KCATT MEETING MINUTES

for

August 24, 2010

Idaho Transportation Department District One Headquarters

600 W. Prairie Avenue, Coeur d'Alene, Idaho 83815

Call to Order:

Chairman Kevin Jump called the KCATT meeting to order at 8:01 a.m.

Welcome / Introductions:

Kevin Jump requested all those present to introduce themselves:

Kevin Jump (Chair)	City of Rathdrum
Robert Palus	City of Post Falls
Scott Clark	Kootenai County
John Pankratz	East Side Highway District
Kelly Brownsberger	Post Falls Highway District
Kevin Howard	Worley Highway District
Sean Hoisington	City of Hayden
Andrea Storjohann	ITD
Don Davis	ITD

Staff.

Ryan Stewart	Senior Transportation Planner
Bonnie Gow	Transportation Planner II
Mallory Atkinson	Transportation Planner
Donna Lively	Administrative Secretary

Alternates and Guests.

Jimmie Dorsey	East Side Highway District
Bob Miller	Post Falls Highway District
Lisa Key	City of Hayden
Dan Hanenburg	Kootenai Electric Company
Ron Helmick	Frontier Communication
Lance Holmstrom	LHTAC
Donna Montgomery	Citizen/KMPO
Monty Montgomery	Lakes Highway District
Marv Lekstrum	Lakes Highway District
Joe Wuest	Lakes Highway District
Ralph Paul	IDEQ
Clif Warren	CTAI
Matt Gillis	Welch Comer

Approval of July Meeting Minutes:

Ryan Stewart clarified that under Current Business, item c, Transit Center Funding, the local match for the transit center funding will remain at 7% according to the

Federal Transit Administration (FTA). These monies were flexed from FHWA and STP- pooled funding to FTA for partial funding of the transit center.

John Pankratz made a motion to approve the July 27, 2010 meeting minutes. Robert Palus seconded the motion, which was unanimously approved.

Public Comments:

There were no public comments.

Project Updates:

Don Davis reported that north bound lanes on ITD's US 95/Gap project are now open to traffic and work has commenced on the southbound lanes. Turning movements at Lancaster Road are strained due to the lack of turn lanes; the project is expected to be completed by the end of October.

Joe Wuest reported that Lakes Highway District is continuing work on Lancaster Road and contractors have recently completed the ATB project on lower Hayden Lake Road.

Scott Clark reported that the Kootenai County Board of Commissioners completed their first round of review on the Comprehensive Plan. Staff will update the document prior to the 30-day public comment period. The Board adopted impact fees last week which will effect the County and Highway Districts; implementation is expected in approximately 6 months.

John Pankratz reported that East Side Highway District's Fernan Hill Road project will be ready for paving on September 7. The 1.3 mile O'Gara Road overlay project is scheduled to commence August 30; the remaining 6.5 miles are expected to be completed using remaining year-end funds, along with 2.4 miles of Burma Road. It is not confirmed whether year-end funds will be available for their Sunnyside Road project. Construction on year-end funded projects is expected to commence next year.

Robert Palus reported that the City of Post Falls' Idaho Street widening project is expected to be completed around Labor Day Weekend. Pole Line Avenue between Highway 41 and Meyer Road is closed for several weeks due to developer construction. The City of Post Falls submitted a TIGER II grant application yesterday requesting $30 million for the Greensferry Interchange.

Sean Hoisington reported that the City of Hayden's Honeysuckle Avenue widening project is completed and open to traffic with only a few punch list items remaining. City crews are currently working on the Croffoot Park expansion and street tree trimming/removals requiring traffic controls in various locations throughout town.

Kelly Brownsberger reported that the Post Falls Highway District is performing summer maintenance and their chip sealing projects are concluding.

Kevin Howard reported that the Notice of Intent on Worley Highway District's Hull Loop/Kidd Island intersection project was filed yesterday. A preconstruction meeting is scheduled for tomorrow and construction may commence next week. The contractor for their Elder Road project is concerned about construction during cold whether so construction may be postponed until next year. It is anticipated that their Conklin Road Phase I project will be completed this year. They are waiting to hear whether Conklin Road Phases II – IV will receive year end funds. Kevin clarified that their Cave Bay Road project is slated for construction next year. He noted that district crews are conducting stripping for East Side Highway District as well as performing summer maintenance.

Kevin Jump reported that the City of Rathdrum is waiting to hear from ITD on a preconstruction meeting for their Highway 41 and Wright Street intersection improvement project. The City's Quiet Zone Improvement project has been awarded and their pavement rehabilitation program commenced yesterday. Also, pavement overlay work on Lancaster Road west of Meyer is expected to commence later this week or early next week.

