MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
December 6, 2007
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Dixie Reid	City of Coeur d'Alene
Jimmie Dorsey	East Side Highway District
Marv Lekstrum	Lakes Highway District
Andrea Storjohann	Idaho Transportation Department
James Mangan	Worley Highway District
Anson Gable	City of Hayden
Rick Currie	Kootenai County

Board Members Absent:

Damon Allen	Idaho Transportation Department
Brian Steele	City of Rathdrum
Norma Peone	Coeur d'Alene Tribe

Staff Present:
Glenn Miles, Executive Director
Carole Richardson, Transp. Planning Engineer
Jennifer Wash, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of November Meeting Minutes.

Ms. Dixie Reid made a motion to approve the November 1, 2007 meeting minutes. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.

3. Public Comments –

Mr. Dick Edinger thanked Dixie Reid for her years of service to KMPO and applauded all her hard work and efforts.

Ms. Kathryn Kincel shared her concerns with the Board about a Citylink bus route on Foster Street running east to west where she resides. She is concerned for the safety of children with buses driving too fast and the frequency of buses into all hours of the night. Ms. Kincel asked if there could be some reconsideration of placement of this stop and find a route that is not in a residential area affecting so many families. Mr. Humphreys thanked her for her comments and stated that the Board will discuss this bus route with Citylink to review the safety issues mentioned.

4. Administrative Matters – Glenn Miles

Vouchers 4a - 4d

Ms. Dixie Reid made a motion to approve the payments:

a) KMPO Vouchers for October 2007 in the amount of $8,845.08.
b) KCATT Transportation Plan – Key 9025 – October 2007 in the amount of $4,036.55.
c) Huetter Corridor Study – Key 9170 – September and October 2007 in the amount of $10,377.14.
d) SH 97 Study – Key 9770 – September and October 2007 in the amount of $3,254.42.

The motion was seconded by Mr. James Mangan and unanimously approved.

e) Election of Officers for 2008

Board Chair Lynn Humphreys opened the floor for nominations.

Ms. Dixie Reid moved that Lynn Humphreys continue in his position as Chair of the KMPO Board for 2008. The motion was seconded by Mr. Rick Currie and approved unanimously.

Ms. Dixie Reid moved that Clay Larkin continue in his position as Vice Chair of the KMPO Board for 2008. The motion was seconded by Mr. Marv Lekstrum and approved unanimously.

5. Public Transportation Reports.

a) Status Report on Citylink Service

Mr. Alan Eirls, Citylink Transportation Manager, passed out the monthly Citylink report to the Board and mentioned that they started their new schedules on November 19th and their overall numbers are only down under 1300 but was expected due to the new schedule. He reported that the ridership numbers from November last year to November of this year total 227,431.

b) Status Report on KATS Service

There was no representation by KATS at this meeting.

c) Nancy DiGiamaarco, Silverwood Service Opportunity

Ms. Nancy DiGiamaarco gave an update of their need for bus transportation service for the young staff that are not able to drive to work at the Theme Park. She asked the Board to consider adding a bus link in the summertime to accommodate the young staff at Silverwood. Ms. Dixie Reid asked if Silverwood would contribute some funding to help make this happen and does Citylink have enough buses to run this route. Chair Lynn Humphreys suggested having Citylink and Silverwood meet to discuss the details of this service opportunity.

6. Director's Report

Mr. Miles introduced Mr. Matt Stoll, Executive Director of Compass, Community Planning Association of Southwest Idaho. He is part of a group working in the Boise area on some local option financing for transportation related improvements and Mr. Stoll presented the proposal to the KMPO Board. Mr. Stoll handed out information to the Board and explained his role in introducing legislation to fund public transportation utilizing local option sales tax.

There was a short question and answer period by the Board members on this matter.

Mr. Miles also introduced Mr. Randy Kyrias the Public Transportation Administrator for the Idaho Transportation Department in Boise. Mr. Kyrias was on a visit to attend the meeting and meet the members of the Board.

7. KCATT Recommendations – no recommendations were given.

8. Other Business.

a) Status Report on SH-97 Corridor Study

Ms. Christine Fueston from Ruen-Yeager gave an update of SH-97 Corridor Study and stated they are in the process of developing presentation boards and putting together recommendations from various meetings to present to the public. These items will show potential roadway improvements such as spot improvements, edge barriers, and slow vehicle pullouts. A preliminary environmental scan for the corridor is also underway. Once the various suggested improvements have been analyzed and looked at for practical capacity of the roadway, the information will go back out to the public for their input, along with information from the preliminary environmental scan.

9. Board Member Items.

Ms. Dixie Reid stated that it was a pleasure to serve on this Board and appreciated the friendships developed and hard work serving on the KMPO Board.

Mr. Clay Larkin mentioned his concern with the Metropolitan Transportation Plan (MTP) and the data that it entails. He stated that the next time a document with this information comes through that he would be able to have more time to go through it and give a briefing to his council of its content pertaining to the City of Post Falls.

Mr. Miles mentioned KCATT made a recommendation to the Board that the Metropolitan Transportation Plan (MTP) be updated annually, which will correct any errors found after it was adopted.

Mr. Humphreys also mentioned that without this document the projects that are included in it would not be qualified for funding.

Ms. Andrea Storjohann thanked Ms. Reid for being a leader in getting KMPO started.

Mr. Miles introduced Ms. Carole Richardson as a new employee for KMPO. She will be working on transportation-planning activities on behalf of KMPO.

Mr. Humphreys added his thanks to Ms. Reid for her service and time to KMPO and Kootenai County and announced that a cake was provided for all to enjoy on her behalf.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:45 pm.

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Jennifer Wash
Recording Secretary