



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

May 8th, 2025 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

1. **Call to Order – Graham Christensen, Chair**
2. **Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
3. **Approval of March 13th, 2025, Meeting Minutes – Action Item**
4. **Public Comments** (limited to 3 minutes per person)
5. **KCATT Recap & Recommendations – Robert Palus, KCATT Chair**
 - a. Recap of April 2025 KCATT Meeting
6. **Administrative Matters**
 - a. March 2025 and April 2025 KMPO Expenditures – **Action Item**
 - b. May 2025 Financial Snapshot
 - c. KMPO Office Space Update – **Action Item**
 - d. KMPO 2025-2031 Transportation Improvement Program (TIP) Amendment Requests: **Action Item**
 - i. **Amendment #8-** Modification to KN 22875; LANCASTER & HUETTER ROUNDABOUT increasing SAFETY –High Risk Rural Road funding.
 - ii. **Amendment # 9-** Modifications to KN22875 – Huetter- Lancaster Roundabout
 - iii. **Amendment # 10-** Modifications to KN24353 – Kidd Island Rd Phase 2
 - iv. **Amendment #11-** Modifications to K19955 Chase Rd Railroad Crossing and KN 24398 Prairie Trail Underpass- **Action Item**
7. **Other Business**
 - a. ITD I-90/US 95 Update Presentation – **Notification**
 - b. Non-motorized Non-voting Position Advertised
8. **Public Transportation (Informational Items Provided to KMPO) - Informational**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Report – Kootenai County Public Transportation – Chad Ingle
 - b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls
9. **Director's Report** (written report included in Board packet)
10. **Board Member Comments**
11. **Next Meeting – June 12th, 2025**
12. **Adjournment**

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KOOTENAI METROPOLITAN PLANNING ORGANIZATION
250 Northwest Blvd, Suite 209 Coeur d' Alene, ID 83814
1-208-930-4164 Website: www.kmpo.net

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
May 8th, 2025
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Jeff Tyler	Post Falls Highway District
Phil Cooper	Worley Highway District
Bruce Mattare, Vice Chairman	Kootenai County
Graham Christensen, Chairman	East Side Highway District
Steve Adams	Lakes Highway District
Damon Allen	ITD, District 1
Randy Westlund	City of Post Falls
Tom Shafer	City of Hayden
Jim Kackman	Coeur d'Alene Tribe
John Hodgkins	City of Rathdrum

Board Members Absent:

Dan Gookin	City of Coeur d'Alene
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Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kate Williams	Administrator

Attendees:

Rob Beachler	ITD
Terry Werner	LHTAC
Robert Palus	City of Post Falls
Donna Montgomery	Citizen
Monty Montgomery	Citizen
Michael Lenz	Post Falls Highway District
Angela Comstock	JUB
Jerry Wilson	ITD

1. Call to Order – Graham Christensen, Chairman

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Graham Christensen at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

No conflicts of interest were declared. Mr. Christensen called to approve the agenda as is, which was approved unanimously.

3. Approval of March 13th, 2025, Meeting Minutes – Action Item

Mr. Christensen called for a motion to approve the March 2025 meeting minutes as presented.

Mr. Bruce Mattare motioned to approve the minutes as presented. Mr. Phil Cooper seconded the motion, which passed unanimously.

4. Public Comments (limited to 3 minutes)

No public comments were made.

