.

Mr. Palus moved to nominate the representative for East Side Highway District as the 2015 chair. Mr. Shanley seconded the motion which passed unanimously.

b. 2015 KMPO/KCATT Board Meeting Dates & Locations

Vice Chair John Pankratz noted the meeting date schedule in the packet showed the KMPO Board meetings at 11:00 a.m. The KMPO Board met during their regularly scheduled meeting last Thursday, after the KCATT packet had gone out, and voted to leave the meeting time at 1:30 p.m.

Mr. Callahan moved to accept the 2015 KMPO/KCATT meeting times and dates. Mr. Howard seconded the motion which passed unanimously.

9. **Upcoming KMPO Board Items**

Vice Chair John Pankratz noted the KCATT STP application recommendations had not been presented to the KMPO Board during the last Board meeting; the KCATT Chair was absent. For that reason, a motion to recommend the approved LHTAC STP project application and rankings at the next KMPO Board meeting was needed.

Mr. Callahan moved to recommend the ranking list and support letters to the KMPO Board. Mr. Howard seconded the motion which passed unanimously.

Ms. Gow noted the support letters were due to LHTAC on January 12, 2015.

10. **Other Business**

a. **KCATT Member Items**

Vice Chair John Pankratz thanked ITD for accommodating the committee for their monthly meeting.

11. **Next Meeting – January 7, 2015**

12. **Adjournment**

Mr. Callahan moved to adjourn the November 25, 2014 KCATT meeting. Mr. Howard seconded the motion which unanimously passed.

The meeting adjourned at 8:29 a.m.

Recording Secretary