



City of Coeur d' Alene  
City of Post Falls  
City of Hayden  
City of Rathdrum  
Coeur d' Alene Tribe  
East Side Highway District  
Idaho Transportation Department  
Kootenai County, Idaho  
Lakes Highway District  
Post Falls Highway District  
Worley Highway District

---

Cooperatively Developing a Transportation System for all of Kootenai County, Idaho

**KMPO Board Meeting**  
**September 9, 2021 1:30 pm**  
Post Falls City Council Chambers, Post Falls City Hall, 1st Floor  
408 N. Spokane Street, Post Falls, Idaho

**AGENDA**

- 1. Call to Order – Lynn Borders, Chair**
- 2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**
- 3. Approval of August 12, 2021 Meeting Minutes – Action Item**
- 4. Public Comments** (limited to non-agenda items 3 minutes)
- 5. KCATT Recap & Recommendations – Chris Bosley**
  - a. Recap of Activities – August 2021
  - b. DRAFT FY 2022 Unified Planning Work Program (UPWP) Recommendation – **Action Item**
  - c. DRAFT FY 2022-2028 Transportation Improvement Program (TIP) – Recommendation to Approve
- 6. Administrative Matters**
  - a. August 2021 KMPO Expenditures & Financial Report – **Action Item**
  - b. KMPO 2021-2027 Transportation Improvement Program (TIP) Amendment Requests
    1. #16 ITD Request to Increase Project Funding
- 7. Other Business**
  - a. DRAFT FY 2022-2028 Transportation Improvement Program (TIP) Recommendation – **Action Item**
    - i. Offer of Public Comments on the 2022-2028 Transportation Improvement Program (TIP)
    - ii. Close of Public Comments
    - iii. Action on the 2022-2028 Transportation Improvement Program (TIP)
- 8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

  - a. Kootenai County Transit Report – Kootenai County Public Transportation Staff
  - b. Coeur d'Alene Tribe Rural Transit Report – Alan Eirls
- 9. Director's Report** (written report included in Board packet)
- 10. Board Member Comments**
- 11. Next Meeting – October 14, 2021**
- 12. Adjournment**

For special accommodation/translation services, call 1.208-930-4164, 48 hours in advance. KMPO assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act.

## MEETING MINUTES

Kootenai Metropolitan Planning Organization  
Regular Board Meeting  
September 9, 2021  
Post Falls City Council Chambers, Post Falls City Hall, 1<sup>st</sup> Floor  
408 N. Spokane Street, Post Falls, Idaho

### Board Members in Attendance:

Lynn Borders, Chair	City of Post Falls
Rod Twete, Vice Chair	Lakes Highway District
Graham Christensen	East Side Highway District
Jeff Tyler	Post Falls Highway District
George Miller, Alternate	Worley Highway District
Darrell Rickard	City of Rathdrum
Jim Kackman	Coeur d'Alene Tribe
Jeri DeLange	City of Hayden
Dan Gookin	City of Coeur d'Alene

### Board Members Absent:

Leslie Duncan	Kootenai County
Corinne Johnson	Worley Highway District
Damon Allen	Idaho Transportation Department, District 1

### Staff Present:

Glenn Miles	Executive Director
Kelly Lund	Executive Secretary

### Attendees:

Chris Bosley	City of Coeur d'Alene
Chad Ingle	Kootenai County

### **1. Call to Order – Lynn Borders, Chair**

The regular meeting of the Kootenai Metropolitan Planning Organization Policy Board was called to order by Chair Lynn Borders at 1:30 p.m.

### **2. Changes to the Agenda and Declarations of Conflicts of Interest – Action Item**

There were no changes to the agenda or conflicts of interest declared.

### **3. Approval of August 12, 2021 Meeting Minutes – Action Item**

**Vice Chair Rod Twete moved to approve the August 12, 2021 meeting minutes. Ms. Jeri DeLange seconded the motion which passed unanimously.**

### **4. Public Comments (limited to non-agenda items 3 minutes)**

There were no public comments.

### **5. KCATT Recap & Recommendations – Ben Weymouth**

#### a. Recap of Activities – August 2021

KCATT Chair Chris Bosley provided a recap of the August committee meeting, noting regional projects – ITD bridge repairs and a Request for Proposals (RFP) on the I-90 widening project. Several jurisdictions are facing project delays due material shortages; the pandemic, severe

winter storm in Texas last February, and Hurricane Ida were cited as events impacting supply chains.

- b. **DRAFT FY 2022 Unified Planning Work Program (UPWP) Recommendation – Action Item**

Mr. Bosley noted KCATT had reviewed and recommended approval of the FY 2022 Unified Planning Work Program (UPWP); the matter is an action item before the Board.

Mr. Miles noted he had met with Kootenai County staff to discuss and update the public transportation narrative. Transit planning funds were also updated to include previously programmed 5307 funds in the amount of \$150,000; the amount included local match.

**Jim Kackman moved to approve the FY 2022 Unified Planning Work Program (UPWP). Mr. Darrell Rickard seconded the motion which passed unanimously.**

- c. **DRAFT FY 2022-2028 Transportation Improvement Program (TIP) – Recommendation to Approve**

Mr. Bosley explained that Mr. Miles would be addressing the FY 2022-2028 Transportation Improvement Program (TIP); Chair Borders noted the matter was listed as agenda item 7.a.