5. KCATT Recap & Recommendations – Robert Palus, Chairman

a. Recap of Activities from April 22nd, 2025 meeting

Mr. Palus presented an update on various jurisdictional projects that were shared at the KCATT meeting. ITD reported that the I-90/SH-41 interchange project will have concrete paving occurring until mid-June. Fourth of July Pass has reduced lanes in both directions. Mr. Marvin Fenn, ITD, gave an update on this project at the request of the board: ITD is doing mill and inlay resurfacing on I-90, from Wolf Lodge to Cedars Maintenance site, which has not been done for about 22 years; they are also fixing drainage items and replacing guardrails; this is planned to be a two-year project impacting the capacity and lanes of the pass. The I-90 widening project (SH 41 to US 95) will be spilt into two projects when put out to bid. The SH 53 and Pleasant View Road Interchange project has had a delay with turning on the temporary light at Prairie Ave.; they are working with BNSF to get it working. Kootenai County reported they are working on a county road standard and requested input from KCATT. The city of Rathdrum reported they were having traffic light issues at SH-41/Lancaster Rd. The city is also moving forward with the Lancaster Rd./Meyer Rd. roundabout, and are working on their ADA transition plan. The city of Coeur d'Alene reported they are making progress on their Government Way signal and ADA improvement project. Post Falls Highway District reported the Prairie Ave. widening project (Meyer Rd. to SH 41) was advanced to 2026, dependent on the right of way acquisition being completed. They are planning for the Prairie Trail Pedestrian Underpass to be constructed at the same time as the widening project. The U.P. railroad crossing at Idaho Road is scheduled for work to be completed in July. Worley Highway District reported the Rockford Bay Road/Belgrove Creek crossing project should begin in August. East Side Highway District reported they had emergency work on River Road to keep water off the roadway, due to weather, and reported they are working on an update to the Associated Highway Districts standards. The city of Post Falls gave an update on the BNSF/Chase Road project; grant funds are being transferred between this project and the Prairie Trail Underpass project. The city is also working on their transportation master plan update.

Mr. Palus reported that KCATT was given an update by KMPO on the PEL study. The team is working on some changes to the evaluation criteria so they can identify which alternatives should be moved from phase two into phase three. On May 1st, KMPO held a non-motorized transportation roundtable. Mr. Palus reported that KCATT was given notification of Federal Transit Administration section 5310 grant dollars being available for application through the middle of May. KCATT was given a presentation from ITD on the I-90/US-95 single point urban interchange project.

Mr. Phil Cooper made a comment that Worley Highway District has moved the Rockford Bay Road/Belgrove Creek crossing project back to September, due to concerns from local residents about access to nearby restaurants and the boat launch.

6. Administrative Matters

a. March 2025 and April 2025 KMPO Expenditures – Action Item

Mr. Glenn Miles reported that KMPO had routine expenses reported, with the addition of paying for their annual membership to CAGTC (Coalition for America's Gateways & Trade Corridors), and is in good financial standing.

Mr. Bruce Mattare motioned to approve expenses for March and April 2025, as presented. Mr. Randy Westlund seconded the motion, which passed unanimously.

b. May 2025 Financial Snapshot

Mr. Miles reported that KMPO is in good standing and that all accounts are in good position for the year. He stated all invoices for March and April have been submitted to ITD, and KMPO expects payment for March this week and April to be paid the week after.

c. KMPO Office Space Update - Action Item

Mr. Miles gave an update to the board on the current KMPO office space. At the previous board meeting, the board had agreed for Mr. Miles to research buying the office space KMPO is currently located in, as well as look

into the cost to relocate to a new leased space. Mr. Miles has been in conversations with the property owner and they are willing to sell to KMPO off-market, otherwise they will list it for sale in late May or June. Mr. Miles had provided the board with a memo with a table breaking down the pricing for comparable leased office spaces in Hayden and Coeur d'Alene and what the purchase of the KMPO office space would look like. During Mr. Miles research, he was told that leased office space is at a premium in the area and the cost is projected to keep increasing.

The current office space is in acceptable shape, needing only minor maintenance to bring it up to date. Purchasing the space would provide a stable cost to budget for, and would be an asset to all the local jurisdictions if the KMPO board were ever to liquidate the space. KMPO operates under a federal grant and the local contribution is only about 7% of the budget. The grant will cover a substantial portion of the annual amount. Mr. Miles spoke with the bank about a commercial 15-year loan period. After reviewing the options and contributing factors, it was Mr. Miles recommendation that the KMPO board pursue acquisition of the office space. There was some discussion over various costs associated with owning the space. Mr. Miles stated the main maintenance the office space needs is new carpet. All other building maintenance expenses are included in the HOA and would be calculated into the cost of ownership. Mr. Miles explained there would be additional assessment from each jurisdiction to cover their percentage of the downpayment. It would be the same percentage that they pay annually to KMPO.

Members of the board weighed in on the pros of owning and having a stable cost versus the potential for increases to rent and interest rates. Board member Tyler voiced opposition to the purchase of the office space by KMPO. He commented that the cost to purchase the office space was too "exorbitant" and that finding a cheaper leased space made sense financially. The board agreed that KMPO is a conservative organization and that, in the long run, the purchase of the office space would be prudent in keeping costs low. Chairman Graham Christensen verified that the purchase of property is allowed under KMPO's joint powers agreement and the bylaws. Mr. Miles confirmed that it is. Mr. Tyler indicated that it was his understanding that Ada county's MPO (COMPASS), was housed within the Ada County Highway District. Mr. Miles stated no, COMPASS owns their own building.

