



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting
September 8, 2022 1:30 pm**

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Rod Twete, Vice Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of July 14, 2022, Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Ben Weymouth**
 - a. Recap of Activities – July/August 2022
 - b. DRAFT FY 2023 Unified Planning Work Program (UPWP) Recommendation – **Action Item**
 - c. 2045 Population Forecasts Recommendation – **Action Item**
- 6. Administrative Matters**
 - a. July 2022 KMPO Expenditures – **Action Item**
 - b. August 2022 KMPO Expenditures & Financial Report – **Action Item**
 - c. KMPO 2022-2028 Transportation Improvement Program (TIP) Amendment Requests:
 1. #17 Request to Modify the FY 2022 Program Year to Increase Funding
 2. #18 Request to Modify the FY 2022 Program Year to Increase Funding
 3. #19 Request to Reinstate into the FY 2022 Program for Bus Replacements and Construction
 4. #20 Request to Modify the FY 2022 Program Year to Increase Funding
 5. #21 Request to Modify the FY 2022 Program Year to Increase Funding
- 7. Other Business**
 - a. Regional Traffic Management Center Facilities and Operations Plan Contract – **Action Item**
 - b. DRAFT FY 2023-2029 Transportation Improvement Program (TIP) – **Action Item**
 - i. Offer of Public Comments on the 2023-2029 Transportation Improvement Program (TIP)
 - ii. Close of Public Comments
 - iii. Action on the 2023-2029 Transportation Improvement Program (TIP)
 - c. 2021 FHWA Transportation Performance Measures (TPM) Update
- 8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

 - a. Kootenai County Transit Report – Kootenai County Public Transportation Staff
 - b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – October 13, 2022**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
September 8, 2022
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Rod Twete, Vice Chair	Lakes Highway District
Dan Gookin	City of Coeur d'Alene
Marvin Fenn, Alternate	Idaho Transportation Department, District 1
Ed DePriest	City of Hayden
Vic Holmes	City of Rathdrum
Jeff Tyler	Post Falls Highway District
Graham Christensen	East Side Highway District
Leslie Duncan	Kootenai County

Board Members Absent:

Lynn Borders, Chair	City of Post Falls
Damon Allen	Idaho Transportation Department, District 1
Jim Kackman	Coeur d'Alene Tribe
Corinne Johnson	Worley Highway District

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner
Kelly Lund	Executive Secretary

Attendees:

Monty Montgomery	Lakes Highway District
Donna Montgomery	Citizen
Mike Fuller	KCATT/Coeur d'Alene Ped/Bicycle Committee
Caleb Davis	Congressman Russ Fulcher's Office
Ben Weymouth	KCATT
Marie Holmes	Kootenai County
Robert Beachler	Idaho Transportation Department, District 1

1. Call to Order – Rod Twete, Vice Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Vice Chair Rod Twete at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item

Ms. Leslie Duncan moved to approve the agenda. Mr. Ed DePriest seconded the motion, which passed unanimously. No conflicts of interest were declared.

3. Approval of July 14, 2022 Meeting Minutes – Action Item

Ms. Leslie Duncan moved to approve the meeting minutes of July 14, 2022. Mr. Ed DePriest seconded the motion, which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Ben Weymouth

a. Recap of Activities – July/August 2022

KCATT Chair Ben Weymouth noted that the July KCATT meeting had been cancelled. During the August meeting, the committee addressed a few action items that are on the agenda.

b. DRAFT FY 2023 Unified Planning Work Program (UPWP) Recommendation – **Action Item**

Mr. Weymouth reported that KCATT recommended to the KMPO Board approval of the FY 2023 Unified Planning Work Program (UPWP), which outlines KMPO's planning priorities and proposed work for the upcoming fiscal year beginning October 1, 2022.

