



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

December 12, 2024 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

1. **Call to Order – Graham Christensen, Chair**
2. **Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
3. **Approval of November 21st, 2024, Meeting Minutes – Action Item**
4. **Public Comments** (limited to 3 minutes per person)
5. **KCATT Recap & Recommendations – Michael Lenz**
 - a. Recap of Activities –November 26th, 2024 meeting
6. **Administrative Matters**
 - a. November 2024 KMPO Expenditures – **Action Item**
 - b. December 2024 Financial Snapshot
 - c. KMPO 2025-2031 Transportation Improvement Program (TIP) Amendment Requests: **Notification**
 - i. **Amendment # 1** : Request by ITD to move KN 10005 CN to FY
 - ii. **Amendment #2**: Decision by ITD to move KN 24395 I-90, U.S 95 Interchange Construction into Preliminary Development
7. **Other Business**
 - a. Election of KMPO Board Officers for 2025 – **Action Item**
 - b. Rathdrum Prairie PEL Study Update- HDR
8. **Public Transportation (Informational Items Provided to KMPO) - Informational**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Report – Kootenai County Public Transportation – Chad Ingle
 - b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls
9. **Director's Report** (written report included in Board packet)
10. **Board Member Comments**
11. **Next Meeting – January 9th, 2025**
12. **Adjournment**

For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act.

KOOTENAI METROPOLITAN PLANNING ORGANIZATION
250 Northwest Blvd, Suite 209 Coeur d' Alene, ID 83814
1-208-930-4164 Website: www.kmpo.net

MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
December 12, 2024
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Jeff Tyler	Post Falls Highway District
Thomas Shafer	City of Hayden
Phil Cooper	Worley Highway District
Bruce Mattare, Vice Chairman	Kootenai County
Graham Christensen, Chairman	East Side Highway District
Steve Adams	Lakes Highway District
Damon Allen	ITD, District 1
Jim Kackman	Coeur d'Alene Tribe
Randy Westlund	City of Post Falls
John Hodgkins	City of Rathdrum

Board Members Absent:

Dan Gookin	City of Coeur d'Alene
------------	-----------------------

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kate Williams	Administrator

Attendees:

Rob Beachler	ITD
Terry Werner	LHTAC
Michael Lenz	Post Falls Highway District
Marvin Fenn	ITD
Donna Montgomery	Citizen
Monty Montgomery	Citizen
Chad Ingle	Kootenai County
Carrie Ann Hewitt	ITD
Zach Bentzler	HDR

1. Call to Order – Graham Christensen, Chairman

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chairman Graham Christensen at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest

No conflicts of interest were declared. Mr. Christensen called to approve the agenda as is, which passed unanimously.

3. Approval of November 21st, 2024, Meeting Minutes – Action Item

Mr. Christensen called for a motion to approve the November 2024 meeting minutes as presented.

Mr. Bruce Mattare motioned to approve the minutes as presented. Mr. Randy Westlund seconded the motion, which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

No public comments were made.

5. KCATT Recap & Recommendations – Michael Lenz, Chairman

a. Recap of Activities from November 26th, 2024 meeting

Mr. Michael Lenz reported on the various projects that were discussed during the KCATT meeting.

- Robert Beachler, ITD, reported I-90/SH 41 interchange is continuing work as weather allows. There is a new signal structure going in at Mullan Ave. and bridge pile driving planned for January. For SH 53, Latah St. to mile post 9.3, work is complete for the season. ITD is working on a change order to install a right-hand turn in front of the Les Schwab Tire center. I-90, Coeur d’Alene River Bridge work is finished for the season. SH 53/Pleasant View Road interchange is set for construction in March 2025. The I-90 widening from SH 41 to US 95 has finished PS&E and is set to go out to advertising this winter.
- Eric Shanley, Lakes Highway District, reported they have 3 subdivisions ongoing within their district with the developers continuing to work throughout the winter.
- Kevin Jump, City of Rathdrum, reported they have begun their annual suspension of right of way permits.
- Chris Bosley, City of Coeur d’Alene, reported the city is planning for a pre-construction meeting for the Government Way signal improvement project to take place in January.
- Robert Palus, City of Post Falls, reported the Chase BNSF rail crossing project is in the process of obtaining final signatures from the railroad, with plans for the project to go out to bid in early 2025 with construction to take place after school gets out. They are also working on an asphalt grind and replace plan for Seltice Way between Chase Road and McGuire Road.
- Kevin Howard, Worley Highway district, reported the Lake Creek fish passage project was completed. The McAvoy bridge project is in design, and the Cougar Gulch project has a few items to be assessed before the project is marked as complete, due to heavy rain fall.
- Michael Lenz, Post Falls Highway District, reported they are working on a new alignment and a potential signal at Carrington Lane and Prairie Ave.

Mr. Lenz reported that KCATT reviewed the 2025 KCATT meeting dates presented by KMPO. Mr. Robert Palus made a motion to approve the dates as presented. Mr. Eric Shanley seconded the motion, which was passed unanimously.

