# MEETING MINUTES

Kootenai Metropolitan Planning Organization
Policy Board Meeting
April 5, 2007
Idaho Transportation Department District 1 Headquarters
Coeur d'Alene, Idaho

Board Members in Attendance:

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| Clay Larkin, Vice Chair | City of Post Falls |
| Bob Wilbur (Alternate) | Post Falls Highway District |
| Dixie Reid | City of Coeur d'Alene |
| Jimmie Dorsey | East Side Highway District |
| Dean Primmer (Alternate) | Lakes Highway District |
| James Mangan | Worley Highway District |
| Anson Gable | City of Hayden |

Board Members Absent:

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| Lynn Humphreys, Chair | Post Falls Highway District |
| Mark Soderling | Lakes Highway District |
| Andrea Storjohann | Idaho Transportation Department |
| Brian Steele | City of Rathdrum |
| Rick Currie | Kootenai County |
| Norma Peone | Coeur d'Alene Tribe |

Staff Present:
Glenn Miles, Executive Director
Jennifer Wash, Administrative Assistant

**1. Call to Order.**

The meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice Chair, Mayor Clay Larkin at 1:30 pm.

**2. Approval of March Meeting Minutes.**

**Ms. Dixie Reid made a motion to approve the March 1, 2007 meeting minutes. Mr. Jimmie Dorsey seconded the motion, which was unanimously approved.**

**3. Public Comments –** There were no public comments.

**4. Administrative Matters – Glenn Miles**

**a) KMPO Vouchers – February 2007**

**Mr. Jimmie Dorsey made a motion to approve the payment of the February 2007 KMPO Vouchers in the amount of $18,559.63. The motion was seconded by Mr. James Mangan and unanimously approved.**

**5. Public Transportation Report.**

**a) Status Report on Citylink Service**

Mr. Alan Eirls passed out the monthly Citylink report to the Board for their review and reported on ridership for the month of March. The ridership numbers have increased 33 percent from last year in March. Mr. Eirls asked the Board to thank the engineers of each jurisdiction for their efforts in placing signs for Citylink around the area. Mr. Bill Spencer announced that Phase II, the extension, is set for the fall and the preliminary work for this will start at the end of April or the first part of May. Steve Earl a consultant from Missoula will be here to do a site visit and help with routing. Mr. Spencer also thanked John Austin and the Kootenai County Commissioners for working with Citylink on the new budget.

Mr. Clay Larkin asked if it was possible for the bus schedules to be available on their website. Mr. Alan Eirls stated that they are working to consolidate the schedule into one document making it easier for riders to use. Once this is complete it will be available on Citylink's website as well as the Cities websites. Ms. Dixie Reid state that she would like Citylink to come to their city council meeting and give a presentation of the updates of Citylink and the bus routes. The City of Post Falls and Hayden would also like to be updated on Citylink at their city council meetings.

Ms. Dixie Reid reported that the City of Coeur d'Alene is working on a program with the Tribe that entails permanent bus stops that Kootenai Family Alliance will provide artwork for. The City and the Tribe are now working through the process seeing where best to put the bus stops, right of way issues, handicap issues, etc.

**b) Status Report on KATS Service**

Mr. Joe Crowe presented the KATS report and gave an update for the month of March compared to the following year. Their ridership has increased a great deal as well. Mr. John Austin presented a final budget to the Board and is requesting a motion to approve the FTA 5307 Budget for year 2007-08.

**Ms. Dixie Reid made a motion to approve the FTA 5307 Budget for the year 2007-2008. Mr. Jimmie Dorsey seconded the motion and was unanimously approved.**

## 6. Director's Report

Mr. Glenn Miles, KMPO Executive Director, indicated that STAR financing (sales tax anticipation revenue bill) has passed. The Board last month passed a motion approving the inclusion of Beck Road Interchange onto the Transportation Improvement Program subject to STAR Financing being approved and negotiation agreement with ITD. With that ITD is moving forward with putting Beck Road Interchange into preliminary engineering subject to negotiations.

