



City of Coeur d'Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d'Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

December 11th, 2025 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Graham Christensen, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval Meeting Minutes – Action Items**
 - a. Approval of November 20th, 2025 Meeting Minutes
- 4. Public Comments** (limited to 3 minutes per person)
- 5. KCATT Recap & Recommendations**
 - a. November 2025 KCATT Meeting Recap
 - b. Recommendation for 2026 KMPO/KCATT Meeting Dates
- 6. Administrative Matters**
 - a. November 2025 KMPO Expenditures – **Action Item**
 - b. December 2025 Financial Snapshot - Informational
 - c. 2026 KMPO Board/KCATT Meeting Dates- **Action Item**
 - d. KMPO 2025-2031 Transportation Improvement Program (TIP) Amendment Requests: Notification
 - i. 2025-2031 KMPO TIP Amendment # 17-ITD request to modify KN24162 SH-53 – N Bruss to Milepost 8.3. This amendment to KN 24162 Increases PC by \$895,000 in FY 2026.
- 7. Other Business**
 - a. **Election of 2026 KMPO Board Officers**
- 8. Public Transportation (Informational Items Provided to KMPO) - Informational**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d'Alene Tribe.

 - a. Kootenai County Transit Report – Kootenai County Public Transportation
 - b. Coeur d'Alene Tribe Rural Transit Report
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – January 8th, 2026**
- 12. Adjournment**

For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act.

KOOTENAI METROPOLITAN PLANNING ORGANIZATION
250 Northwest Blvd, Suite 209 Coeur d'Alene, ID 83814
1-208-930-4164 Website: www.kmpo.net

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
November 20th, 2025
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

| | |
|------------------------------|-----------------------------|
| Jeff Tyler | Post Falls Highway District |
| Tom Shafer | City of Hayden |
| Randy Westlund | City of Post Falls |
| Steve Adams | Lakes Highway District |
| Graham Christensen, Chairman | East Side Highway District |
| Jim Kackman | Coeur d'Alene Tribe |
| John Hodgkins | City of Rathdrum |
| Phil Cooper | Worley Highway District |
| Dan Gookin | City of Coeur d'Alene |

Board Members Absent:

| | |
|------------------------------|-----------------|
| Damon Allen | ITD, District 1 |
| Bruce Mattare, Vice Chairman | Kootenai County |

Staff Present:

| | |
|---------------|------------------------|
| Glenn Miles | Executive Director |
| Ali Marienau | Transportation Planner |
| Kate Williams | Administrator |

Attendees:

| | |
|----------------------------|--------------------|
| Terry Werner | Citizen |
| Jerry Wilson | ITD |
| Robert Beachler | ITD |
| Robert Seale | City of Post Falls |
| Donna and Monty Montgomery | Citizens |

1. Call to Order – Graham Christensen, Chairman

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Graham Christensen at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

Mr. Graham Christensen called for any changes to the agenda or conflicts of interest. Hearing none, the meeting proceeded as planned.

3. Approval Meeting Minutes – Action Items

a. Approval of October 9th 2025 Meeting Minutes

Mr. Jim Kackman, motioned to approve the October 9th KMPO Board Meeting minutes as presented. Mr. Steve Adams, seconded the motion, which passed unanimously.

4. Public Comments (limited to 3 minutes)

No Public comments were made.

5. KCATT Recap & Recommendations

There was no October KCATT meeting; therefore, there was no report to present to the board.

6. Administrative Matters

a. October 2025 KMPO Expenditures – Action Item

Mr. Miles reported that KMPO had routine expenses for the month of October, along with some additional spending. KMPO paid for the annual INRIX subscription, in which half will be reimbursed by ITD.

Mr. Hodgkins asked if there was a price increase for INRIX from last year, and Mr. Miles reported there was about a 5% increase this year.

Mr. Jeff Tyler motioned to approve the expenses for October 2025, as presented. Mr. Randy Westlund seconded the motion, which passed unanimously.

b. November 2025 Financial Snapshot

Mr. Miles reported that KMPO is in good financial standing, with no major financial changes from October. He reported that all of the annual assessment letters that went out to the local jurisdictions have been paid at this time. The annual audit of KMPO finances is underway and should be completed by mid-December.

c. KMPO 2025-2031 Transportation Improvement Program (TIP) Amendment Requests: Notification

Mr. Miles reported that these are amendments to the 2025 program, even though the 2026 program has been adopted. This is because the TIP is converted to the STIP by the IT Board, and the STIP is still waiting approval from FHWA, which typically occurs in December.