6. Administrative Matters

a. November 2024 KMPO Expenditures and Financial Recap – Action Item

Mr. Miles reported that KMPO is in good financial standing, and the report in the packet included all standard monthly expenditures. There was also a charge for the annual INRIX data subscription; this invoice is split evenly with ITD. KMPO also purchased a new computer workstation for transportation planning use.

Mr. Bruce Mattare made the motion to approve the September 2024 expenditures as presented; Mr. Randy Westlund seconded the motion, which passed unanimously.

b. December 2024 Financial Snapshot

Mr. Miles reported that KMPO is in good financial standing, and the annual audit is finishing up; the full review will be presented to the board in January. KMPO has approximately \$86,000 cash carry over in the new year.

c. KMPO 2024-2030 Transportation Improvement Program (TIP) Amendment Requests: Notification

There were two TIP amendments that were mentioned at the November 2024 KMPO board meeting. These amendments were to move the I-90/US-95 interchange into preliminary development, as there are no funds assigned to this project yet. The tentative plan is for this project to move to construction in 2027-2029.

7. Other Business

a. Election of KMPO Board Officers for 2025- Action Item

The board discussed the rotation of officers holding office for 2 years. This is Mr. Christensen and Mr. Mattare's first year.

Mr. Pill Cooper motioned to keep Mr. Graham Christensen as Chair and Mr. Bruce Mattare as Vice Chair. Mr. Jim Kackman seconded the motion, which passed unanimously.

b. Rathdrum Prairie PEL Study Update-HDR

Zach Bentzler, HDR, and Carrie Ann Hewitt, ITD, presented the KMPO board with the latest information on the Rathdrum Prairie PEL Study Level 2 Alternatives.

Mr. Bentzler presented slides showing where HDR is at in the project development process, explaining they are still in the planning phase, and not into the environmental or preliminary design phase. This phase of the project is the high-level alternatives analysis (which is half done). He stated one of the functions of PEL studies is to establish the projects' purpose and need, look at existing conditions and do alternatives evaluations, while collecting community and stakeholder input. He explained that the alternatives presented to KMPO today are the top 13 that have been narrowed down from the original 50+. At this stage of the analysis, HDR is looking at things very high level and are asking local jurisdictions to weigh in on how they think these various alternatives would or would not work in terms of alignment with local plans.

The Level 2 Alternatives presentation included slides that depicted conceptual designs of each alternative with the number of lanes, a general corridor footprint, and where the intersections and interchanges could go for these alternatives. He suggested that there is probably not going to be one solution, but a combination of options put together to align with the purpose and need of the study. Ms. Hewitt handed out a visual sheet with the alternatives listed and a booklet that went more in-depth on each alternative to each member of the board. There was an open discussion over the alternatives; HDR and ITD provided context and information as needed to the board members.

More information about the Level 2 Alternatives and the Rathdrum Prairie PEL Study can be found by going to <https://itdprojects.idaho.gov/pages/rathdrum-prairie-pel> or <https://rathdrumprairiepel.com/PIM-2/>.

8. Public Transportation (Informational Items Provided to KMPO)

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d'Alene Tribe.

a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Mr. Chad Ingle reported the fixed route saw a 2% increase over last year. This month, paratransit had a 21% decrease over this month and last year. Currently, they are still working on their annual update for the National Transit Database for FTA and revising their Disadvantaged Business Enterprise Program, in order to align with the new regulatory requirements. He reported they are in the process of updating the Title IV program for 2025 and reviewing and revising their ADA transition plan.

b. Coeur d'Alene Tribe Rural Transit Report

Mr. Ingle gave this report on behalf of Mr. Alan Erlis, who was unable to attend. He reported they are working through a driver shortage. They are also addressing a scoping change for a grant to secure funding for two

buses. The original grant was written for two large buses, but the costs have increased, so they are now using the funding for one small and one large bus.

9. Director’s Report (written report included in Board packet)

Mr. Miles reported the city of Hayden received a competitive grant award for the Ramsey Road extension. The project came out about \$1.6 million below the engineers estimate. Mr. Miles reported the call for projects for the Surface Transportation Block Grant funds for the urban area closes December 13th. He reported the full financial audit was due back from the accountant’s office shortly and would be presented to the board. KMPO took part in the first annual memorandum of understanding meeting with ITD staff, held at ITD district 1. The group went over what we’ve been doing and what we could be doing and better and answered questions. There was a list of action items generated for both sides to work on moving into the new year.

10. Board Member Comments

Mr. Jeff Tyler, Post Falls Highway district, wished the board a Merry Christmas and a Happy New Year.

11. Next Meeting – January 9th, 2025

Mr. Christensen motioned to adjourn the regular meeting of the Kootenai Metropolitan Planning Organization Policy Board on December 12th, 2024, and with no objections, the meeting was adjourned at 2:43 p.m.

_Kate Williams *Signature on file*_____

Recording Secretary