KCATT MEETING MINUTES
for
August 27, 2013
Idaho Transportation Department District One Headquarters
600 W. Prairie Avenue, Hayden, Idaho 83815

Call to Order:

Chairman Kelly Brownsberger called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Kelly Brownsberger requested all those present to introduce themselves:

Kelly Brownsberger (Chair)	Post Falls Highway District
Gordon Dobler	City of Coeur d'Alene
Kevin Howard	Worley Highway District
John Pankratz	East Side Highway District
Bill Melvin	City of Post Falls
Eric Shanley	Lakes Highway District
Kevin Jump	City of Rathdrum
Marvin Fenn	ITD
Don Davis	ITD

Staff

Glenn Miles	Executive Director
Bonnie Gow	Senior Transportation Planner
Kelly Lund	Executive Secretary

Alternates and Guests

Heather Carroll	HDR
Donna Montgomery	Citizen, KMPO Public Trans Roundtable
Ed Cannon	Kootenai Electric Cooperative (KEC)
Dan Malcolm	Lakes Highway District
Lance Holmstrom	LHTAC
Rikki Sonnen	J-U-B
Susan Kiebert	CTAI
Eric Olson	HMH
Rusty Leahy	David Evans & Associates

3. Approval of July Meeting Minutes:

Mr. John Pankratz made a motion to approve the July 23, 2013 KCATT meeting minutes. Mr. Eric Shanley seconded the motion, which was unanimously approved.

4. Public Comments:

There were no public comments.

Mr. Glenn Miles noted Susan Kiebert was present and introduced her as the new Community Transportation Association of Idaho (CTAI) Mobility Manger for District 1.

5. Project and Utility Updates

Mr. Marvin Fenn, ITD, provided an update on the Beck Road project saying Damon Allen had contacted a couple of the utility companies in an effort to coordinate the work and move the project along. ITD has a 12 mile rehab project on SH 3; the project is expected to take a month. The Rathdrum 41/53 Bridge is on schedule. The project from Garwood to Silverwood is expected to be complete this week; seal coat will be done in the future. The Chilco interchange will be open this week. The project going up to Granite is scheduled for next year; there is a change order to add frontage roads on the east and west side of the US 95 with an intersection at the county line.

Mr. Kevin Jump, City of Rathdrum, reported they had completed about 50% of their citywide pavement re-striping. The pavement overlay program started last week; it includes the pavement overlay at Wright Street and Boekel Road east of Meyer Road and a small section of Main Street.

Mr. Eric Shanley, Lakes Highway District, reported they were finishing up the rehabilitation projects on Miles Avenue, Upper East Hayden Lake, Strahorn, and Garwood Roads; they improved approximately 6 miles of roadway. The overlay on about 3 miles of Clagstone Road is expected to begin in approximately two weeks. The District is doing some chip sealing, patching, and getting ready for fall and winter.

Mr. Bill Melvin, City of Post Falls, reported the City's capital projects were pretty well wrapped up for the year. Roadwork on the 15th/16th realignment project is complete. The 4th and Spokane Street traffic signal is currently out to bid and not expected to be operational until early winter. David Evans and Associates is still in the data collection phase on the 7th Avenue portion of the Seltice – Mullan Congestion Mitigation Study; there will be a meeting in September. Mr. Melvin said the Concept Report and the right-of-way documents are in to ITD for review; they do have funding for right-of-way. Other than maintenance, the rest of the work going on within the City is primarily development activity.

John Pankratz, East Side Highway District, reported Burma Road was under full construction; work will continue at least until October 15. Coeur d'Alene Asphalt will be paving 3/10 of a mile on Driftwood Heights Drive the second or third week of September. The chip sealing program is complete for the year. The District is doing some patching and moving into fall maintenance.

Mr. Dobler, City of Coeur d'Alene, reported the Government Way Concept Report was approved. The alignment will be moved to the west in order to reduce impact to properties on the east; signals will be installed on Government Way and US 95 at Wilbur Avenue. The City has started an impact fee update. Mr. Dobler noted McEuen Field and Front Street were still under construction; work is expected to continue until the weather changes or the plants close down. In October, Northwest Pavement Management Association will hold their annual conference in Vancouver, Washington.