i. 2025-2031 KMPO TIP Amendment #15 ITD request to increase KN 24398 Prairie Trail Underpass and KN 12310 Ramsey Road Extension

This amendment increases funding for KN 24398 in the amount of \$200,000 for Construction (CN) and KN 12310 in the amount of \$200,00 for Land Purchase (LP) using STBG Large Urban End of the Year programming funds. This funding is from FHWA FY 2025 Redistribution Funding provided to the Statewide balance. KN 24162 Increases \$150,000 for an environmental/cultural resource agreement, offset from the Statewide Balance

ii. 2025-2031 KMPO TIP Amendment #16 ITD request to increase CN in KN 24306 and add three additional projects KN 25010, KN 25017, KN 25018

This amendment increases funding for KN 24306 in the amount of \$2,816,685 for Construction (CN), KN 25010 in the amount of \$200,00 for Land Purchase (LP) using STBG Large Urban End of the Year programming funds. This funding is from FHWA FY 2025 Redistribution Funding provided to the Statewide balance. KN 24162 Increases \$150,000 for an environmental/cultural resource agreement, offset from the Statewide Balance

7. Other Business

There was no other business for the board to discuss at the November KMPO meeting.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Mr. Chad Ingle reported on behalf of Kootenai County. Citylink North had a 6% increase in ridership for fixed route services and a 5% increase for paratransit services for the month. Mr. Ingle reported they are working on their National Transit Database (NTD) information, which is done yearly and then uploaded to FTA. It is a repository for information about the agency's various financials, asset conditions, etc. The BoCC approved five ITD grants, and transit is working on their 531D program funds, which will go before the BoCC within the next few weeks for approval on the application.

Mr. Tom Shafer, city of Hayden, asked Mr. Ingle about how residents in Hayden might get information on bus routes and how to use the system of buses more efficiently. Mr. Ingle stated that anyone looking to use the

transit system can find a route tool on Google Maps or Apple Maps. He also stated that he can get some contact information to Mr. Shafer after the meeting to help connect him to someone at transit for help route planning.

b. Coeur d'Alene Tribe Rural Transit Report

Mr. Ingle reported on behalf of the tribe. He stated that they are working on updating their FTA grants and in the process of updating their NTD information, as well. He reported that operations are running smoothly.

9. Director's Report

Mr. Miles reported that KMPO is now in the 2026 Unified Planning Work Program, which began on October 1. He gave an update of the current projects that are both completed or going under construction in 2026. He reported that he attended an urban balancing meeting on November 6th in Boise and put in a request for additional funds for the Prairie Avenue project, from Meyer Rd. to SH-41, in the amount of \$450,000. The Rathdrum Prairie Area Transportation Study held an open house in September that was well attended. The US-95/I-90 Interchange project held an open house Tuesday night that was also well attended; the public comment period is open until December 5th. Mr. Miles reported that KMPO is having their annual financial audit done by Magnuson, McHugh, Dougherty, and it is well underway. On December 18th at the CDA public library, KCATT will hold a utility meeting for end of year discussion and collaboration for upcoming projects. He reported that KMPO will be closed on November 26th and 27th for Thanksgiving. Mr. Miles announced that KMPO officer elections will be held at the December board meeting.

Mr. Shafer asked Mr. Miles what the reception of the US-95 project was at the open house. Mr. Miles stated that he observed conversations happening and that he believes businesses and neighborhoods of impact are voicing concerns and that ITD will have further work to do before the design is finalized.

10. Board Member Comments

Mr. Jeff Tyler, Post Falls Highway District, commented that the Idaho Association of Highway districts had their convention in Boise. He commented that he was introduced to a product that is a pothole patch kit. It is a bag with recycled asphalt that crew members can throw into a pothole. As cars drive over, it packs in and finishes it off flush. A highlight of the product is that, if there's water in the pot hole, this product can still be used. PFHD district plans to try this solution out. He also commented that he is the chairman of the Associated Highway Districts of Kootenai County, and they are having JUB put together a survey for engineers to look at ways to make their rules and regulations simpler for the public and engineers to use. He commented that PFHD has had complaints about the Meyer Rd. and Hayden Ave. intersection with collisions happening often. The PFHD director and the Director at Lakes Highway District worked together to purchase a temporary signal and install it without using federal funds. The response from the public has been positive, as the light has decreased the accidents and congestion.

