MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
May 3, 2007
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

Lynn Humphreys, Chair	Post Falls Highway District
Dixie Reid	City of Coeur d'Alene
Jimmie Dorsey	East Side Highway District
Mark Soderling	Lakes Highway District
James Mangan	Worley Highway District
Anson Gable	City of Hayden
Andrea Storjohann	Idaho Transportation Department
Rick Currie	Kootenai County

Board Members Absent:

Clay Larkin, Vice Chair	City of Post Falls
Brian Steele	City of Rathdrum
Norma Peone	Coeur d'Alene Tribe

Staff Present:
Glenn Miles, Executive Director
Jennifer Wash, Administrative Assistant

1. Call to Order.

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair, Lynn Humphreys at 1:30 pm.

2. Approval of April Meeting Minutes.

Ms. Andrea Storjohann made a motion to approve the April 5, 2007 meeting minutes. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.

3. Public Comments – There were no public comments.

4. Administrative Matters – Glenn Miles

a) KMPO Vouchers – March 2007

Mr. Mark Soderling made a motion to approve the payment of the March 2007 KMPO Vouchers in the amount of $28,817.62. The motion was seconded by Ms. Dixie and unanimously approved.

b) S.H. 97 Study Key 9770 – February and March 2007

Mr. Mark Soderling made a motion to approve the payment of the February and March 2007 SH 97 Study Key 9770 Vouchers in the amount of $5,114.20. The motion was seconded by Ms. Dixie Reid and unanimously approved.

5. Public Transportation Report.

a) Status Report on Citylink Service

Mr. Alan Eirls, Citylink Transportation Manager, passed out the monthly Citylink report to the Board for their review and reported on ridership for the month of April. Ridership was down a bit in most areas, but there was an increase in ridership in Coeur d'Alene, which they were very pleased with. He stated that they have hired 2 new drivers and he has scheduled a meeting with the City Council in Coeur d'Alene on the 15th of May to give them a presentation of Citylink.

Mr. Bill Spencer introduced Mr. Bob Spaulding, Grant Writer with the Tribe. Mr. Spaulding stated that the Tribe is applying for a FTA Grant to build a bus maintenance facility for Citylink and asked for support letters from the Board. This grant is going through ITD in Boise and he hopes to receive some support from them on the evaluation process. Ms. Reid suggested calling the City of Coeur d'Alene about USDA Grant money that may be available for this facility as well.

b) Status Report on KATS Service

Ms. Helen Stephens presented the KATS report and gave an update for the month of April. Overall they were down in ridership for this month but reported that there were no accidents or incidents. Mr. Currie requested more of a breakdown in the general section on the chart.

Mr. John Austin reported about a procedural item and also thanked Mr. Miles for the Human Services Transportation Plan project that has been developed over the past month.

6. Director's Report

Mr. Glenn Miles, KMPO Executive Director, reported that KMPO has taken the Human Services Transportation Plan to KCATT and will be getting a recommendation from them at the next Board meeting. Federal Transit Administration has also notified KMPO that KMPO has been identified as one of the top twenty MPO areas on collaborating and coordinating between local jurisdictions and public transit providers.

Mr. Miles stated that last week he went to Washington D.C. with the Regional Chamber Alliance to talk about different issues going on in this area. This year 49 business people from this area went to D.C. some of them from the Coeur d'Alene Chamber. He stated that he met with a group called Coalition for America's Gateway and Trade Corridors and they may showcase this region in their newsletter on how KMPO is trying to create an inland hub for this area. Mr. Miles also reported that he met with the Assistant Secretary of Transportation, the Congressional Delegation for both Idaho and Washington, and other Senators for this region during his time in D.C. and it was stressed to him the importance of having a Metropolitan Transportation Plan (MTP) implemented for this region for funding purposes. The draft of the MTP will be introduced to the Board next month for a July adoption.

7. KCATT Recommendations

No KCATT recommendations were made at this time.

8. Other Business

a) S.H. 97 Corridor Study Update

Ms. Staci Lehman updated the Board that additional public comments from the meeting that was held in April have been compiled and they have categorized them into themes. The themes were: no more development and/or traffic on SH 97, seek other alternatives to transportation improvement such as Burma Road improvement, floating bridge, possible water taxis and or limit pedestrian/bicycle traffic. Minor road improvements are needed such as striping, guardrail, concrete barriers, widen shoulders and study should address the Kootenai County Update Comprehensive Plan. Most people expressed that they would like to maintain SH 97 scenic byway status. She stated that KMPO's new planner, Ms. Deborah Napier, has been entering the new maximum capacity numbers into the Model. Ms. Lehman also reported that the next Strategic Advisory Committee (SAC) meeting has been delayed until mid-May.

b) EV / WRP Scoping Results

Ms. Lehman updated the Board on the East Valley/West Rathdrum Prairie public meeting, which was held April 11. There was a low public turn out, but some emails with concerns and comments have come in. Some of the themes were: linking Spokane to Post Falls with transit service, improving access between Spokane Street

and Highway 41 and across 1-90 between the same two points being a priority, worry about the on and off ramps between Liberty Lake and Post Falls failing once development of Cabalas is open, and several comments about the truck scale being poorly placed. Land use development documents were sent out to Washington jurisdictions to look over and update and then next week they will be sent to Idaho jurisdictions.

There was some discussion on port of entries and truck scales amongst the Board members.

c) KMPO Construction Map Complete

The construction maps have been printed and folded and were passed out at the KCATT meeting to all the jurisdictions. Ms. Jenny Wash stated that anyone who has not received any maps to let her know and she will provide them. There was one error caught after printing was complete. Lakes Highway District was typeset as Lake Side Highway District in one spot on the map.

9. Board Member Items.

No Board member items were presented at this time.

10. Adjournment.

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:10 pm.

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Jennifer Wash
Recording Secretary