KCATT MEETING MINUTES

for

December 15, 2009
Coeur d'Alene Library
702 E. Front Avenue, Coeur d'Alene, Idaho 83814

Call to Order:

Chairman Kevin Howard called the KCATT meeting to order at 8:10 a.m.

Welcome / Introductions:

Kevin Howard requested all those present to introduce themselves:

Kevin Howard (Chair)	Worley Highway District
Kevin Jump (Vice Chair)	City of Rathdrum
Gordon Dobler	City of Coeur d'Alene
John Pankratz	East Side Highway District
Robert Palus	City of Post Falls
Kelly Brownsberger	Post Falls Highway District
Eric Shanley	Lakes Highway District

Staff.

Ryan Stewart	Senior Transportation Planner
Bonnie Gow	Transportation Planner I
Donna Lively	Administrative Secretary

Alternates and Guests.

Don Davis	ITD – District One
Jimmie Dorsey	East Side Highway District
Dick Edinger	East Side Highway District
Marv Lekstrum	Lakes Highway District
Monty Montgomery	Lakes Highway District
Rod Twete	Lakes Highway District
Donna Montgomery	Citizen
Joshua Arnold	Public Works, Coeur d'Alene Tribe
Bruce Hathaway	Time Warner

Approval of November Meeting Minutes:

John Pankratz made a motion to approve the November 24, 2009 meeting minutes. Gordon Dobler seconded the motion, which was unanimously approved.

Public Comments:

There were no public comments.

Project Updates:

Gordon Dobler reported that the City of Coeur d'Alene is working on design for a number of street projects next year. There is also a signal project on Kathleen, which will be paid for with the Governor's discretionary funds.

Kevin Jump reported that the City of Rathdrum is currently in winter maintenance mode. They are also still working on obtaining right of way on their SH 41 and Wright Street intersection project.

Eric Shanley reported that the Lakes Highway District is also in the winter maintenance mode. He announced that the Lakes Highway District is considering requiring contractors who work within their right of way to be Storm Water Erosion Education Program (SEEP) certified.

Don Davis reported that bids opened for ITD's Gap Project (Wyoming to SH 53 project). The lowest bid came in at 51% of the engineer's estimate. ITD is preparing the justification to submit to headquarters. It was noted that the remaining balance on the stimulus-funded project will return to the state for redistribution. He also provided a brief update on ITD's Garvey to Sagle project.

John Pankratz reported that the East Side Highway District still has 10.4 miles of unfunded overlay projects remaining. They are currently in the winter shutdown mode, but are working to complete 3 FEMA applications for flood repair projects. The Fernan Lake Road project is unchanged from last month. Gordon asked whether guardrails will be installed on some of the corners around the lake. John stated that it was not included in the design and they have informed Federal Highways that signage will be needed.

Kelly Brownsberger reported that last month the Post Falls Highway District, the City of Post Falls, ITD, Lakes Highway District, and the Union Pacific Railroad (UP) conducted a crossing review of all crossings on UP tracks throughout the city. They've received a commitment from UP to start crossing improvements on Beck Road. The District is also working on acquiring right of way for the intersection alignment at Seltice and Beck Roads. ITD is working on crossing improvements at Greensferry Road as well.

Kevin Howard reported that Worley Highway District completed the Loffs Bay Road hazard (flooding) mitigation project at Mica Bay. The lowest point of the road has been raised 3 ½ feet. Delineation will be added later.

Utility Updates:

Time Warner cable is performing a fiber interconnect between Coeur d'Alene and Moscow, Idaho. Also, they committed to a road bore by the Elk Ranch north of Rockford Bay Road as well as underground work across from the grainery.

KMPO Planning Updates:

Ryan Stewart noted that all KMPO Planning Updates are included on the agenda. However, there was a newspaper article which reported that the Coeur d'Alene Tribe will receive funds via an Appropriations Request. Discussions as to what the funds can be used for are ongoing.

ITD Board Update:

Don Davis Andrea reported that ITD has an interim Board Member out of Lewiston, Idaho, Jan Vassar, a former Board Member of the Community Transportation Association of Idaho (CTAI).

Current Business:

a) Riverstone Area Transit Center Update – John Austin

Ryan Stewart reported that John Austin along with Jim Deffenbaugh and Glenn Miles were attending a meeting with the Kootenai County Commissioners regarding a Federal Transit Administration (FTA) recommendation to provide other alternatives for using the transit center stimulus funds. Options include using the funds to purchase Citylink and KATS vehicles. Additional information will be made available at the January KCATT meeting.

b) ARRA Public Transportation Projects Update

Ryan Stewart reported that John Austin provided an update at the last KMPO Board meeting, stating that there was a delay in the delivery of vehicles for the Kootenai Medical Center and Citylink.

c) KMPO 2007 & 2030 VISUM Travel Demand Model Release – Bonnie Gow

Bonnie Gow provided the KMPO 2007 & 2030 VISUM Travel Demand Model packet to KCATT, including a CD containing all the model documentation. She reminded the jurisdictions that anyone using the model, including any outside consultants, must complete and return a model release form prior to having access to the model. She is preparing for future updates to the model, noting that there will be traffic

counts and a U.S. Census conducted in 2010, in addition to land use updates for Powderhorn and Hayden Canyon developments.

KMPO staff is recommending KCATT approval of the model for KMPO Board consideration at their January 2010 Board meeting.

John Pankratz made a motion approving the KMPO 2007 & 2030 VISUM Travel Demand Model for KMPO Board consideration. Kelly Brownsberger seconded the motion, which was unanimously carried.

d) Election of 2010 Officers

John Pankratz stated that the officer rotations between the Highway Districts and Cities have been completed.

John Pankratz made a motion to elect Eric Shanley as Vice Chair of KCATT for 2010. Gordon Dobler seconded the motion, which was unanimously carried.

The KCATT officers for 2010 are Kevin Jump, Chair, and Eric Shanley, Vice Chair.

Upcoming KMPO Board Items:

It was noted that the Board will be asked to approve the KMPO 2007 & 2030 VISUM Travel Demand Model at their January 7, 2010 meeting.

Adjournment:

The meeting adjourned at 8:42 a.m.

Donna Lively
Recording Secretary