Mr. Shafer commented that he was made aware of a Spokane Transit Authority plan that involved a light rail going from Spokane to North Idaho. He asked Mr. Miles if he was aware of such a plan and what could be done by the KMPO board to be involved in the decision-making process. Mr. Miles stated that he was the Director of Spokane Regional Transportation Council (SRTC) for 17 years, and before that, he was their regional transportation planning manager; he worked on the public side of the Spokane regional light rail project in 2000. Mr. Miles stated he is aware of the light rail discussions that occurred in the past, which were canceled at the time. He said he would assume this plan is being resurrected by the long-range plan of SRTC. The plan was for a system of light rail going from Spokane to Liberty Lake to Coeur d'Alene, as well as going to the Spokane International Airport. Mr. Miles said that if there was another push for a light rail, Washington, for their side, has the taxing structure that would allow them to do that. They have a legislature that supports that type of activity, and they have two US Senators who are in a position to make such a project happen. Those three frameworks don't exist in Idaho, in terms of there's no taxing structure in Idaho for public transportation or a light rail. The likelihood of that moving forward in Idaho is low, unless the Idaho legislature creates that opportunity. KMPO is the policy makers for the Metropolitan Transportation Plan of our metropolitan area, and the MTP embraces both roads and public transportation. Spokane County has their own public transportation plan. A light rail would have to be in this area's transportation plan, and as the MTP is right now, it does not envision light rail being in Kootenai County. There is nothing KMPO can do about SRTC and Spokane transit authority plans. KMPO does have say in what happens in Kootenai County.

11. Next Meeting – December 11th, 2025

12. Adjournment

Chairman Graham Christensen motioned to adjourn the regular meeting of the Kootenai Metropolitan Planning Organization Policy Board on November 20th, 2025, and with no objections, the meeting was adjourned at 1:53 p.m.

Kate Williams *Signature on file*
Recording Secretary



KOOTENAI METROPOLITAN PLANNING ORGANIZATION

EXPENSES

November, 2025

As of this date **December 11, 2025** the Kootenai Metropolitan Planning Organization Board approves reimbursements and payments made for expenses in **November, 2025** included in the following list, in the amount of **\$29,313.19**

