KCATT MEETING MINUTES
for
August 28, 2012
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Robert Palus called the KCATT meeting to order at 8:01 a.m.

Welcome / Introductions:

Robert Palus requested all those present to introduce themselves:

Robert Palus (Chair)	City of Post Falls
Kelly Brownsberger	Post Falls Highway District
Kevin Howard	Worley Highway District
Sean Hoisington	City of Hayden
John Pankratz	Eastside Highway District
Eric Shanley	Lakes Highway District
Don Davis	ITD

Staff

Glenn Miles	KMPO Executive Director
Bonnie Gow	Senior Transportation Planner

Alternates and Guests

Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Heather Carroll	HDR
Monty Montgomery	Lakes Highway District
Rod Twete	Lakes Highway District
Ralph Paul	IDEQ
Eric Olson	RYA
Shawn Metts	HMH
Ryan Luttmann	J-U-B
Dan Coonce	LHTAC
Rick Berger	Avista
Ryan Stewart	SRTC

3. Approval of July Meeting Minutes:

Mr. Eric Shanley, Lakes Highway District, made a revision to his comments under Project and Utility Updates (Item 5, paragraph 3) saying the reference to Highway 95 should be "Old Highway 95 from Chilco to 53."

Mr. John Pankratz made a motion to approve the July 24, 2012 KCATT meeting minutes. Mr. Kevin Howard seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

5. Project and Utility Updates:

Don Davis, ITD, reported on the project north of Chilco to Silverwood saying the contractor would have either the north or south bound lanes and the interchange at Bunco Road open for traffic by November 1st.

Mr. Eric Shanley, Lakes Highway District reported on several construction projects. Work is ongoing on the Lancaster Road, Old Highway 95, and Parks Road projects. They expect to start paving Parks Road in the next couple of weeks and hope to have both the Lancaster and Old Highway 95 projects paved out this year. The Perimeter Road rehabilitation project was completed a few weeks ago. Mr. Shanley noted a road closure was scheduled on Lancaster Road the week of September 10th and said they anticipate getting traffic on the new road alignment. Lakes Highway District completed chip sealing and is starting fall maintenance.

Mr. John Pankratz, East Side Highway District, reported they had completed chip sealing with the exception of 0.4 of a mile of improved roadway on Medimont Road, weather permitting, it will be completed next week. LHTAC has submitted to ITD a Conditional Right-of-Way Certification for the Burma Road Project. The District crew is starting fall maintenance.

Mr. Sean Hoisington, City of Hayden, reported the Wyoming signal was on hold while Avista made some changes; the city is also working on a change order to add Phase 2 work with their right-of-way acquired area into the current ITD project. There is a small project in Caravelle Estates where they are repaving a portion of Chateau Road. The second TAC meeting for the Ramsey Road Extension was held yesterday. Mr. Hoisington said there were a number of alternative ideas for alignments and questions regarding the area surrounding the airport. In the next couple of weeks, they will start rebuilding a lift station on Honeysuckle Avenue near Hayden Lake Road. This will eventually involve removing a section of Honeysuckle Avenue in front of the lift station where they will replace some sewer line.

Mr. Kevin Howard, Worley Highway District, reported the Kidd Island/Hull Loop Intersection Phase 2 project is nearly complete with only a few punch list items remaining. Knife River began saw cuts yesterday on the Cave Bay Road project. Mr. Howard said an agreement had been reached, some of the repairs will be made, and seals done once repairs are complete. Worley Highway District has an in-house project on Loffs Bay Road which began this week. They have some chip seal and restriping to do and are moving into fall maintenance.

Mr. Kelly Brownsberger, Post Falls Highway District, reported the contractor was finishing up an overlay project on Fairmont Loop. They have the final design submittal for Prairie

Avenue, Huetter to Meyer. There are quite a few overlays to be done before winter. The Highway District is slowly transitioning into fall maintenance.

Chair Rob Palus, City of Post Falls, reported they will meet with their consultant next week regarding the Seltice Congestion Mitigation Project. They have completed going through the updates of the modeling and will review it with ITD and the city. The city's street department has pulled up Mullan Avenue and is putting in modernization improvements near the Post Falls School District Administration Building. The work should be completed mid-October. The intersection of Poleline Avenue and Idaho Street was closed yesterday to start construction of a single lane roundabout. Chair Palus expected the intersection to be closed for the next two months. According to last week's Beck Road Interchange schedule, the contractor anticipates putting in girders September 9, 10, and 11. A closure and detour on I-90 is expected to occur during this time.

Rick Berger, Avista, reported they will be doing gas main tie overs during the shutdown on Lancaster Road, work on Nelson Loop in the Hidden Valley area, wood pole maintenance treatment work in the Avondale area, and work on the Beck Road Interchange as needed.

Ralph Paul, DEQ, had no update to report.

6. KMPO Planning Updates

a. 2010 Model Update Status

Ms. Bonnie Gow, KMPO, reported work on the model update continued. She has been reviewing the calibration and the original 2005 Travel Demand Survey data completed for Spokane and Kootenai County. The trip generations have been grown up from 2005 to 2010. Updates to the Project List are due Tuesday, September 4.

b. Inland Pacific Hub Results and Recommendations – Ryan Stewart

Mr. Ryan Stewart gave a PowerPoint presentation which included a brief history of the Inland Pacific Hub project and results and recommendations of the Phase 2 Final Report. Mr. Stewart has served as the Project Manager for the Inland Pacific Hub Study for three years and is the Senior Transportation Planner for SRTC.

7. Idaho Transportation Board Update

Mr. Don Davis, ITD, reported the Board authorized the funding for the Worley North Project out of the end of the year funds. He said the Board approved the Curve Project US 2 through Sandpoint the previous month and commented that it was under design and expected to be under construction next year.

