City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting
December 11th, 2025 1:30 pm
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

1. **Call to Order – Graham Christensen, Chair**
2. **Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
3. **Approval Meeting Minutes – Action Items**
   a. Approval of November 20th, 2025 Meeting Minutes
4. **Public Comments** (limited to 3 minutes per person)
5. **KCATT Recap & Recommendations**
   a. November 2025 KCATT Meeting Recap
   b. Recommendation for 2026 KMPO/KCATT Meeting Calendar
6. **Administrative Matters**
   a. November 2025 KMPO Expenditures – **Action Item**
   b. December 2025 Financial Snapshot - Informational
   c. 2026 KMPO Board/KCATT Meeting Dates- **Action Item**
   d. KMPO 2025-2031 Transportation Improvement Program (TIP) Amendment Requests: Notification
      i. 2025-2031 KMPO TIP Amendment # 17--ITD request to modify KN24162 SH-53 – N Bruss to Milepost 8.3. This amendment to KN 24162 Increases PC by $895,000 in FY 2026.
7. **Other Business**
   a. **Election of 2026 KMPO Board Officers**
8. **Public Transportation (Informational Items Provided to KMPO) - Informational**
   KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.
   a. Kootenai County Transit Report – Kootenai County Public Transportation
   b. Coeur d'Alene Tribe Rural Transit Report
9. **Director's Report** (written report included in Board packet)
10. **Board Member Comments**
11. **Next Meeting – January 8th, 2026**
12. **Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION
250 Northwest Blvd, Suite 209 Coeur d' Alene, ID 83814
1-208-930-4164 Website: www.kmpo.net

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
December 11th, 2025
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Jeff Tyler	Post Falls Highway District
Tom Shafer	City of Hayden
Randy Westlund	City of Post Falls
Steve Adams	Lakes Highway District
Graham Christensen, Chairman	East Side Highway District
Bruce Mattare, Vice Chairman	Kootenai County
John Hodgkins	City of Rathdrum
Corrine Johnson (Proxy)	Worley Highway District
Dan Gookin	City of Coeur d'Alene
Justin Wuest (Proxy)	ITD

Board Members Absent:

Jim Kackman	Coeur d'Alene Tribe

Staff Present:

Glenn Miles	Executive Director
Kate Williams	Administrator

Attendees:

Terry Werner	Citizen
Shirly Wentland	ITD
Robert Beachler	ITD
Eric Shanley	Lakes Highway District
Donna Montgomery	Citizen
Monty Montgomery	Citizen

1. Call to Order – Graham Christensen, Chairman
The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Graham Christensen at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest
Mr. Graham Christensen called for any changes to the agenda or conflicts of interest. Hearing none, the meeting proceeded as planned.

3. Approval Meeting Minutes – Action Items

a. Approval of November 20th 2025 Meeting Minutes

Bruce Mattare, motioned to approve the November 20th KMPO Board Meeting minutes as presented. Mr. Steve Adams, seconded the motion, which passed unanimously.

4. Public Comments (limited to 3 minutes)
No Public comments were made.

5. KCATT Recap & Recommendations-Robert Palus

a. Mr. Palus reported on the November 25th, 2025 KCATT meeting. He reported that ITD gave an update on various construction projects happening in Kootenai County, including the I-90/SH-41 Interchange project. The westbound off-ramp was opened, while construction continues. On I-90, SH-41 to US-95, they are continuing clearing efforts and working on MSE walls and utility relocation. The Pleasant View/SH-53 interchange is scheduled to open in the summer of 2026, with full contract completion scheduled for April of 2027. The SH-54 project, SH 41 to Greystone Road, has the first two miles of the corridor done, with the final lift of asphalt still needed. Lakes Highway District reported they had their transportation plan open house on October 14, which was well attended. Post Falls Highway District and Lakes Highway District will be working on a joint project to do an overlay on Prairie Ave., from US-95 to Atlas Rd. in Spring 2026. LHD is working on a federal grant for the Spirit Lake Causeway bridge. Kootenai County updated KCATT on the Area of Impact agreements with the cities. City of Rathdrum reported their Main Street sidewalk and curb project is concluded for the season and will begin again next spring. Post Falls Highway District reported they opened bids on December 2nd for the Prairie Ave. Pedestrian Underpass, and the bid came in well under the engineers' estimate. PFHD partnered with LHD and installed a temporary signal at the intersection of Hayden Avenue and Meyer Road. Worley Highway District reported the Greensferry Rd. guardrail project is complete, and the Rockford Bay Road/Belgrove Creek structure replacement project is complete, as well. City of Post Falls reported that all major projects are wrapped up for the year, and in 2026, a deep sewer line will be going in on Chase Road at Fisher Avenue, as well as Seltice Way, between Chase Road and McGuire Road, with two years' worth of work anticipated. Post Falls will be presenting their transportation master plan to the city council at a workshop on December 16th. Ms. Ali Marienau, KMPO, reported she has submitted the updates for the Federal Functional Classification map to ITD for their review. She also reported that the Rathdrum Prairie Area Transportation Study has moved into level three analysis, with 4/5 recommended options. KMPO is working on a Metropolitan Transportation Plan update with 2050 being the forecast year. Ms. Marienau will be doing updates of land use projections with the local jurisdictions during this update. KCATT will hold a utility forum on December 18th at 9:30am at the CDA Public Library to discuss common goals, areas of challenge, etc. KCATT received a demonstration of a new traffic count tool by ITD, which is being rolled out for local jurisdictions to use. This will be Mr. Palus' last KMPO board meeting as chair, as KCATT will elect new officers at its December meeting.

b. Recommendation of 2026 KMPO/KCATT Meeting Dates
Mr. Palus reported that KCATT has reviewed the proposed meeting dates and their recommendation to the board is to adopt the calendar as presented.

