

## MEETING MINUTES

### Kootenai Metropolitan Planning Organization

#### Regular Board Meeting

July 9, 2026

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor

408 N. Spokane Street, Post Falls, Idaho

#### Board Members in Attendance:

|                               |                         |
|-------------------------------|-------------------------|
| Bruce Mattare, Chairman       | Kootenai County         |
| Phil Cooper                   | Worley Highway District |
| Ryan Hawkins                  | ITD                     |
| Jim Kackman                   | Coeur d'Alene Tribe     |
| Dan Gookin                    | City of Coeur d'Alene   |
| John Hodgkins                 | City of Rathdrum        |
| Randy Westlund, Vice Chairman | City of Post Falls      |

#### Board Members Absent:

|                    |                             |
|--------------------|-----------------------------|
| Jeff Tyler         | Post Falls Highway District |
| Tom Shafer         | City of Hayden              |
| Graham Christensen | East Side Highway District  |
| Steve Adams        | Lakes Highway District      |

#### Staff Present:

|              |                            |
|--------------|----------------------------|
| Glenn Miles  | Executive Director         |
| Ali Marienau | Sr. Transportation Planner |
| Jess Eliason | Office Administrator       |

#### Attendees:

|                   |               |
|-------------------|---------------|
| Terry Werner      | LHTAC         |
| Michael Lenz      | PFHD          |
| Donna Montgomery  | LHD           |
| Monty Montgomery  | Citizen       |
| Terry Wilson      | ITD           |
| Carrie Ann Hewitt | ITD           |
| Marc Kilmer       | Senator Risch |
| Ryan Hawkins      | ITD           |
| Chris Bosley      | CDA           |
| Robert Beachler   | ITD           |
| Chad Ingle        | KCPT          |
| Cameron Waite     | HDR           |

#### 1. Call to Order – Bruce Mattare, Chairman

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Bruce Mattare at 1:30 p.m.

#### 2. Changes to the Agenda and Declarations of Conflicts of Interest

Chair Mattare called for any changes to the agenda or declarations of conflicts of interest. Hearing none, the meeting proceeded as scheduled.

#### 3. Approval of Meeting Minutes – Action Items

##### a. Approval of June 11, 2026 Meeting Minutes

There being no discussion, Mr. Randy Westlund moved to approve the June 11, 2026, KMPO Policy Board meeting minutes as presented. Mr. Jim Kackman seconded the motion. The motion carried unanimously.

##### 4. Public Comments (limited to 3 minutes per person) – None.

## **5. KCATT Recap & Recommendations-Chris Bosley**

**a.** Mr. Bosley reported that construction on I-90 from Coeur d'Alene to Post Falls, including the State Highway 41 interchange, was progressing and causing temporary traffic impacts. He also provided updates on the Prairie Trail crossing, Kootenai County's Comprehensive Plan, the Associated Highway District Standards update, and upcoming chip-seal projects. Mr. Bosley concluded by thanking Executive Director Miles for his dedicated service and congratulating him on his accomplishments.

### **b. Recommendations:**

#### **I. Section 5310 Small Urban Project Application**

Mr. Chris Bosley recommended that the KMPO Board use the available funding from the FTA Section 5310 grant to sustain Kootenai County's Ring-A-Ride program.

**Mr. Jim Kackman moved to approve Section 5310 Small Urban Project Application. Mr. Randy Westlund seconded the motion. The motion carried unanimously.**

## **6. Administrative Matters**

### **a. June 2026 KMPO Expenditures**

Executive Director Glenn Miles reported that KMPO incurred routine expenditures for June 2026.

**Mr. Randy Westlund moved to approve the June 2026 expenditures as presented. Mr. Dan Gookin seconded the motion. The motion carried unanimously.**

### **b. KMPO 2026-2032 Transportation Improvement Program (TIP) Amendment Requests:**

#### **I. Amendment #9 ITD requests to increase funds for KN 23403 FY26 KMPO Metro Planning, Kootenai County.**

Executive Director Miles explained that Administrative Modification #9 updated the funding level in the Unified Planning Work Program (UPWP) for the current fiscal year to reflect the Federal Transit Administration (FTA) Section 5303 funds received. He noted that an additional approximately \$20,000 was appropriated when Congress approved the final federal budget.

#### **II. Amendment #10 ITD requests to increase for KN 20442 and KN 21939 in Kootenai County.**

Executive Director Miles explained that Administrative Modification #10 included a request to add \$3,000,000 to the Safety and Traffic Operations project to support construction activities, increasing the project's total lifetime cost to \$114,683,000.

He reported that the State Highway 53, Washington State Line to Hauser Lake Road project, included a requested increase of \$284,503 for engineering activities, bringing the project's total lifetime cost to \$16,686,000.

### **c. Employment Contract**

**Mr. Randy Westlund moved to approve the employment contract for Ali Marienau as the executive director. Mr. Jim Kackman seconded the motion. The motion carried unanimously.**

## **7. Other Business**

### **a. Draft FY 2027 Unified Planning Work Program**

Transportation Planner Ali Marienau reported that KMPO, in coordination with local agencies, was preparing the FY 2027 Unified Planning Work Program (UPWP), which outlined federally funded transportation planning activities for the

upcoming fiscal year. She noted that the draft UPWP would be reviewed by KCATT before being presented to the KMPO Board for consideration in August.

**b. Draft KMPO 2027-2033 Transportation Improvement Program (TIP)**

Transportation Planner Ali Marienau presented the draft FY 2027–2033 Transportation Improvement Program (TIP), a seven-year program identifying highway, transit, and non-motorized transportation projects within the KMPO planning area. She reported that the program included approximately \$40 million in projects for FY 2027 and \$22 million for FY 2028, with reduced funding in later years due to decreased Idaho Transportation Department (ITD) funding. She noted that the draft TIP would be updated, released for a 30-day public comment period, and presented to KCATT and the KMPO Board following a public open house on July 23.

**c. Rathdrum Prairie Area Transportation Study Update**

Mr. Cameron Waite of HDR presented an overview of the Rathdrum Prairie Area Transportation Study, including the study's purpose, existing conditions, and ongoing planning efforts.

**8. Public Transportation (Informational Items Provided to KMPO)**

*KMPO is not the Designated Recipient of FTA Funding for the provision of transit service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d'Alene Tribe.*

**a. Kootenai County Transit Report**

Mr. Ingle reported that shuttle transportation would be provided for the upcoming Post Falls Festival. He noted that the shuttle service had been a great success in previous years and that they were pleased to continue providing this service.

**b. Coeur d'Alene Tribe Rural Transit Report**

Mr. Ingle mentioned that KCPT was continuing recruiting drivers for the shuttle service.

**9. Director's Report**

Executive Director Miles expressed his appreciation for the opportunity to serve KMPO and stated his confidence that Ms. Ali Marienau would do an excellent job as the incoming Executive Director.

**10. Board Member Comments**

Board members expressed their sincere appreciation to Executive Director Miles for his dedicated service, leadership, and many contributions to KMPO over the past 20 years. They recognized his accomplishments, the significant improvements he made to the organization, and thanked him for his years of commitment and service.

**11. Next Meeting – August 13th, 2026**

**12. Adjournment**

There being no further business, Chair Mattare adjourned the regular meeting of the Kootenai Metropolitan Planning Organization (KMPO) Policy Board at 2:11 p.m.

Signature on File

Jess Eliason

Recording Secretary