8. Current Business

a. 2013 Unified Planning Work Program

Mr. Glenn Miles explained the Unified Planning Work Program is essentially the scope of planning work for KMPO, ITD and Kootenai County and outlines what they will be doing

during the next fiscal year, which begins on October 1st. Mr. Miles said the funding level remained the same as last year and noted the jurisdictional road ownership has been incorporated as a work task.

Mr. John Pankratz made a motion to recommend to the KMPO Board the approval of the 2013 Unified Planning Work Program. Mr. Kelly Brownsberger seconded the motion, which was unanimously approved.

b. 2013-2017 Transportation Improvement Program

Mr. Glenn Miles explained that KMPO has taken the files from the Transportation Performance Office and converted them so KMPO could add additional language to some of the project descriptions. This made it more understandable for the public. The program incorporates all the transportation projects that are in Kootenai County since KMPO includes all of Kootenai County. As a result, the program covers rural as well as urban projects.

Mr. Miles said when looking at how much of the program is local, state, and federal funding, it is interesting to note that 65% of it is local funding which is comprised of property taxes, impact fees, and other fees. The information also shows that 29% is state funding which is primarily sales tax and funds from the Highway Distribution Account. Federal funding is about 5%. That 5% mirrors closely the amount spent on new construction. From a strategic standpoint, this area invests its federal dollars primarily into new construction or reconstruction, with the expectation that everyone is going to operate and maintain their existing roadway system with local and state funds not just federal funds.

As far as the use of locally derived funding, about 7.5% is new construction, 24% reconstruction/rehabilitation. Routine maintenance is about 27%. On a positive note, the total administration cost for salaries and expenses is only 8%. If you look at other state agencies, their administrative costs are up around 15%, 16%, 18%. It appears to indicate local jurisdictions and highway districts do a pretty good job of staying lean when it comes to administrative costs; which is very positive. Total other costs are approximately 21%. As an example of other costs, it takes about $1.3M annually to energize the traffic signals and overhead lights.

The jurisdictional road study this next year is going to breakdown the different costs from the regional perspective and look at what it costs to operate and maintain an urban section, a suburban/rural section.

Kootenai County, as the recipient of Federal Transit Administration Section 5307 funding, should be receiving an additional amount of funds from about $1.2M a year to about $1.6M which should help to offset some of their challenges. Hopefully, they can restore some of the services recently dropped to place the public transportation system on a more sustainable financial footing. The 2013 Transportation Improvement Program has been out for public comment. KMPO received one comment this year which was on a Worley Highway District rural road project. KMPO provided the information to the Worley Highway District and put the District in touch with the person who provided the comment. Mr. Kevin Howard is working through the commenter's concerns.

Mr. Kelly Brownsberger made a motion to recommend adoption of the 2013-2017 Transportation Improvement Program to the KMPO Board. Mr. Kevin Howard seconded the motion, which was unanimously approved.

Mr. Davis noted the statewide Transportation Improvement Program was being updated at the same time. Anyone wanting to make a comment may do so online by the 30th.

9. Upcoming KMPO Board Items

Mr. Miles gave a high level review and status of the Huetter Corridor Study with the committee and provided an excerpt from the Plan which was adopted by the KMPO Board in 2009. The Plan is available online at www.kmpo.net. Ruen-Yeager had previously provided a detailed Right-of-Way Needs map to each of the jurisdictions. The City of Hayden, Coeur d'Alene, and Post Falls were asked to incorporate the plan into their planning process. The City of Coeur d'Alene did not take action because they did not have any right-of-way within the Right-of-Way Needs map; the City of Hayden did adopt the plan; the City of Post Falls has not taken action. At the time the plan was complete, Kootenai Electric set back their Huetter substation to ensure it did not encroach on the right-of-way.

Mr. Miles commented that there were conversations regarding the advancement of the Huetter Corridor during the ITD Board tour in July. The Inland Pacific Hub Study reinforced the need to start protecting the corridor for future use. Mr. Miles said this should be brought back to the attention of the Post Falls City Council, Planning Commission, and the ITD Board. In response to Mr. Hoisington's comment regarding the recent revision to the Coeur d'Alene Airport Master Plan, Mr. Miles noted the Huetter Corridor Study had been coordinated with FAA. Mr. Hoisington said the City of Hayden wants to ensure they are setting aside the proper right-of-way as they have the opportunity. Mr. Miles will contact the FAA, provide a current map of the Coeur d'Alene Airport with the Runway Protection Zone (RPZ) and request their guidance. Mr. Miles suggested the jurisdictions look at the recommendations of the Inland Pacific Hub Study and work toward an active right-of-way acquisition program through the Federal Grant Program.

Mr. Miles also noted the Coeur d'Alene Tribe had presented the East Side Highway District a check during the last KMPO Board meeting to support the O'Gara Road project.

10. Other Business

a. KCATT Member Items

Mr. Sean Hoisington said Christine Fueston and Kootenai County Commissioner Tondee, met with them to discuss ADA compliance of the Citylink bus stops within their jurisdiction. He was curious how other jurisdictions were handling the issue and wondered if this might be the proper forum to share information, research and attempt to coordinate a solution and unified response to address the concerns. Mr. Miles commented on the stability of the routes and their locations noting the drop in ridership since the Citylink reductions. He said this may cause a change in the routes and emphasized the importance of having a program for compliance. Mr. Miles will look into the matter.

11. Next Meeting – September 25, 2012

12. Adjournment

Mr. John Pankratz moved to adjourn the August 28, 2012 KCATT meeting. Mr. Sean Hoisington seconded the motion, which unanimously passed.

The meeting adjourned at 9:06 a.m.

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Recording Secretary