Mr. Bruce Mattare motioned to authorize KMPO to begin the process of purchasing the office space it currently occupies. Mr. Phil Cooper seconded the motion, which passed with 9 (nine) votes Yes, and 1 (one) vote No from Mr. Jeff Tyler.

d. KMPO 2025-2031 Transportation Improvement Program (TIP) Amendment Requests: Notification

- i. Amendment #8: Modification to KN 22875; LANCASTER & HUETTER ROUNDABOUT increasing SAFETY – High Risk Rural Road funding.

The Local Highway Technical Assistance Council (LHTAC) has requested an additional \$603,712 in Safety – High Risk Rural Road funding to KN 22875 Lancaster & Huetter Roundabout to match the engineer's estimate for construction, in order to proceed to bid. This increases the lifetime costs of the project to \$3,456,707.

- ii. Amendment #9: Modifications to KN22875 – Huetter- Lancaster Roundabout

The Local Highway Technical Assistance Council (LHTAC) has requested a reallocation of Safety – High Risk Rural Road funding within KN 22875 Lancaster & Huetter Roundabout to match the engineer's estimate for construction, in order to proceed to bid.

- iii. Amendment #10: Modifications to KN24353 – Kidd Island Rd Phase 2

The Local Highway Technical Assistance Council (LHTAC) has requested an increase in engineering, design and oversight funding (PC/PL) in the amount of \$100,000 in STBG Local Rural funding for KN 24353 Kidd Island Bay Rd Phase 2.

- iv. Amendment #11: Modifications to K19955 Chase Rd Railroad Crossing and KN 24398 Prairie Trail Underpass- **Action Item**

KMPO is requesting an amendment to the FY 2025-2031 Transportation Improvement Program to re-align funding between two projects, in order to advance and consolidate funding for construction of the regionally-significant Prairie Avenue widening project, from Meyer Rd. to SH-41; it is the last remaining section of two-lane road between U.S. 95 and SH-41. The original Prairie Avenue project was selected and approved for construction in 2028. Since that time, KMPO was able to obtain Federal Carbon Reduction funds to support a pedestrian/bicycle Prairie Trail underpass of Prairie Avenue, just west of Meyer Road. The underpass project is an FY 2025 project, with intent to construct the underpass in advance of the subsequent widening project in 2028. Since both of these two projects were programmed, ITD has completed SH-41 widening, is constructing the SH-41 Interchange, and is on track to go out for bids on the 8-lane widening (4 in each direction) of Interstate 90, from U.S. 95 to SH-41. These multi-year construction projects are expected to result in more trip diversions to local roads and streets. This is expected to include more local and regional traffic moving onto Prairie Avenue. This necessitates the need to re-align funding to accelerate Prairie Avenue widening along with the bicycle/pedestrian Prairie Trail Underpass. The Urban Balancing Committee approved advancing KN 23028 construction (Prairie Avenue) from FY 2028 to FY 2026, as a result of a delayed project elsewhere in the State. In addition, ITD has indicated an additional \$538,000 in Federal Freight Funds will be provided to the widening project. In coordination with the City of Post Falls and the Local Highway Technical Assistance Council (LHTAC), the City of Post Falls has agreed to delay construction of the KN19955 Chase Rd railroad crossing project and transfer the FY 2025 STBG funds (\$1,200,000) to KN 24398 Prairie Trail Underpass. LHTAC will work with the City of Post Falls in programming Federal Rail Crossing funds for the Chase Rd project. With this timing and realignment of funding, the intent is to obligate and bid both the underpass and widening projects together in the fall of 2025, with spring 2026 construction. This will complete Prairie Avenue three years ahead of schedule.

Mr. Randy Westlund made the motion to approve TIP amendment #11- Modifications to K19955 Chase Rd Railroad Crossing and KN 24398 Prairie Trail Underpass. Mr. Jeff Tyler seconded the motion, which passed unanimously.