6. Administrative Matters

a. November 2025 KMPO Expenditures – Action Item

Mr. Miles reported that KMPO had routine expenses for the month of November 2025, and that the bank statement has been reconciled. There were no questions on the expenses presented.

Mr. Jeff Tyler motioned to approve the expenses for November 2025, as presented. Mr. Randy Westlund seconded the motion, which passed unanimously.

b. December 2025 Financial Snapshot

Mr. Miles reported that KMPO is in good financial standing, with no major financial changes from November, as of December 2nd. KMPO Is in good financial position and on track with its budget.

c. 2026 KMPO Board/KCATT Meeting Dates- Action Item

There were no issues with the calendar as presented. Chairman Christensen made note that the January 2026 KMPO board meeting might be cancelled due to lack of business.

Mr. Bruce Mattare motioned to approve 2026 KMPO Board/KCATT Meeting Dates, as presented. Mr. Randy Westlund seconded the motion, which passed unanimously.

d. KMPO 2025-2031 Transportation Improvement Program (TIP) Amendment Requests: Notification

i. 2025-2031 KMPO TIP Amendment #17-ITD request to modify KN24162 SH-53 – N Bruss to Milepost 8.3. This amendment to KN 24162 Increases PC by $895,000 in FY 2026. Mr. Miles commented that this is a Highway Safety Improvement Project.

7. Other Business

a. Election of KMPO Board Officers

Chairman Graham Christensen has served as the KMPO board chair for two years and has completed his term. He asked for nominations for KMPO chair. **Mr. Dan Gookin made a motion to nominate Mr. Bruce Mattare as KMPO Chair. Mr. Steve Adams, seconded the motion. There were no other nominations made for KMPO Chair made, and the motion to elect Bruce Mattare as KMPO Chair passed unanimously.**

Chairman Christensen called for nomination for a KMPO Board Vice-Chair. Mr. **Bruce Mattare nominated Mr. Randy Westlund as Vice-Chair, which was seconded by Mr. John Hodgkins. There were no other nominations made for KMPO Vice-Chair, and the motion to elect Mr. Randy Westlund as KMPO Vice-Chair passed unanimously.**

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Mr. Chad Ingle reported on behalf of Kootenai County. He reported that Citylink North operations for fixed routes and paratransit totaled 10,752 trips in the month of November, which is a slight decrease year over year. He reported they are completing scheduled preventative maintenance inspections on all active vehicles to uphold FTA regulations. He reported they are working on updates to their Public Transportation Agency Safety Plan. He reported transit will be presenting to the Board of County Commissioners an application for ITD 5310, purchase of service funds, which go to support the Ring-a-Ride program, which serves seniors and individuals with disabilities that are outside of the paratransit area. The application is for $160,000 for 5310 grant funds, with a $40,000 in-kind match.

b. Coeur d'Alene Tribe Rural Transit Report

Mr. Ingle reported there was no update for the board at this time.

9. Director's Report

Mr. Miles reported board member Mr. Jim Kackman had called prior to the board meeting to excuse his absence today. He reported KMPO has received two requests for letters of support for local highway projects. Lakes Highway District's request is for the Causeway bridge in Spirit Lake, and one was for the City of Harrison to rebuild a street towards their marina. Mr. Miles reported that KMPO did sign letters to support those two projects. He reported KMPO attended their annual coordination meeting with ITD, where some successes were mentioned: the urban area boundary adjustments being completed; the Federal Functional Classification changes being submitted, with over 50 functional classification amendments to the map this year; 17 TIP amendments were issued during the year and all processed in a timely manner; and the 2026 TIP being submitted to ITD. The challenges identified were: KMPO/ITD keeping pace with development pressure on the regional transportation network, and staying on top of being able to incorporate those changes to the travel demand modeling. Another issue that was discussed is dealing with access control and maintaining corridor reliability. Some ideas were discussed by the group about how there could be improvement to the process of dealing with access, while maintaining our mobility on these corridors. Mr. Miles

reported that KMPO intends to have the metropolitan transportation plan updated by December of 2026. There were no questions from the board.

10. Board Member Comments
Mr. Dan Gookin wished the board Merry Christmas.

11. Next Meeting – January 8th, 2026

12. Adjournment
Chairman Graham Christensen motioned to adjourn the regular meeting of the Kootenai Metropolitan Planning Organization Policy Board on December 11th, 2025, and with no objections, the meeting was adjourned at 1:46 p.m.

Kate Williams *Signature on file*
Recording Secretary