MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
October 4, 2007
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Dixie Reid	City of Coeur d'Alene
Jimmie Dorsey	East Side Highway District
Marv Lekstrum	Lakes Highway District
Damon Allen	Idaho Transportation Department
Rick Currie	Kootenai County
James Mangan	Worley Highway District

Board Members Absent:

Anson Gable	City of Hayden
Brian Steele	City of Rathdrum
Norma Peone	Coeur d'Alene Tribe

Staff Present:
Glenn Miles, Executive Director
Jennifer Wash, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of September Meeting Minutes.

Ms. Dixie Reid made a motion to approve the September 6, 2007 meeting minutes. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.

3. Public Comments – No public comments were given.

4. Administrative Matters – Glenn Miles

a) KMPO Vouchers – August 2007

Mr. Clay Larkin made a motion to approve the payment of the August 2007 KMPO Vouchers in the amount of $4,039.52. The motion was seconded by Mr. Jimmie Dorsey and unanimously approved.

b) KCATT Transportation Plan – Key 9025 – August 2007

Mr. Clay Larkin made a motion to approve the payment of the August 2007 KCATT Transportation Plan Vouchers in the amount of $4,802.01. The motion was seconded by Mr. Jimmie Dorsey and unanimously approved.

c) Huetter Corridor Study – Key 9170 – August 2007

Mr. Clay Larkin made a motion to approve the payment of the August 2007 Huetter Corridor Study Vouchers in the amount of $784.15. The motion was seconded by Mr. Jimmie Dorsey and unanimously approved.

d) S.H. 97 Study – Key 9770 – August 2007

Mr. Clay Larkin made a motion to approve the payment of the July 2007 S.H. 97 Study Vouchers in the amount of $8,025.53. The motion was seconded by Mr. Jimmie Dorsey and unanimously approved.

5. Public Transportation Reports.

a) Status Report on Citylink Service

Mr. Alan Eirls, Citylink Transportation Manager, passed out the monthly Citylink report to the Board for their review and reported on ridership for the month of September. There was a decline in ridership of about 1400 due to students going back to school. Mr. Eirls reported of no accidents or major incidents, but had one complaint about speed, sound, and frequency of buses stopping on Foster Street. Mr. Eirls also mentioned that Citylink will be acquiring 2 new buses that will have hydraulic lifts which will provide better service and require less maintenance.

b) Status Report on KATS Service

Ms. Helen Stephens passed out the KATS-Link report for the month of September and gave an update of ridership. She reported of no accidents or major incidents and only one complaint.

6. Director's Report

Mr. Glenn Miles announced that KMPO received a letter from the KMPO Attorney, Freeman Duncan announcing that he is retiring after 35 years of practice.

Mr. Miles also mentioned in regards to Bridging the Valley that he is tentatively scheduled to give a presentation before the ITD Board in Boise on October 24th to discuss the local match requirements for both the Rathdrum Main Street Extension and the Prairie Avenue Interchange.

7. KCATT Recommendations –

Mr. Miles stated that he spoke with Mr. Kelly Brownsberger, KCATT Chair, who asked Mr. Miles to advise the Board that a motion had been made at the last KCATT meeting to wait for an additional month before recommending the Metropolitan Transportation Plan be forwarded to the Board. Since that time, due to time constraints for Transportation Improvement Program funding, Mr. Brownsberger has polled the KCATT members and they are now in agreement and it is their recommendation to forward the Transportation Plan to the Board for adoption at today's meeting.

8. Other Business

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a) Metropolitan Transportation Plan Draft

The Metropolitan Transportation Plan (MTP) Final Draft was handed out to the Board. Mr. Miles explained the purpose of the MTP. He recommended to KCATT that this would be updated every year and the plan can be amended at any time.

Ms. Dixie Reid made a motion to adopt the Kootenai County Metropolitan Plan for years 2007-2030. Mr. Dorsey seconded the motion, which was unanimously approved.

b) SH-97 Focus Group Results

Ms. Christine Fueston from Ruen-Yeager gave a review of the recent focus group results. She stated that the group consisted of 25 people of all ages and the first meeting was held at the end of August. This group will meet again at the end of the study for another opportunity for public input to see the improvements that Ruen-Yeager suggested as well as any other suggestions that were not thought of at this time. Ms. Fueston gave a detailed review from the focus group and how the group responded to the questions provided. She stated that they will convene this group at the end of the study with recommendations for both funding and improvements and then take it to the public prior to coming back to the KMPO Board.

Ms. Reid stated that she felt the report was very well done, easy to read, and easy to understand. She thanked Christine for her work on this.

c) 2008 Unified Planning Work Program

Mr. Miles presented the 2008 Unified Planning Work Program. He summarized the budget and projects that will be targeted to finish this upcoming year.

Ms. Dixie Reid made a motion to approve the 2008 Unified Planning Work Program. Mr. James Mangan seconded the motion, which was unanimously approved.

d) Scope of Work for U.S. 95 Access Study

Mr. Miles explained the Scope of Work for U.S. 95 Access Study that came out of discussions with the Board regarding the process in which the student chapter of the Institute of Transportation Engineers at the University of Idaho are helping. The Scope of Work demonstrates what is mutually beneficial for both the students and the KMPO. He stated the students have committed 1000 hours of time to this study and hope to have it complete by February. Ms. Dixie Reid suggested having business owners be interviewed about the median closures making them part of the input of the study as well making them part of the solution.

9. Board Member Items.

Mr. Larkin mentioned the Idaho Transportation Summit will be held in Boise on October 16th. He stated that he emailed the directors of the ITD Board suggesting the presentation be brought to the KMPO Board.

Ms. Dixie Reid handed out a memo stating Coeur d'Alene's position on the gas tax and how important it is that all the jurisdictions be united in what they are asking the legislature for.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:20 pm.

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Jennifer Wash
Recording Secretary