Utility Updates:

Dan Hanenburg with Kootenai Electric Company reported that poles are being moved on Lancaster Road to accommodate Prairie Sky development activities. They hope to meet with the developer on a project on Poleline Avenue in order to resolve some issues before resuming work on a project near Worley.

Ron Helmick with Frontier Communication reported that they are working on several utility relocation projects including one on Lancaster Road for the Lakes Highway District, one on Worley Highway District's Hull Loop/Kidd Island intersection project, and another at 15th and Harrison for the City of Coeur d'Alene.

KMPO Planning Updates:

a) 2010 KMPO Metropolitan Transportation Plan (MTP Draft) – Revised MTP Schedule

Ryan Stewart announced that draft copies of the Transportation Improvement Program (TIP) and the Unified Planning Work Program (UPWP) will be provided at the next KCATT meeting. An administrative update will be made to the TIP in order for the document to mirror the State Transportation Improvement Program (STIP) and the State Capital Improvement Plan (CIP). The UPWP is a schedule of upcoming projects that KMPO staff will be working on during the next fiscal year. KMPO Board approval will be sought on both documents in October or November.

Bonnie Gow reported that one comment was received on the draft 2010 KMPO Metropolitan Transportation Plan (MTP). Ryan reviewed the changes to the MTP Schedule, which includes KMPO Board review and comments commencing at their September meeting. The public comment period will commence on October 7, 2010 and conclude 30 days later. KCATT will receive the final draft will all comments

incorporated at their November meeting; it is expected that the KMPO Board will approve the final draft 2010 MTP at their December meeting.

Don Davis stated that he has comments he would like to submit and would do so by 11 am today. It was clarified that KCATT would have at least one week to review the document prior to making a recommendation to the Board.

ITD Board Update:

Andrea Storjohann stated that the ITD Board met in Coeur d'Alene last week; they toured Bonner County on Wednesday and their meeting was held Thursday. They approved a list of projects for year-end funds; ITD District One's last Worley North project was included on the improved list.

Current Business:

None.

Upcoming KMPO Board Items:

It was noted that the draft 2010 KMPO MTP and the revised MTP Schedule will be presented to the Board at their September 2, 2010 meeting.

Joe Wuest invited KCATT members to an Environmental Open House on September 9th from 3 to 6 pm at the Coeur d'Alene Public Library Community Room. Several topics include: stormwater management, river water quality, hazardous waste disposal, and energy conservation.

John Pankratz inquired as to whether the Kootenai County Coordinated Public Transit Human Services Transportation Plan was included in the MTP. Ryan responded that it was. He commented that the finer municipal boundaries for the City of Harrison have in some of the MTP maps will need to be updated. He asked whether small cities within Kootenai County have received copies of the MTP. Ryan stated that only KCATT members received it, however, it will be sent to all of the smaller cities as soon as possible.

John Pankratz asked who would implement the Kootenai County Coordinated Public Transit Human Services Transportation Plan if adopted. Ryan stated that as of 2007, the Federal Transit Administration has required all those receiving JARC and New Freedom funding to adopt this Plan. The State of Idaho receives and disperses these funds while the State's IWAY Plan addresses the interface between urban and rural areas. Should the funds be directed to urbanized areas, the Plan can be updated to reflect a change in priorities if necessary. ITD's Public Transportation Division has contracted with Community Transportation Association of Idaho (CTAI) to administer the Plan. John asked whether it is time for the County Commissioners to reconsider establishing a Regional Public Transportation Authority (RPTA), which could administrator the Plan. He added that the Plan is a good exercise in setting priorities and providing leverage should funding opportunities arise.

Don Davis commented that this discussion should be included in the MTP. Ryan noted the need for caution in taking a position.

Lance Holmstrom with LHTAC reported that the ITD Board approved the eligibility for local highway jurisdiction roads to receive HSIP funds based on exposure data (traffic counts and accident data). He noted that a Local Efficiency Summit is been scheduled for October 1st in Boise, ID to review whether local highways are efficiently spending their funds. The Summit is partially the result of the notion to consolidate highway districts. A recent questionnaire was recently distributed with a 70% response from all highway districts, a 51% response from all cities, and a 90% response from all counties. This data will be included in a study to be presented at the Summit.

Adjournment:

The meeting adjourned at 8:42 a.m.

Donna Lively
Recording Secretary