7. Other Business

a. ITD I-90/US 95 Update Presentation –Notification

Joey Sprague, ITD, gave a brief update on the I-90/US-95 Interchange project. ITD held a public meeting on March 5th to present the public with the preferred design of a single point urban interchange (SPUI), along with four other proposed alternatives that ITD has been using to develop this project. The intended purpose of the project is to address the doubling of the traffic volume that ITD is projecting in the next 20 years in Kootenai County. Increasing capacity at the interchange will be designed to reduce backups onto I-90. ITD is widening I-90 from 2 to 4 lanes beginning this year, and are proposing to replace the existing US 95 interchange with a SPUI design, including an overpass of Appleway Ave. ITD has met with local business owners along Appleway Ave. gathering feedback on what the changes to this corridor might mean for local businesses. The planned SPUI would also include widening portions of US 95 (north/south) from 2 lanes in each direction to 3 lanes for a few blocks past the interchange. Taking all the various travel factors into account, there would also need to be adjustments made to 4th Street and Northwest Blvd. Mr. Sprague reported that ITD is taking all the public comments and feedback into consideration. The plan moving forward is to revisit other feasible alternatives and consider additional changes to the design based on public comment. ITD will then bring this project back to the public for additional feedback. There were some questions from the KMPO board about other viable alternatives, costs of the project, and the logistics of this project as a whole. The board expressed concerns over the efficiency of the SPUI design and asked if ITD was taking into account the PEL study and other major transportation projects that are planned for the area. Mr. Sprague reported that when ITD has answers to the most common questions and a plan moving forward they will host open houses to review the updated project with the public. This is anticipated to happen in late 2025.

b. Non-Motorized Non-Voting Position Advertised

Mr. Miles reported that KCATT has up to five non-voting positions available. KCATT has had success in the past with people representing bike/ped and freight. These positions bring valuable perspectives during discussion at KCATT regarding projects and planning. KMPO is looking for people with an interest in aviation, rail, bicycle, pedestrian, public transportation, trucking, freight, logistics, transportation, safety and security or enforcement that want to be a part of transportation advocacy. These positions hold a two-year term. The application can be found on the KMPO website and will be posted until May 22nd.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Mr. Miles read the report provided by the county. CityLink showed an 8% increase this month over last year, and 15% increase for the fiscal year. Paratransit showed 12% decrease from this month last year, and a 14% decrease for the fiscal year. Citylink has a purchase of service funding agreement with ITD before the Board of County Commissioners for providing senior individuals with disabilities transportation services. The grant covers the FY 26 purchase, a service of \$80,000 in grant funds with a \$20,000 match. The Public Transportation Agency Safety Plan has completed the annual review; the safety plan has received approval from the board. The plan addresses such things as safety performance, targets, management, policy, risk management, assurance and promotion.

b. Coeur d'Alene Tribe Rural Transit Report

Mr. Miles read the report provided by the tribe. He reported there is an agreement going before the Board of County Commissioners regarding the subrecipient agreement between Kootenai County and the Coeur d'Alene tribe, their partner when operating the fixed route service known as CityLink North. Under the terms of the agreement, the CDA tribe will continue to provide fixed-route service within the designated urbanized area consistent with the established routes and stops. The tribe is also responsible for all maintenance repair of the county owned fixed route transit vehicles used in the service delivery. Service delivery under this agreement is to commence October 1, 2025.

9. Director's Report (written report included in Board packet)

Mr. Miles provided his director's report. Outside of what is included in his written report, Mr. Miles reported that he and Ms. Marienau will be going to Washington DC next week to attend CAGTC meetings and participate in workshops and a couple of listening sessions. Congress is doing something new: they're trying to do a new transportation authorization bill a year in advance of the expiration of the IJA Act. They currently have their portals open for comments at the congressional level and also at the US DOT level for people to give their thoughts on how to improve the next transportation bill.

10. Board Member Comments

Mr. Damon Allan introduced the new IT board member appointed by the governor for District 1, Paul Franz. He will be in this position for the next 6 years. He also commented that AASHTO gave an update on what the budget cuts might look like for transportation. Mr. Miles will send that info out once he receives it.

11. Next Meeting – June 12th, 2025

Mr. Christensen motioned to adjourn the regular meeting of the Kootenai Metropolitan Planning Organization Policy Board on May 8th, 2025, and with no objections, the meeting was adjourned at 2:32 p.m.

Kate Williams _____ *Signature on file*

Recording Secretary