



City of Coeur d' Alene
City of Post Falls
City of Hayden
City of Rathdrum
Coeur d' Alene Tribe
East Side Highway District
Idaho Transportation Department
Kootenai County, Idaho
Lakes Highway District
Post Falls Highway District
Worley Highway District

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

KMPO Board Meeting

April 14, 2022 1:30 pm

Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

AGENDA

- 1. Call to Order – Lynn Borders, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of March 10, 2022, Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Ben Weymouth**
 - a. Recap of Activities – March 2022
 - b. No recommendations this month.
- 6. Administrative Matters**
 - a. March 2022 KMPO Expenditures & Financial Report – **Action Item**
 - b. KMPO 2022-2028 Transportation Improvement Program (TIP) Amendment Requests:
 1. #6 Request to Modify the FY 2022 Program Year to Revise and Add Funding
 2. #7 Request to Modify the FY 2022 Program Year to Revise and Add Funding
 3. #8 Request to Modify the FY 2022 Program Year to Add a Project and Funding
- 7. Other Business**
 - a. KMPO 2022-2028 Transportation Improvement Program (TIP) Amendment #9 – **Action Item**
 - b. Federal Funding Allocations and Update – Informational
 - c. INRIX IQ Data Access Authorization – **Action Item**
 - d. Authorization for Request for Proposal – Regional Traffic Management Center Facilities and Operations Plan - **Action Item**
- 8. Public Transportation (Informational Items Provided to KMPO)**

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 - a. Kootenai County Transit Report – Kootenai County Public Transportation Staff
 - b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – May 12, 2022**
- 12. Adjournment**

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MEETING MINUTES

Kootenai Metropolitan Planning Organization
Regular Board Meeting
April 14, 2022
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor
408 N. Spokane Street, Post Falls, Idaho

Board Members in Attendance:

Lynn Borders, Chair	City of Post Falls
Rod Twete, Vice Chair	Lakes Highway District
Dan Gookin	City of Coeur d'Alene
Marvin Fenn, Alternate	Idaho Transportation Department, District 1
Ed DePriest	City of Hayden
Vic Holmes	City of Rathdrum
Graham Christensen	East Side Highway District
Leslie Duncan	Kootenai County

Board Members Absent:

Damon Allen	Idaho Transportation Department, District 1
Jim Kackman	Coeur d'Alene Tribe
Corinne Johnson	Worley Highway District
Jeff Tyler	Post Falls Highway District

Staff Present:

Glenn Miles	Executive Director
Ali Marienau	Transportation Planner

Attendees:

Monty Montgomery	Lakes Highway District
Donna Montgomery	Citizen
Chad Ingle	Kootenai County
Karen H	Citizen
Ban Davis	Keller Associates
Ben Weymouth	KCATT

1. Call to Order – Lynn Borders, Chair

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Lynn Borders at 1:30 p.m.

2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item

Vice Chair Rod Twete moved to approve the agenda. Mr. Vic Holmes seconded the motion, which passed unanimously. No conflicts of interest were declared.

3. Approval of March 10, 2022 Meeting Minutes – Action Item

Mr. Vic Holmes moved to approve the March 10, 2022 meeting minutes. Ms. Leslie Duncan seconded the motion, which passed unanimously.

4. Public Comments (limited to non-agenda items 3 minutes)

There were no public comments.

5. KCATT Recap & Recommendations – Ben Weymouth

a. Recap of Activities – March 2022

KCATT Chair Ben Weymouth noted KCATT met March 22nd and reported, there were not many business items before the committee. They received an update on the transportation model and changes to the Traffic Analysis Zones (TAZs). As the term for the non-voting members had expired, the committee will be addressing the selection of new non-voting members.

b. No Recommendations

KCATT had no recommendations before the Board.