## **6. Administrative Matters**

- a. **August 2021 KMPO Expenditures & Financial Report – Action Item**

**Jim Kackman moved to approve the expenditures for August 2021. Mr. Darrell Rickard seconded the motion which passed unanimously.**

- b. **KMPO 2021-2027 Transportation Improvement Program (TIP) Amendment Requests**
  - 1. **#16 ITD Request to Increase Project Funding**

Mr. Miles reviewed KMPO 2021-2027 TIP Amendment #16; no action was required.

## **7. Other Business**

- a. **DRAFT FY 2022-2028 Transportation Improvement Program (TIP) Recommendation – Action Item**

Chair Borders noted KCATT recommended approval of the draft FY 2022-2028 TIP.

- i. **Offer of Public Comments on the 2022-2028 Transportation Improvement Program (TIP)**

Noting the comment period had previously closed, Chair Borders opened the matter for public comment.

- ii. **Close of Public Comments**

Chair Borders closed the public comment period as no public comments were offered.

- iii. **Action on the 2022-2028 Transportation Improvement Program (TIP)**

Mr. Miles noted the FY 2022-2028 TIP was advertised in the Coeur d'Alene Press on July 28<sup>th</sup> and August 7<sup>th</sup>. A public open house was held on August 12<sup>th</sup> from 4:30 – 7:00 p.m.; there were no attendees. The TIP included nearly \$389 million worth of projects. Mr. Miles explained the document was dynamic, noting the FY 2021-2027 TIP had seen 17 amendments thus far.

**Ms. Jeri DeLange moved to approve the FY 2022-2028 Transportation Improvement Program (TIP). Vice Chair Rod Twete seconded the motion which passed unanimously.**

## **8. Public Transportation (Informational Items Provided to KMPO)**

KMPO is not the Designated Recipient of FTA Funding for the provision of transit Service in Kootenai County. These presentations and informational items are provided as a service to the public and to local jurisdictions. Questions related to service, schedules, or concerns should be directed to Kootenai County or the Coeur d' Alene Tribe.

### **a. Kootenai County Transit Report – Kootenai County Public Transportation Staff**

Mr. Chad Ingle reviewed their monthly report and updates; fixed-route/demand response ridership, on-time performance, vehicle and revenue miles, hours, and trips were noted. An update on the Integrated Mobility Innovation (IMI) project was provided; a demonstration will be given to the KMPO Board and KCATT next month. Current projects include bus stop improvements, the Riverstone Transit Center Phase 2, the public transportation website, and next bus procurement phase. The Strategic Service and ADA Transition Plans are being updated. The Board was asked to provide feedback on the level of reporting provided and if they would like to see any changes.

Mr. Miles noted the KMPO Board was a policy board for public transportation. He provided background on Kootenai County's involvement noting local jurisdictions receive the urban transit funding but have contracted with the county to provide the service. As part of the arrangement, county staff attend the monthly Board meetings to report to local jurisdictions and provide an opportunity for questions and feedback. He encouraged the conversation between the Board and county staff citing local jurisdictions as the designated recipient of the transit funds.

Mr. Kackman said he felt the reports provided the necessary and desired information, noting the Board had the opportunity to ask questions and county staff was responsive.

Mr. Tyler commented on a problematic bus stop in the Post Falls Highway District. Mr. Ingle explained that they were working with the consultant to get the Huetter Road/Seltice Way bus stop finalized; he hoped they would be moving the stop soon.

### **b. Coeur d' Alene Tribe Rural Transit Report – Alan Eirls**

Mr. Eirls was not present; no rural transit report was provided.

## **9. Director's Report (written report included in Board packet)**

Mr. Miles said, during the 2022-2028 TIP process, he had received several inquiries related to the funding of projects. He commented on the proposed \$3.5 trillion infrastructure package, noting only 40% was related to infrastructure; if not passed, a continuing resolution is expected as the FAST Act will expire on September 30th. A substantial increase to the Surface Transportation Block Grant program (STBG) has resulted in the State of Idaho receiving an additional \$65 million a year. Mr. Miles discussed the 2020 Census and noted Ada, Canyon, and Kootenai Counties represented 49% of the state's population but receives only 2.3% of the federal aid funding under ITD's current distribution formula; KMPO receives \$1.4 million a year. He commented on the legislature's recent funding of projects through additional sales tax and noted the funds were committed for the next 20-30 years. The ITD Board has directed their Subcommittee on Policies to discuss the distribution formula related to funding under their jurisdiction. Mr. Miles commented on changes at the Local Highway Technical Assistance Council (LHTAC) and anticipated changes due to Director Ness' upcoming retirement.

## **10. Board Member Comments**

There were no Board member comments provided.

## **11. Next Meeting – October 14, 2021**

## 12. Adjournment

**Mr. Jim Kackman moved to adjourn the September 9, 2021, KMPO Board meeting. Vice Chair Rod Twete seconded the motion which passed unanimously.**

The regular meeting was adjourned at 1:54 p.m.

Signature on File  
Recording Secretary