In response to a question from Mr. Tyler, regarding the opening of east/west traffic at Poleline and Mullan Avenues – east of Huetter Road, Mr. Miles said he understood the developer would begin the phase that requires the installation of the Hanley Avenue/Poleline Avenue connection next year; they are currently working on the design.

Mr. DePriest noted pages 4, 6, and 18 of the UPWP. His questions were primarily related to the Huetter Bypass, citing the noted jeopardy to future travel corridors – based on development pressure that has returned to the Rathdrum Prairie; he questioned the anticipated effects.

Mr. Miles said, with the adoption of the Metropolitan Transportation Plan a few years ago, it became apparent that there will be significant pressure on the system causing an increase in travel times. As a limited access highway, the Huetter Corridor will help move traffic off other corridors – and to and from the interstate. He commented on major developments, the ramifications, and traffic “pinch points,” noting drivers will divert to smaller streets and neighborhoods to avoid them. He commented on the Prairie Access Study and said, next year, ITD will begin widening SH-53, which runs through the City of Rathdrum. The intent is to look at a Huetter Road/SH-53 connection and an alternate route around downtown Rathdrum. He provided an overview of the funding for the project.

Ms. Leslie Duncan moved to approve the draft FY 2023 Unified Planning Work Program (UPWP). Mr. Vic Holmes seconded the motion, which passed unanimously.

c. 2045 Population Forecasts Recommendation – **Action Item**

Mr. Weymouth reported KCATT recommended approval of the 2045 population forecast, which is a breakdown of the 2020 Census data, how it applied to each of the jurisdictions, and the projected population in those areas for the purpose of transportation modeling.

Mr. Marvin Fenn arrived at 1:42 p.m.

Ali Marienau noted the KMPO Board adopted the county control totals during their June meeting. Before them today is the breakdown of the forecast by jurisdiction. The control totals were before KCATT during their May meeting; however, there were some concerns about how the forecasts were divided up between jurisdictions, particularly for the highway districts, as the data showed a decrease in the districts' population within the next ten years. She noted the limited data for the highway districts and explained the methodology used in the urban area. In June, following discussions with several KCATT members regarding growth and development in the unincorporated areas, an additional analysis was done using building permit and minor subdivision data; the analysis also looked at city annexations over time. Ms. Marienau reviewed the results and discussed the anticipated impacts to the cities and highway districts. Though growth is expected to continue in the unincorporated area, growth rates will vary. Each highway district was looked at differently. Due to similarities between East Side and Worley Highway

Districts, a growth rate of 0.6% was applied. A growth rate of 1.9% was applied to Lakes Highway District and 1.3% to Post Falls Highway District. There were no questions.

Mr. Miles commented on the importance of their approval, noting projections are fundamental to transportation modeling on all regional projects for, at least, the next five years. As transportation investments, funded with federal funds, require a 20-year design life, it is important to understanding where the population is today and where the region is expected to grow over the next 20 years.

Mr. Jeff Tyler moved to approve the 2045 population forecast recommendation. Mr. Vic Holmes seconded the motion, which passed unanimously.

6. Administrative Matters

a. July 2022 KMPO Expenditures – Action Item

Mr. Jeff Tyler moved to accept the KMPO expenditures for July 2022. Mr. Ed DePriest seconded the motion, which passed unanimously.

b. August 2022 KMPO Expenditures & Financial Report – Action Item

Mr. Miles noted the Board received an update of the August expenses; two items were added.

Ms. Leslie Duncan moved to accept the August 2022 KMPO expenditures and Financial Report. Mr. Graham Christensen seconded the motion, which passed unanimously.

- ### **c. KMPO 2022-2028 Transportation Improvement Program (TIP) Amendment Requests:**
1. #17 Request to Modify the FY 2022 Program Year to Increase Funding
 2. #18 Request to Modify the FY 2022 Program Year to Increase Funding
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Mr. Miles explained the list of administrative amendments had been approved over the past two months. Vice Chair Twete noted no action was needed.