6. Administrative Matters

a. March 2022 KMPO Expenditures & Financial Report – **Action Item**

Mr. Vic Holmes moved that the Board meet their financial obligations and liabilities for March 2022. Vice Chair Rod Twete seconded the motion, which passed unanimously.

b. KMPO 2022-2028 Transportation Improvement Program (TIP) Amendment Requests:

1. #6 Request to Modify the FY 2022 Program Year to Revise and Add Funding
2. #7 Request to Modify the FY 2022 Program Year to Revise and Add Funding
3. #8 Request to Modify the FY 2022 Program Year to Add a Project and Funding

Mr. Miles reviewed the Administrative Amendments; no action was required.

7. Other Business

a. KMPO 2022-2028 Transportation Improvement Program (TIP) Amendment #9 – **Action Item**

Mr. Miles commented on the 2022-2028 Transportation Improvement Program (TIP) Amendment #9 noting \$400,000 of the \$800,000 available this year for Key Number (KN) 19344, Early Acquisition and Preservation, would be moved from right-of-way to preliminary engineering. The amendment also creates a new project, a subset of KN 19344, KN 23637, Kootenai Regional Traffic Management Center, and moves the remaining \$400,000 to the new project for the development of the Regional Traffic Management Center Facilities and Operations Plan and early site location consideration. Mr. Miles explained the Early Corridor Acquisition and Preservation funds were not dedicated to any specific corridor but intended to be used on any corridor in which they are addressing early acquisition. He highlighted the Prairie Avenue – Meyer Road to SH-41 project and noted it was in preliminary development; as such, the funds can be used for early right-of-way acquisition to help speed up the project.

Ms. Leslie Duncan moved to approve Amendment #9 to the 2022-2028 Transportation Improvement Program. Vice Chair Rod Twete seconded the motion, which passed unanimously.

b. Federal Funding Update – **Informational**

Mr. Miles noted the five metropolitan planning organization (MPO) directors from around the state met with Dan McElhinney, ITD's Chief Operations Officer, to discuss the current formula program that comes through the Federal Highway Administration (FHWA). Presently, the ITD Board policy for the distribution of federal funds to the metropolitan areas is based on a percentage, approximately 12.5% or \$12.5 million; the original amount was \$22 million. ITD Board policy assigned \$10 million to the Ada County area – which is inconsistent with the federal appropriations tables. Mr. Miles noted that this has been a topic for some time. The group also discussed their concerns related to the distribution of the new multi-year transportation package

that was recently passed by congress. The group recommended ITD follow the FHWA appropriations table – as they do with the Federal Transit Administration (FTA) funds. Mr. McElhinney asked the group to draft a recommendation for the ITD Board’s consideration. KMPO currently receives approximately \$1.4 million; if the ITD Board accepts the recommendation, KMPO expects to receive an estimated \$2.9 million.

Mr. Miles noted the FHWA is expected to announce the Notice of Funding Opportunity for several competitive grant programs. He commented on the time and effort involved in applying for these grants and explained that most competitive grant programs pay only 60% of the project cost; many jurisdictions struggle to find ways to fund the remaining 40%. He believed the Idaho Legislature demonstrated their understanding of this challenge by passing the recent Transportation Expansion & Congestion Mitigation (TECM) Program.

c. INRIX IQ Data Access Authorization – **Action Item**

Mr. Miles provided an overview of INRIX, a traffic intelligence network that collects and analyzes traffic data. He noted ITD had a contract with INRIX which allows them access the INRIX platform and roadway data. Mr. Miles presented a report that had been released this month analyzing signals in the United States. He also discussed a report that specifically highlighted the State of Idaho showing INRIX tracked 934 traffic signals on both the state and local systems. Out of the 50 states, Idaho ranked 40 in the signal analysis – with 50 being the best. He highlighted the value of having access to detailed corridor and signal data and said the reports provide several metrics on the performance of systems enabling users to better understand what can be done to better manage those systems. Mr. Miles said it was not just about capacity; it was also about understanding how to best utilize the resources that exist today – while waiting for other investments throughout the region. The request before the Board is to have access to the INRIX corridor and signal data. The data will be added to the KMPO website through a dashboard. The cost to KMPO would be \$25,000 with \$1,835 being local funds annually. This can be funded by the KMPO budget; the intent is to try the program for one year. The data will be available to all local jurisdictions.