Chair: _____

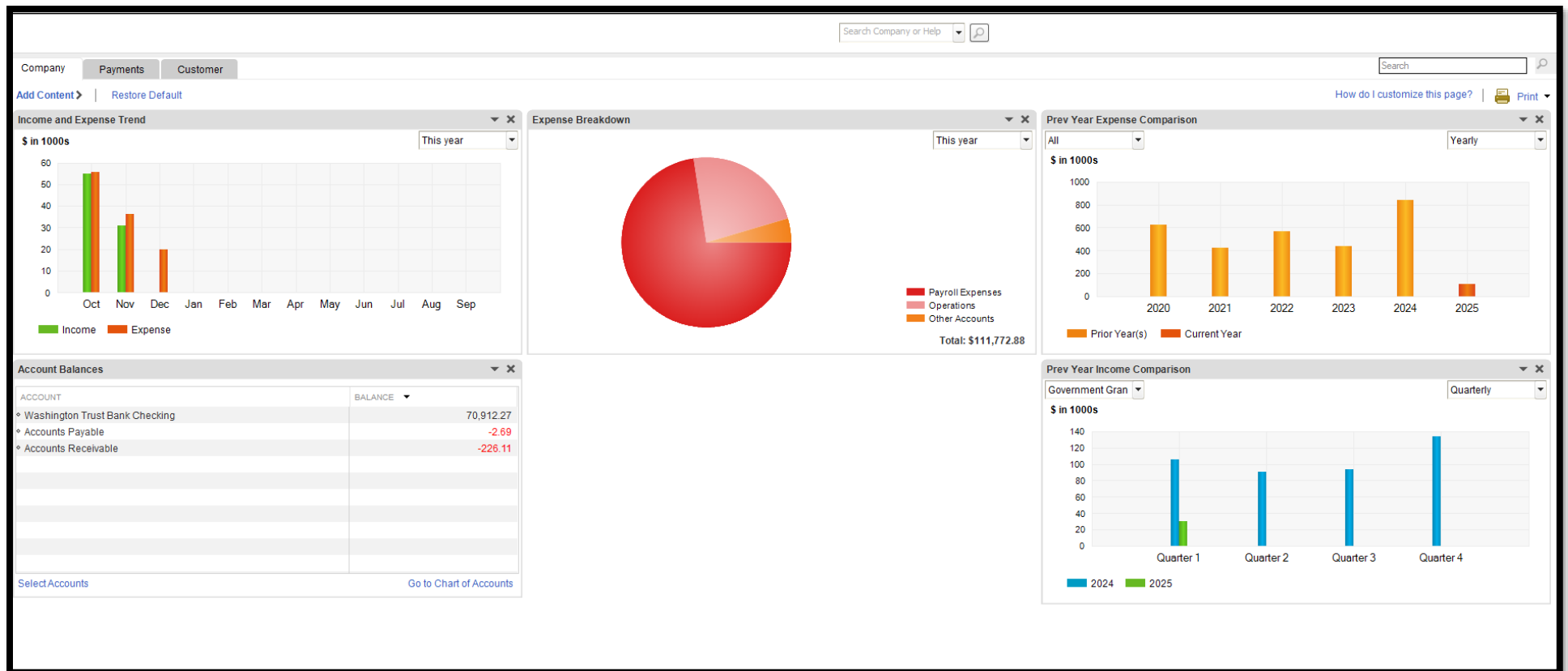
| Kootenai Metropolitan Planning Organization | | | | | | 12:55 PM |
|---|------------|------------|------------------------------|---|---------------------|------------|
| Expense Detail | | | | | | 12/02/2025 |
| November 2025 | | | | | | |
| Type | Num | Date | Name | Memo | Paid Amount | |
| Check | ACH | 11/03/2025 | Unum | November Premium | 252.36 | |
| Check | Debit Card | 11/03/2025 | Rackspace Inc | November 2025 Email & Archive Hosting | 61.86 | |
| Check | 3818 | 11/03/2025 | CdA North Homeow ners Assoc | Unit #209 November 2025 Assessment | 309.94 | |
| Check | 3819 | 11/03/2025 | Glenn F. Miles | GFM Urban Balancing Boise 11/5-6/2025 | 830.00 | |
| Liability Check | ACH | 11/04/2025 | PERSI | Contributions 10/18/25 to 10/31/25 | 2,215.62 | |
| Liability Check | E-pay | 11/04/2025 | United States Treasury | Federal Payroll Withholding | 3,124.12 | |
| Check | ACH | 11/06/2025 | Vision Service Plan | November 2025 Premium | 34.73 | |
| Check | Debit Card | 11/06/2025 | Adobe Store North America | Adobe Acrobat Pro November 2025 3 Licenses | 71.97 | |
| Check | 3823 | 11/06/2025 | AVISTA | AVISTA Utilities, November 2025 | -64.64 | |
| Liability Check | ACH | 11/10/2025 | Regence Blue Shield of Idaho | November 2025 Premium | 5,769.57 | |
| Liability Check | ACH | 11/10/2025 | Delta Dental | November 2025 Premium | 333.63 | |
| Liability Check | ACH | 11/10/2025 | Idaho State Tax Commission | Idaho Payroll Withholding October 2025 | 644.00 | |
| Check | ACH | 11/16/2025 | TDS Telecom | November 2025 Phone and ISP Service | 136.28 | |
| Liability Check | ACH | 11/18/2025 | PERSI | Contributions 11/01/2025 to 11/14/2025 | 2,217.05 | |
| Check | Debit Card | 11/18/2025 | Intuit | Intuit QB Annual Payroll fee and Nov 2025 Usage | 761.00 | |
| Check | Debit Card | 11/18/2025 | Zoom Video Communications | Zoom November 2025 Web meeting hosting | 15.99 | |
| Check | Debit Card | 11/20/2025 | Staples Inc. | Office Supplies & Paper | 120.70 | |
| Check | Debit Card | 11/20/2025 | Saw mill Grille | KMPO Pre-board Meeting lunch | 48.23 | |
| Liability Check | E-pay | 11/20/2025 | United States Treasury | Federal Payroll Withholding | -3,126.28 | |
| Check | Debit Card | 11/22/2025 | Intuit | Intuit QuickBooks Plus Annual Renew al | 1,049.00 | |
| | | | | Subtotal November Operating Expenses | 14,805.13 | |
| | | | | Subtotal November Salary and Wages | 14,508.06 | |
| | | | | | \$ 29,313.19 | |



Kootenai Metropolitan Planning Organization

December 2, 2025

Monthly Financial Snapshot





2026 KMPO Board and KCATT Meeting Dates

| <p>KMPO Policy Board 1:30 p.m. 2nd Thursday of Each Month</p> <p>Post Falls City Council Chambers Post Falls City Hall, 1st Floor 408 N. Spokane Street, Post Falls, Idaho</p> | <p>K.C.A.T.T. 8:00 a.m. 4th Tuesday of Each Month</p> <p>Idaho Transportation Department District 1 Headquarters 600 W. Prairie Avenue Coeur d'Alene, Idaho 83815</p> |
|--|--|
| January 8 | January 27 |
| February 12 | February 24 |
| March 12 | March 24 |
| April 9 | April 28 |
| May 14 | May 19 (this is the 3 rd Tuesday) |
| June 11 | June 23 |
| July 9 | July 28 |
| August 13 | August 25 |
| September 10 | September 22 |
| October 8 | October 27 |
| November 19 (this is the 3 rd Thursday) | November 24 |
| December 10 | December 15 (this is the 3 rd Tuesday) |

ALL MEETING DATES ARE SUBJECT TO CHANGE.

