KCATT MEETING MINUTES

for

August 26, 2008
ITD District 1 Conference Room
Coeur d'Alene, Idaho

Call to Order:

Chairman Jeff Zaugg called the KCATT meeting to order at 8:00 a.m.

Welcome / Introductions:

Jeff Zaugg requested all those present to introduce themselves. Kelly Brownsberger, Kevin Howard, Jeff Zaugg, Carole Richardson, Jenny Wash, Don Davis, Scott Clark, Gordon Dobler, Joe Wuest, John Pankratz, Eric Shanley, Marv Lekstrum, Mike Phillips, Tina Jacobsen, Kathy Koltz, Jody Bieze, Donna Montgomery, Darius Ruen, Chris Bosely, Sean Hoisington, Jimmie Dorsey, Dick Edinger, Staci Lehman, and Don Galligan

Approval of June Meeting Minutes:

Kelly Brownsberger made a motion to approve the July 22, 2008 meeting minutes. Kevin Howard seconded the motion, which was unanimously approved.

Utility Updates:

There were no utility updates as there were no representatives from utility providers present.

Project Updates:

Gordon Dobler of the City of Coeur d'Alene stated Kathleen Avenue re-alignment is complete and the paving of the Prairie Trail should be done in two weeks.

Joe Wuest with Lakes Highway District (LHD) reported on the two Lancaster projects. The ballast construction is complete on one project and the other is behind a couple of weeks but will be complete in mid-September. Paving will then start on October 4th. Mr. Wuest also stated the Strahorn Road paving and sewer line placement should be done in October as well as the Parks Road paving project completed in September.

John Pankratz with East Side Highway District (ESHD) stated the Latour Creek project was awarded to DG&S and in the process of discussion and the Gotham

Bay project is coming along nicely. He also made the group aware that ESHD has numerous large parcels of property and because of the county subdivision ordinance certain criteria can split property freely which means with no review process. Mr. Pankratz stated there is no way for the Highway Districts to collect any mitigation on what the impact of these splits would be. Mr. Pankratz also reported that the Fernan Lake project has been awarded to D-Atley out of Clarkston and he mentioned a ribbon cutting ceremony will be scheduled in late August or early September.

Mike Phillips of the City of Rathdrum reported that Rathdrum has a few sub-divisions on the horizon, but nothing new as of yet. On August 27th the City will start their paving overlay program. They have six streets that will be paved in two or three days.

Don Davis with the Idaho Transportation Department (ITD) stated the Central Washington Asphalt will start working on the 53 Ohio Match and the section from 53 down to Wyoming will have an open house public information meeting on August 27th from 4-7pm. Worley North is being paved; I-90 Washington State Line to Sherman is complete with some striping and fog lines to finish up. He also made available a CD with publications from ITD headquarters and emphasized he has the Addendum for the US95 Access Study for the appropriate agencies to sign.

Robert Palus of the City of Post Falls updated the group on the Mullan Avenue project, small sub-divisions in process, and stated the CMAQ Study for Seltice and Mullan will be having an open house in October.

Kelly Brownsberger with Post Falls Highway District (PFHD) stated they are finished up with the chip seal for the year and will be working on the intersection realignment on Canal Street and Fairmont Loop. He also mentioned that Commissioner Bob Wilbur has tenured his resignation effective at the end of September.

Chair Jeff Zaugg of the City of Hayden stated that the City is finishing up on both the Government Way projects which both relate to landscaping issues.

Vice-Chair Kevin Howard with Worley Highway District (WHD) stated yesterday the crews started the Larson Road project and today the contractors are breaking ground on the Tall Pines Bridge project.

Ms. Carole Richardson reported the Transportation Improvement Program (TIP) is ready to go to the Board in September and addressed the Final Draft Functional Classification Map is in need of a recommendation to the Board by next month.

ITD Board Update:

Don Davis gave an update of the IT Board that met in Coeur d'Alene last week. The Board asked the Department and Connecting Idaho Partners (CIP) to look carefully at how far the GARVEE money could be stretched on US95. The team assembled to look into making the most effective use of the GARVEE funds on Garwood to Sagle and took about a month to investigate options and reported all the options to the Idaho Transportation Board last month, citing Option 7 as the team's recommendation. The Board advised the CIP to incorporate Option 7's elements in the Final Environmental Impact Statement (EIS) schedule which has an undecided public review date as of now.

Current Business:

a) Unified Planning Work Program FY09 – KCATT Recommendation

Carole Richardson gave an update of the UPWP for year 2009. She asked that if the team would like to act on it today she would recommend it to go to the Board for approval, but no matter what it has to go to the Board by October. The team concurred that they would like this month to review the UPWP and bring it back in September to recommend to the Board in October.

b) Comp Plan Update and Development Review Standards – Guest Kathy Kolts

Kathlene Kolts from the Kootenai County Planning and Zoning Commission talked with the group about the Comprehensive Plan that she and Jody Bieze have worked on for the past two years. Ms. Kolts stated she hoped she could gain some insight from KCATT to implement some of the visions that are being developed in making the County Comprehensive Plan be utilized by each jurisdiction as well as the county. She emphasized the need for a structural, organized, and consistent way to get data from each of the jurisdictions to show the commissioners when making decisions about transportation planning and development proposals.

c) Proposed KMPO Development Review Policy – KCATT Recommendation

Carole Richardson reviewed the proposed KMPO Development Review Policy and asked KCATT for a recommendation for Board approval.

Gordon Dobler made a motion to recommend the KMPO Development Review Policy to the Board for approval. Robert Palus seconded the motion which was unanimously approved.

d) Vehicle Registration Fee Update

Carole Richardson announced that the Vehicle Registration Fee made it to the ballot. Joe Wuest added there was a meeting with the committee on the need for coordination with the Cities and Highway Districts for information to put together a PowerPoint presentation. He stressed the need to present this measure as a group, not as individuals. The first presentation is on September 11th.

e) US95 Access Study Update

Sean Hoisington from DEA gave a presentation of the alternatives to be evaluated for the US95 Access Study that will go to the Board next week and used at the Public Open House next month. He specified the primary objective of the study, planning area boundary, study process, concepts evaluated and the goals of the study. Mr. Hoisington reminded KCATT members that the US95 Public Open House is on Tuesday, September 9 from 4-7pm at Centennial Distributing Inc.

There was some discussion and suggestions from the group and audience on how to make the presentation more clear to the public.

f) KMPO Public Involvement Plan – Staci Lehman

Staci Lehman, KMPO's Public Education/Information Coordinator, spoke to the team about the revised KMPO Public Involvement Plan. She summarized the document and mentioned the last day for the public comment period is October 13th.

Time and Place of Next Meeting:

The next KCATT meeting will be September 23, 2008 at 8:00 a.m. ITD District 1 Conference Room.

Adjournment:

The meeting adjourned at 10:00 a.m.

Jennifer Wash,
Recording Secretary