Mr. Ed DePriest moved to the approve the INRIX IQ Data Access authorization. Ms. Leslie Duncan seconded the motion, which passed unanimously.

d. Authorization for Request for Proposal – Regional Traffic Management Center Facilities and Operations Plan – **Action Item**

Mr. Miles noted the Work Program, approved by the KMPO Board last September, included furthering the development of the Regional Traffic Management Center. The Request for Proposal (RFP) of the Regional Traffic Management Center (TMC) Facilities and Operations Plan is the next step in the process. Mr. Miles explained the nature of the project was highly technical; the plan would provide a blueprint and a clear understanding of its functions. The Idaho Division of FHWA reviewed the RFP and then forwarded it to the Washington D.C. Division. The document is necessary to be competitive for federal grants. Mr. Miles explained how staffing of the TMC would be paid for, noting federal grant programs and local match through a voluntary joint-partnership agreement with ITD and the local jurisdictions. Mr. Miles said although the TMC is not mandated, it creates resiliency, reliability, and brings a safety aspect to the transportation network; the typical return on investment is estimated to be 3.5 to 1. KMPO will pay for the cost of the Plan.

Mr. Vic Holmes moved to approve the Request for Proposal for the Regional Traffic Management Center Facilities and Operations Plan. Mr. Ed DePriest seconded the motion.

Ms. Duncan wanted to ensure the action was only approving the RFP. She also wanted to confirm that, once the bids were opened and the cost determined, they could decide not to move forward.

Mr. Miles confirmed her understanding. On a question of timing, he estimated it would take three to five years to design, construct, and staff the facility.

The motion passed unanimously.

8. Public Transportation (Informational Items Provided to KMPO)

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a. Kootenai County Transit Report – Kootenai County Public Transportation Staff

Mr. Chad Ingle reported fixed route and Paratransit ridership and noted on-time performance. The Tribe has been addressing driver shortages on their behalf. He provided an update on the Integrated Mobility Innovation (IMI) app noting completion of the payment integration is expected this spring. Mr. Ingle reported the bus stop improvement projects are expected to begin April 30th and be complete in September; the Huetter Road bus stop improvement will be constructed first. An IFB on the Riverstone Transit Center Phase 2 is currently out; all bids must be received on or before May 3rd at 2:00 p.m. PST. An RFP for Paratransit services is currently out; all proposals must be received on or before May 9th at 4:00 p.m. PST.

b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls

Mr. Ingle noted Mr. Eirls was not in attendance and explained the Tribe was still short seven drivers, causing Mr. Eirls and his staff to drive buses multiple times throughout the week. In an effort to address the shortage, the Tribe has recently increased starting driver pay to \$18.50 per hour. Mr. Ingle provided Mr. Eirls' update noting the Federal Transit Administration (FTA) Certifications & Assurances had been submitted. The Tribe is in the process of applying for a couple Section 5311 no-match discretionary grants through ITD. An issue surrounding the contract for the purchase of new buses has developed and will need to be resolved before they can proceed. Mr. Ingle responded to questions from Mr. Christensen regarding the driver shortage; despite the shortage, Mr. Eirls and his staff have been able to prevent any impact to services.

9. Director's Report (written report included in Board packet)

Mr. Miles reported he was working on a project with the City of Coeur d'Alene staff to identify gaps in sidewalks along public transportation routes. He noted the lack of infrastructure in these areas are challenging, particularly for the elderly and handicapped. They have been able to obtain Section 5310 funds through the Federal Transit Administration (FTA) to address these sidewalk gaps; seven sites have been identified. A similar project is currently being done in Idaho Falls.

10. Board Member Comments

There were no Board comments offered.

11. Next Meeting – May 12, 2022

12. Adjournment

Vice Chair Rod Twete moved to adjourn the April 14, 2022 KMPO Board meeting. Mr. Vic Holmes seconded the motion, which passed unanimously

The regular meeting was adjourned at 2:16 p.m.

Signature on File

Recording Secretary