Mr. Miles reported there was another resolution put forth on the transfer of surplus ITD right of way but the vote did not get out of the senate. Since then though Mr. Miles has received a call from some people that are interested in developing the property on Appleway. He met with two of the partners and it is his understanding that ITD and the City of Coeur d'Alene will be getting a letter to request consideration of a 99-year lease and as a part of the agreement a permanent park and ride would be constructed on the site.

Under SAFETEA-LU, which is the Federal Legislation that we are currently operating under, KMPO has to create a Human Services Transportation Plan. KMPO has already completed a Transportation Plan, which the Board adopted. Staci Lehman, SRTC Staff, has spent some time revamping the plan to meet the Federal Statutes. This document has been emailed out to all the human services public transportation providers in the area and has received their responses. This will be taken to the KCATT and KMPO Board at the next meetings.

Mr. Miles announced that KMPO is getting ready for the traffic counting program and there are some challenges in Kootenai County this year to do traffic counts with Atlas, Government Way, and Ramsey, etc. that are under construction. He states if we can get some counts, KMPO wants to use the information to keep updated on where the traffic and the amount of increases are going so that all jurisdictions are using the best available information.

Lastly, Mr. Miles reported, as part of an arrangement that KMPO is promoting, there are several projects on the state line that are occurring in both Washington and Idaho. KMPO is proposing a traffic study that would run from Sullivan Road in Spokane to Highway 41 in Kootenai County and evaluate the transportation as a geographic area rather than model two individual counties. He announced there was a recent scoping meeting that involved City of Post Falls, Post Falls Highway District, ITD and Spokane County. A public scoping Open House will be April 11th in Spokane County to talk about these projects and then an open house in Kootenai County will be planned as well.

Mr. Larkin agreed that the two counties meeting and working together to discuss projects would be beneficial to this region.

**Mr. Bob Wilbur made a motion to approve the East Valley / West Rathdrum Prairie (EV/WRP) Transportation Study. Ms. Dixie Reid seconded the motion and was unanimously approved.**

## 7. KCATT Recommendations

No KCATT recommendations were made at this time.

## 8. Other Business

### a) S.H. 97 Corridor Study Update

Mr. Miles reported that KMPO sent out 2,331 surveys, which was requested by the Strategic Advisory Committee and confirmed by the Board, to the property owners according to the census record and they have since received over 500 responses. There were a full range of ideas and opinions and Mr. Miles stated that the open house went well. Maps and other materials were available to show U.S. 97 data and response compilation from the survey. Mr. Miles discussed the comments and policy issues that will be needed to be included in the study.

### b) KMPO Construction Map Update

There was a change in printers due to the overrun of costs so it was decided to have the map created by KMPO staff and printed locally to save on costs. Jenny Wash, KMPO staff, stated that the completion date is still set for mid April if all goes well with proofing. The maps were presented to the Board to view and to make comments.

## 9. Board Member Items.

Vice Chair Mayor Larkin read an email from Federal Highway Administration (FHWA) pertaining to a rescission order that could jeopardize federal money that funds crucial programs such as trails, bike lanes, pedestrian facilities, bridge repair, congestion mitigation, CMAQ and other progressive transportation programs and stated his concern of how the transportation budget will be affected.

Mr. Miles clarified that the transportation enhancement projects should not be affected by this rescission. There is a difference between what is authorized by the law, what is appropriated, and that which congress actually gives the States on an annual basis. The annual allocation is referred to as obligation authority. The rescission amount is based on the appropriation bill cancelling funding for un-obligated balances. Some states have been able to use the difference between the appropriation amount and the obligation authority to offset the rescission. Since jurisdictions in Kootenai County have done a good job advancing projects, funding that might have been used to address the rescission has already been spent on construction projects already obligated.

Mr. Miles met with Dalton Gardens on their Hanley Road project. Their budget and project are not balancing well and he recommended having them look at doing a value engineering study on this project.

**10. Adjournment.**

There being no further business before the Kootenai Metropolitan Planning Organization Policy Board, the meeting was adjourned at 2:20 pm.

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Jennifer Wash
Recording Secretary