Mr. Tyler said he understood the SH-53/Pleasant View Road had been advanced to 2025. Mr. Miles had the same understanding; ITD will be putting in a grant application to advance the project as soon as possible. Mr. Fenn explained the first payout date will be in 2025; the Statewide TIP (STIP) aligns a project with the last payout of the programmed year.

7. Other Business

a. Regional Traffic Management Center Facilities and Operations Plan Contract – Action Item

Mr. Miles said, based on the Board's request, he had set up a tour of the Spokane Regional Transportation Management Center (SRTMC) that was developed 20 years ago; five people attended. He felt it was informative and allowed the two attending Board members to see how the facility operated. The packet included a memo, providing an overview and outline of the scope of the year-long contract with Iteris and Parametrix for the development of a Regional Traffic Management Center (RTMC) Facilities and Operations Plan. The Plan will include a Traffic Systems Engineering Analysis, which Mr. Miles described as the heart and soul of the RTMC.

In response to questions from Mr. Gookin regarding the funding of the Plan and future operating costs, Mr. Miles explained that the project was funded through the Federal Highway

Administration's (FHWA) urban program; FHWA has encouraged him to seek grant funding opportunities that may cover the construction of the facility. The Facilities and Operations Plan will identify the anticipated operating costs. The jurisdictional cost is typically based on the proportionate share of utilization and would be addressed during the development of the joint powers agreement (JPA) –forming a joint powers agency that would be responsible for the facility. Mr. Miles explained that the Plan creates a baseline, the challenge is not the initial acquisition and capitalization, but the annual and ongoing maintenance; fortunately, there are federal programs that do allow for capitalization of operations over time.

Ms. Duncan said she did not take issue with moving forward with the Plan but, in general, was opposed to the concept because of the potential misuse, expense, and growth of government. She was pleased with Spokane's use of their TMC but said, overtime, it would not take much to corrupt it from its original purpose. Although she looked forward to seeing what the year-long study revealed, she was not certain she would be supporting the project beyond the Plan. She commented that we do not live in the same world we did 20 years ago and wanted to be very sensitive to that. She thanked Mr. Miles for arranging the SRTMC tour.

Mr. DePriest noted the Board had a similar discussion previously. He agreed with Ms. Duncan and commented that until all the information is collected (e.g., facts, data, costs, etc.), the Board could not make an informed decision. Mr. DePriest said he was in favor of moving forward, with the understanding that approving the Plan is for the purpose of gathering facts and information – not approving the TMC.

Ms. Duncan questioned how long the Plan would be valid – in the event the KMPO Board decided not to move forward after receiving the final document.

Mr. Miles commented on the value of the Systems Engineering Analysis and explained that it set the architecture for the facility. Although equipment may become more sophisticated overtime, the overall architecture remains the same.

Mr. Gookin asked if the report provided advantages/disadvantages and the risk of not moving forward with the TMC. He stated that if they are going to be spending more money, they need to justify it; he questioned if the consultant could put a dollar amount on it. As mentioned by Ms. Duncan, he is also concerned about the growing bureaucracy that happens in government. Mr. Gookin commented that they look forward to seeing the benefit-cost.

Mr. Miles explained that the Scope of Work included the Benefit-Cost Analysis, which includes hard costs, the benefit to the community, and the calculation showing the degradation of the transportation system with and without the TMC. As seen by Ms. Duncan and Vice Chair Twete, during the recent tour of the SRTMC, the facility has not developed into anything beyond the original goal; he credited their local jurisdictions for setting up a Board that ensured the facility stayed true to its mission.

Mr. Tyler said he agreed with the comments made by the other Board members. Although citizens want to see better traffic flow, he believed, they are concerned about what this is going to add to their property taxes. He felt the scope of work was too broad and should be minimized. He voiced concern about "strings" attached to the federal funding and the federal government collecting data on citizens. He will be looking at these issues when the matter comes before the Board again in the future. Mr. Tyler said although \$400,000 seems high for the cost of the study, it is needed and, as confirmed by Mr. Miles, is funded through federal dollars.