Mr. Kevin Howard arrived at 8:15 a.m.

Mr. Kevin Howard, Worley Highway District, reported Kidd Island Road was approaching final design; they will begin working on right-of-way acquisition. The District is working on their in-house project on Loffs Bay Road. The Tribe is still installing fiber on the reservation; they are currently working on Elder Road.

Chair Kelly Brownsberger, Post Falls Highway District, reported on their Pleasant View Road and Prairie Avenue intersection project noting they will have the preconstruction meeting September 3 at which time the contractor will have 30 days to complete the project; the intersection will be closed during construction. The Highway District has completed their chip seals and doing some overlay, patching, and finishing up maintenance.

Ed Cannon, Kootenai Electric Cooperative, reported the projects on Conkling Park and Sunny Slopes Roads were ongoing; he expects the project on Sunny Slopes Road to be completed in the next 2 -3 weeks. Work on the Beck Road project is ongoing; crews are able to install new lines as the project progresses.

No other utilities were present.

6. KMPO Planning Updates

a. Scenario Modeling – Final Report

The Final Report was being submitted for acceptance and a request for a recommendation of acceptance to the KMPO Board. Ms. Gow noted the changes requested by the committee during the July meeting had been made and said the typographical error on page 22 will be corrected. A cover page had been added for the benefit of the KMPO Board.

Mr. John Pankratz made a motion to accept the Scenario Modeling Final Report and submit it to the Board for their acceptance. Mr. Eric Shanley seconded the motion, which was unanimously approved.

7. Idaho Transportation Board Update

Mr. Fenn said ITD Board would hold their September Board meeting on the 19th in District 1; a tour of the District will be done the 18th. Board members Brian Ness and Jim Carpenter will arrive at the beginning of that week to meet with ITD staff.

Mr. Lance Holmstrom, LHTAC, noted the ITD Board approved the End-of-the-Year Plan during the August Board meeting.

8. Current Business

a. Federal Urbanized Area Boundary and Functional Classification System Update

Ms. Gow reported the group held a meeting on August 15 to discuss the Huetter Bypass corridor and the Federal Functional Classification (FFC) update. The meeting packet included information on the urban and rural area functional roadways and percentages

based on FFC guidelines. Draft change requests are due the next KCATT meeting, September 24.

Mr. Miles commented that several arterials were under-classified as they had changed significantly over the last 10-15 years; he noted Government Way and Ramsey Road as two examples. Mr. Miles explained how MAP-21 impacted principal arterials, major collectors and the National Highway System (NHS), but said Federal Highway Administration (FHWA) has provided guidance.

b. KMPO Draft 2014 Unified Planning Work Program

Mr. Miles noted work included research for an advanced acquisition program and development of sub-area modeling. They will be updating the forecast based on the scenarios that had been done to date on the Highway 41 model and revisiting the Highway 41 Corridor Master Plan which was adopted by the local jurisdictions, but not accepted by ITD. In order to make the Plan a meaningful document, it will not only need to be updated, but accepted by ITD.

Mr. Davis recommended the work include looking into a limited-access facility or an expressway designation as he felt the eventual layout of Highway 41 would fit the criteria.

Mr. Melvin noted there were agreements between local agencies and ITD which addressed a number of things including right-of-way acquisition and frontage improvements; the agreements have been in place for years. Mr. Melvin noted ITD staff changes and said there was a need for clarification. Mr. Davis concurred and noted the agreements were the operating mechanisms between the agencies.

In the next couple of weeks, Mr. Dobler and Mr. Davis will discuss the possibility of the City participating in modifications to the Walnut intersection. Mr. Davis said upon completion of the Highway 95 Study, a presentation will be given to KCATT. Ms. Gow had performed a number of scenarios as a part of the US 95 study through Coeur d'Alene.