Approved by KMPO Board:

Kootenai Metropolitan Planning Organization

250 Northwest Boulevard, Suite 209

Coeur d'Alene, ID 83814



November 19, 2025

TO: Noah Ipaye, Senior Research Analyst

FROM: Glenn F. Miles, Executive Director

SUBJECT: 2025-2031 KMPO TIP **Amendment # 17** ITD request to modify KN24162 SH-53 – N Bruss to Milepost 8.3 increasing FY 2026 Preliminary Engineering (PC).

The Idaho Transportation Department (ITD) is requesting modification to the approved 2025-2031 Transportation Improvement Program (TIP). This amendment to KN 24162 Increases PC by \$895,000 in FY 2026.

| KMPO Amendment #17 | | | | | | | | FY 2026 | | Lifetime Costs |
|--------------------|---------------------------------------|------|--|---------|----------------|----------|--------|----------|----------|----------------|
| Key Number | Location | MPO | | Program | Funding Source | Work | Phases | Action | Increase | |
| 24162 | SH 53, N BRUSS TO MP 8.3, KOOTENAI CO | KMPO | | Safety | HSIP - State | MAJRWIDN | PC | Increase | 895,000 | 25,600,000 |

The 2025-2031 Transportation Improvement Program **Amendment #17** provides for the amendment by Administrative Modification where the does not materially change the design, concept, or scope of the original project, and conforms to approved existing plans and programs This project has been through the previously required and concluded public involvement processes prior to the original programming and subsequent project construction obligation. Based on the representations by ITD, the Kootenai Metropolitan Planning Organization approves **Amendment #17, effective November 19, 2025.**



DATE: December 2, 2025
TO: KMPO Board Members
FROM: Glenn F. Miles, Executive Director
SUBJECT: Director's Report

Here is a recap of KMPO's activities through December 2, 2025

WE WILL MEET AT THE CITY OF POST FALLS CITY COUNCIL CHAMBERS

Planning Activities:

KMPO Unified Planning Work Program:

KMPO is now operating on the approved FY 2026 Unified Planning Work Program (UPWP). With Congress funding the FY 2026 Continuing Resolution (CR) through January 30, 2026, KMPO will continue to receive reimbursements for planning activities.

Fiscal Year 2025 End of the Year Projects and Program Update:

For Fiscal Year 2025, which ended on September 30, 2025 had several major projects that are still underway and more that are expected to be out to bid, with construction during 2026. These are some of the major projects.

- Prairie Trail Underpass bid opening was December 2, 2025. The bids came in substantially under the engineers estimate. Savings from the bid opening will be evaluated for transfer to the Prairie Avenue Widening project also scheduled for 2026.

Other Activities:

KMPO 2026 Transportation Improvement Program: The 2026-2032 TIP has been forwarded to FHWA and FTA as part of ITD's Statewide Transportation Improvement Program (STIP). This is typically approved by the Federal agencies in December.

Rathdrum Prairie Transportation Study and U.S. 95 Interchange Design Review Updates:

The public comment period for the Rathdrum Prairie Transportation Study is closed for comments. The comments received are being summarized, along with responses to those comments. With that, Phase D now focuses on the remaining alternatives, as well as the potential for combinations of alternative to be more closely evaluated. Completion of Phase D and the final recommendations are anticipated in late Spring 2026.

KMPO 2025 Financial Audit:

Magnuson, McHugh and Dougherty is currently conducting the FY 2025 Financial Audit. It expected to be completed by mid-December. This year's audit includes the acquisition of the office space and the associated financials related to asset depreciation, etc.

KCATT meeting with Utilities in December:

KCATT will be having its post construction season meeting with various utility companies in December 18th at 9:30 a.m. at the Coeur d' Alene Public Library Community Room. The purpose of the meeting is to discuss coordination and communication improvements for the upcoming construction season.

KMPO Office Closures:

KMPO will be closed December 25th and January 1, 2026 for the Christmas and New Year Holiday's.

KMPO Board Officers Election:

As a reminder, KMPO's Election of Board officers will be held during the December 11th Board meeting.