MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
September 6, 2007
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Clay Larkin, Vice Chair	City of Post Falls
Dixie Reid	City of Coeur d'Alene
Jimmie Dorsey	East Side Highway District
Mark Soderling	Lakes Highway District
Damon Allen	Idaho Transportation Department
Anson Gable	City of Hayden
Rick Currie	Kootenai County

Board Members Absent:

James Mangan	Worley Highway District
Brian Steele	City of Rathdrum
Norma Peone	Coeur d'Alene Tribe

Staff Present:
Glenn Miles, Executive Director
Jennifer Wash, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of August Meeting Minutes.

Ms. Dixie Reid made a motion to approve the August 2, 2007 meeting minutes. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.

3. Public Comments –

4. Administrative Matters – Glenn Miles

a) KMPO Vouchers – July 2007

Ms. Dixie Reid made a motion to approve the payment of the July 2007 KMPO Vouchers in the amount of $22,025.64. The motion was seconded by Mr. Clay Larkin and unanimously approved.

b) KCATT Transportation Plan – Key 9025 – July 2007

Ms. Dixie Reid made a motion to approve the payment of the July 2007 KCATT Transportation Plan Vouchers in the amount of $2,760.55. The motion was seconded by Mr. Clay Larkin and unanimously approved.

c) Huetter Corridor Study – Key 9170 – July 2007

Ms. Dixie Reid made a motion to approve the payment of the July 2007 Huetter Corridor Study Vouchers in the amount of $3,398.60. The motion was seconded by Mr. Clay Larkin and unanimously approved.

d) S.H. 97 Study – Key 9770 – July 2007

Ms. Dixie Reid made a motion to approve the payment of the July 2007 S.H. 97 Study Vouchers in the amount of $8,113.78. The motion was seconded by Mr. Clay Larkin and unanimously approved.

5. Public Transportation Reports.

a) Status Report on Citylink Service

Mr. Alan Eirls, Citylink Transportation Manager, passed out the monthly Citylink report to the Board for their review and reported on ridership for the month of August. He stated that the bus system is growing and they are planning on ordering more buses once approved.

b) Status Report on KATS Service

Mr. Joe Crowe passed out the KATS-Link report for the month of August and gave a review of their ridership.

6. Director's Report

Mr. Glenn Miles, KMPO Executive Director, stated that due to the issues with Senator Craig the earmarked projects for Kootenai County under Senator Craig are seriously in jeopardy or gone.

Mr. Miles reported KMPO has hired Carol Richardson as a KMPO planner; she will start December 1st.

Mr. Miles also updated the Board on Highway 97 scope of work. A Focus Group was formulated by Robinson Research to acquire public opinion electronically. Mr. Miles explained the technique and procedure on how the focus group works. The results from the questions given and the outcome will be presented next month to KCATT and the Board.

7. KCATT Recommendations – Vice Chair of KCATT, Jeff Zaugg recommended to the Board the Transportation Improvement Program be adopted as it is presented today.

8. Other Business

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a) Metropolitan Transportation Plan Draft

The Metropolitan Transportation Plan (MTP) Final Draft was handed out to the Board, but with the recent changes made by the City of Hayden which had not been incorporated into the document the Board decided to bring this document back for approval next month.

b) 2008-2012 Transportation Improvement Program

The final draft of the Transportation Improvement Program was distributed to the KMPO Board for their review.

Ms. Dixie Reid made a motion to approve the 2008-2012 Transportation Improvement Program. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.

c) Kootenai Public Involvement Policy

The Kootenai Public Involvement Policy was presented to the Board for their review.

Mr. Jimmie Dorsey made a motion to approve the Kootenai Public Involvement Policy. Mr. Mark Soderling seconded the motion, which was unanimously approved.

d) U.S. 95 Access Study

Mr. Miles reminded the Board that they committed to the ITD Board to work on an Access Study Analysis of U.S. 95 from I-90 up through Wyoming/Ohio Match. The student chapter of ITE of the University of Idaho is looking at trying to do a project under the guidance of Dr. Dickson, Traffic Engineering professor. Mr. Miles thought that this would be a good opportunity to involve the ITE Student Chapter to test various traffic

signal timing options and the access open/closer options using a VISSIM Model program.

The Board commented on behalf of the idea and agreed to have this move forward with using Students from the University of Idaho to help with the U.S. 95 Access Study.

e) 2008 Unified Planning Work Program

Mr. Miles stated the Unified Planning Work program that shows the Scope of Work for the upcoming year is in progress and will be presented to the Board next month.

9. Board Member Items.

Mr. Clay Larkin mentioned he had an opportunity to talk with ITD a few weeks ago about how they can help Kootenai County. He talked about the gas tax increase and hopes that the 5-cent increase would be allotted to transportation needs. Discussion addressed the fuel tax need for this area as well as the need for local jurisdictions to be aware and to educate area legislatures of the transportation needs in Kootenai County.

Mr. Larkin also mentioned that this month marks KMPO's 5th Anniversary.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:00 pm.

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Jennifer Wash
Recording Secretary