Mr. Gordon Dobler made a motion to accept the 2014 Unified Planning Work Program (UPWP) and recommend acceptance to KMPO Board. Mr. Kevin Howard seconded the motion, which was unanimously approved.

c. KMPO Draft 2014-2018 Transportation Improvement Program (TIP)

Mr. Miles said the KMPO Board had opened the draft 2014-2018 TIP for a 30 day public comment period on August 8. The matter will be before the Board in September. Once approved, they will ensure it mirrors the Statewide Transportation Improvement Program (STIP); the programs will then go on to Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) for approval. Over the last several years, the program has decreased in size from $120-130M to $40M a year; Mr. Miles expects the program to remain at that level, or perhaps decrease further, unless Congress or the State Legislature takes action.

In regards to public transportation, Kootenai County has included funding for the Coeur d'Alene Transit Center; Mr. Miles noted the Coeur d'Alene Tribe was able to reclaim the

$1.2M that had been returned to FTA for use toward the Riverstone Transit Center; the County has $570,000 in funding. Mr. Miles believes an offer on the property will go out this week. The project will be done in phases and is expected to cost $3.5-4M.

The Seltice Way project from Huetter to Northwest Boulevard was put into preliminary development; the Seltice Way Congestion Mitigation project was taken out of preliminary development and put into 2018; the funding for the Government Way project was split between 2015 and 2016. The Ramsey Road Extension project is still in the program, but is in jeopardy due to the Coeur d'Alene Airport runway extension and Intersection Safety Project on the northeast end of the runway.

Mr. John Pankratz made a motion to accept the 2014-2018 Transportation Improvement Program (TIP) and recommend acceptance to KMPO Board. Mr. Eric Shanley seconded the motion, which was unanimously approved.

9. Upcoming KMPO Board Items

KCATT will recommend the Board's acceptance of the Scenario Modeling Final Report, approval of the Draft 2014 UPWP and Draft 2014-2018 TIP during the September meeting.

10. Other Business

a. KCATT Member Items

Mr. Melvin provided an update on the Greensferry overpass project saying it was being funded and managed by the Post Falls Urban Renewal Agency. J-U-B has been selected as the owner's rep to help draft the design-build documents. A Letter of Interest for firms interested in the project will be coming out soon. The City will meet with ITD today to discuss who will own or maintain certain aspects of the facility.

Mr. Pankratz thanked Lakes, Worley, and Post Falls Highway Districts for the assistance they provided East Side Highway District throughout the summer season; he noted the impact it had on the success of their chip seal and striping programs.

Mr. Shanley thanked Mr. Pankratz for allowing Lakes Highway District to use their street sweeper throughout the chip sealing season.

Mr. Fenn reported Northwest Signal had thrown a new signal algorithm in the Highway 95 corridor and said it was expected to enhance the performance of the intelligence system. Initial reports indicate capacity has increased and overall wait times have decreased. Traffic Management Center has expressed interest in connecting their systems with ITD's at some point in the future.

Mr. Howard said the record should reflect the amount of support the highway districts provide each other and commented that Worley Highway District could not have done their chip seals without the assistance of East Side Highway District.

Mr. Miles noted Map-21 created the requirement for a National Freight Network. The USDOT is expected to publish the draft of the National Freight Network in October; one

criterion was to connect rural areas to major metropolitan areas for freight and goods movement. Mr. Miles sits on the Board of Directors for a national organization that deals with international gateways and trade corridors; while doing research for a report the group is preparing for the House Transportation and Infrastructure Committee, he learned the Eastport border crossing into Canada was the 6th busiest rail crossing in the northern region, the 10th busiest in the US for railcars crossing from Canada into the US, and ranked 26th out of 129 border crossings for the number of trucks crossing the border. Mr. Miles noted the importance of the Eastport crossing to this region and said focusing on improvements on US 95 to the Canadian border should be part of their strategic plan. U.S. 95 is critical to commerce and economic development and an economic driver for this area as well as an efficient route for trucks and trains.

11. Next Meeting – September 24, 2013

Chair Brownsberger noted he would not be able to attend the September KCATT meeting.

12. Adjournment

Mr. John Pankratz moved to adjourn the August 24, 2013 KCATT meeting. Mr. Kevin Howard seconded the motion which unanimously passed.

The meeting adjourned at 9:01 a.m.

Recording Secretary