Mr. Miles said he wanted to directly address a few of the Board members' concerns. The traffic management center does not retain any data or provide it to anyone, including law enforcement. It is used to drive a website showing congestion. He noted the issue of privacy came up during

the SRMTC tour and said, the staff does not watch people, but traffic, and address incidents on the roadway as they occur. Mr. Miles commented on the importance of having faith in those who operate the facility and their ability to address and manage traffic flow as incidents occur.

Mr. Dan Gookin moved to approve the contract for the Regional Traffic Management Center Facilities and Operations Plan. Mr. DePriest seconded the motion, which passed unanimously.

- b. DRAFT FY 2023-2029 Transportation Improvement Program (TIP) – **Action Item**
 - i. Offer of Public Comments on the 2023-2029 Transportation Improvement Program (TIP)
 - ii. Close of Public Comments
 - iii. Action on the 2023-2029 Transportation Improvement Program (TIP)

Mr. Miles noted that the FY 2023-2029 Transportation Improvement Program (TIP) was on the agenda as an action item. He requested the matter be deferred to October, as the public comment period ended September 6th and the advertisement stated the KMPO Board would be considering the matter as an action item during their meeting scheduled for October 13, 2022. The matter will be carried over to October.

- c. 2021 FHWA Transportation Performance Measures (TPM) Update

Ms. Ali Marienau said, in 2019, the KMPO Board choose to adopt ITD's performance targets. She provided an overview of Kootenai County's 2021 Transportation System Performance measure updates for pavement condition, bridge condition, travel time reliability, and freight reliability, as required by the Federal Highway Administration (FHWA). The 2021 pavement conditions for Interstate National Highway System (NHS) and Non-Interstate NHS did not meet ITD targets; bridge condition, travel time reliability, and freight reliability did meet the targets set forth by ITD. The 2021 System Performance data has been included in the draft 2023-2029 Transportation Improvement Program (TIP).

In response to Mr. DePriest's question regarding pavement condition degradation, Mr. Fenn explained ITD's sophisticated data management program and the process used to select pavement preservation projects. Mr. Miles noted the weather also impacts the condition of area roadways.

8. Public Transportation (Informational Items Provided to KMPO)

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- a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Ms. Marie Holmes noted she replaced Amber Conklin as Kootenai County's new Transit Program Specialist. She noted she was filling in for Chad Ingle. The transit report was emailed to everyone. She provided an overview of the fixed route and Paratransit ridership, noting the Ring-a-Ride service has seen a significant increase. Updates on Phase 2 of the Riverstone Transit Center and the bus shelters at Huetter Road/Seltice Way and on Atlas Road near Panhandle Health were provided. Ms. Holmes reported that they are also working on the bus shelters for their NIC stops. Regarding their Request for Proposal for Paratransit service, they are still working on a contract with MV Transportation. She provided a status update on the three fixed route and five Paratransit bus procurements. They are finalizing the draft Strategic Service Plan; once completed, presentations will be provided.

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Eirls was not in attendance. Ms. Holmes commented that she did not have any specific update from Mr. Eirls or the Tribe. She noted their ridership numbers were also represented in the report she had sent out and are consistent. She was not aware of any issues.

9. Director's Report (written report included in Board packet)

Mr. Miles stated the Director's Report had been covered today.

10. Board Member Comments

Mr. Fenn introduced Robert Beachler, who is District 1's new senior planner; he took over Bill Roberson's position. Mr. Beachler was working for Headquarters on several 5G initiatives.

11. Next Meeting – October 13, 2022

12. Adjournment

Mr. Vic Holmes moved to adjourn the September 8, 2022 KMPO Board meeting. Mr. Graham Christensen seconded the motion, which passed unanimously.

The regular meeting was adjourned at 2:31 p.m.

Signature on File
Recording Secretary